

1/1/86

JAECKEL
INCORPORATED

(218) 525-5851 - Office
(218) 728-2394 - Shop

3931 London Road Duluth, Minnesota 55804

PILGRIM CHURCH UCC
DULUTH, MINNESOTA

SPECIFICATION FOR A NEW THREE-MANUAL-AND-PEDAL MECHANICAL ACTION
PIPE ORGAN

GRAND-ORGUE II

1. Montre	16"
2. Jeu en montre	8"
3. Bourdon	8"
* 4. Flute harmonique	8"
5. Prestant	4"
* 6. Flute a fuseau	4"
7. Grosse Tierce	3 1/5"
8. Nasard	2 2/3"
9. Doublette	2"
10. Tierce	1 3/5"
11. IV Fourniture	1 1/3"
*12. III Cymbale	1/2"
13. V Cornet c'	8"
14. Trompette	8"
*15. Clairon	4"

RECIT (expressif) III

*16. Bourdon	16"
17. Viole de gambe	8"
18. Flute a cheminee	8"
19. Voix celeste c'	8"
20. Flute octaviante	4"
21. II Cornet c'	2 2/3"
22. Quarte de nasard	2"
23. IV Plein-Jeu	2"
24. Basson	16"
*25. Trompette	8"
26. Hautbois	8"
*27. Clairon	4"

POSITIF I

*28. Montre	8"
29. Bourdon	8"
30. Prestant	4"
31. Flute a cheminee	4"
32. Nasard	2 2/3"
33. Doublette	2"
34. Tierce	1 3/5"
35. Larigot	1 1/3"
36. IV Plein-Jeu	1"
37. Cromorne	8"

PEDALE

38. Bourdon	32"
39. Montre	16"
40. Soubasse	16"
41. Flute de pedale	8"
42. Flute	4"
43. V Plein-Jeu	2 2/3"
44. Bombarde	16"
45. Trompette	8"

ACCESSORIES

Tremblant to organ
Nightengale
* Cymbal bells
* Reeds & Mixtures (G.O. & PED)
* Reeds & Mixtures (RECIT)
Cancel (G.O. & PED)
Cancel (POS & RECIT)
Plein Jeu (G.O. & PED)
Plein Jeu (POS & RECIT)

COUPLERS

III to I
I to II
II to PED
III to PED
I to PED

PILGRIM CHURCH UCC
DULUTH, MINNESOTA

PAGE TWO

The organ will be controlled from a keydesk attached to the main case of the organ. The key and stop actions will be completely mechanically linked. The key actions will be of the suspended type. A bench and pedal keyboard light are provided.

The case will be built of solid oak, then fumed and oiled, to match the interior of the church.

The builder will provide adequate winding for the organ with the use of wedge bellows. These will be behind and/or within the main organ case.

The stop list indicates 45 stops and 56 ranks of pipes. Those stops marked with an asterisk (*) are the stops eliminated from the design if the church chooses the smaller of the two proposals as outlined below.

A comprehensive warranty of ten years is included when the organ is complete within the church. Only the normal tunings after the organ is complete are the responsibilities of the church.

For installation purposes, the church would be required to prepare the site according to drawings submitted by the builder and in conjunction with their own architect or structural engineer, if necessary.

The stop list and price include the builder's very judicious use of up to 7 of the existing organ's stops, and only to the extent that these particular pipes will (after being rebuilt) fit the new tonal scheme and enhance the organ.

The present prices of the two options available with this proposal are: with 45 stops: \$338,400; with 37 stops (eliminates those with asterisk and changes the Montre 16' to a Bourdon 16' in the Grand-Orgue): \$293,800. (January 11, 1986)

A contract will be prepared by the builder at the request of the church.

The builder would be most honored if the church chose him to build this organ!

JAECKEL, INC.
January 11, 1986

January 5, 1986

To: Organ Committee, Pilgrim Congregational Church
Re: Current Condition of the Sanctuary Organ
From: Jesse E. Eschbach, Organist

The following report may be viewed as an update to the report compiled by Mr. Jaeckel in December of 1984. While some problems others have developed. Between the performance of the organ in January 1, two crucial notes on the Great Division (a#3 and b3) are noted, just how rapidly the various components of the action are deteriorating.

Standard octave nomenclature is employed throughout the report by division through the organ and ends with an evaluation of the artistic potential.

Great

VIOLON 16: g#3, a3, a#3, b3, c4 all dead.
DIAPASON 8: b slow
CONCERT FLUTE 8: b slow
OCTAVE 4: b slow
GEMSHORN 8: b slow
TWELFTH 2 2/3: b slow, c#3 almost silent
FLUTE 4: b slow, c4 almost silent
FIFTEENTH 2: g#3 dead
MIXTURE III: g#3, a3, b3, c4 all dead.

Choir

GEDECKT 8: g# dead
VIOLA 8: d# 3 dead
UNDA MARIS 8: a#3 needs regulation
PRINCIPAL 4: regulation throughout
PICCOLO 2: g3 regulation, b3 dead, c4 dead
TIERCE 1 3/5: d#2, e2, g2, d#3, e3, g3 all dead
breaks at c#3 WHY?
QUINT 1 1/3: g#3, a3, a#3, b3, c4
c#3 tuned as c
c3 breaks to 2' WHY?
CLARINET 8: A slow, b slow
MUSETTE 8: a#. Upper 1/2 octave - poor regulation, out of tune

Solo

GAMBA 8: c4 dead
Gamba Celeste 8: c4 dead
CLAIRON 4: A, d dead
TROMPETA MAGNA 8: F3, a dead

Swell

Salicional 8: c# regulation (slow), e3 dead
VOIX CELESTE 8: d3
OCTAVIN 2: G3, g3 regulation, g#3, c4 dead
TROMBONE 16: g# (dirt?) c#3 (dirt?)
TRUMPET 8: A (dirt?)
FAGGOT 8: B (dirt?)
VOX HUMANA 8: Totally dead (all 61 pipes)
Ruptured pneumatic.

Sent to
Trustees.

problems
remedied,
January
trating

division
artistic

January 5, 1986

To: Organ Committee, Pilgrim Congregational Church

Re: Current Condition of the Sanctuary Organ

From: Jesse E. Eschbach, Organist

The following report may be viewed as an update to the list of defects and problems compiled by Mr. Jaeckel in December of 1984. While some items noted have been remedied, others have developed. Between the performance of the Vivaldi Magnificat and January 1, two crucial notes on the Great Division (a# and b) have gone dead, demonstrating just how rapidly the various components of the action are deteriorating.

Standard octave nomenclature is employed throughout. The report progresses division by division through the organ and ends with an evaluation of its esthetic/artistic potential.

Great

VIOLON	16:	g#3, a3, a#3, b3, c4 all dead.
DIAPASON	8:	b slow
CONCERT FLUTE	8:	b slow
OCTAVE	4:	b slow
GEMSHORN	8:	b slow
TWELFTH	2 2/3:	b slow, c#3 almost silent
FLUTE	4:	b slow, c4 almost silent
FIFTEENTH	2:	g#3 dead
MIXTURE	III:	g#3, a3, b3, c4 all dead.

Choir

GEDECKT	8:	g# dead
VIOLA	8:	d# 3 dead
UNDA MARIS	8:	a#3 needs regulation
PRINCIPAL	4:	regulation throughout
PICCOLO	2:	g3 regulation, b3 dead, c4 dead
TIERCE	1 3/5:	d#2, e2, g2, d#3, e3, g3 all dead breaks at c#3 WHY?
QUINT	1 1/3:	g#3, a3, a#3, b3, c4 c#3 tuned as c c3 breaks to 2' WHY?
CLARINET	8:	A slow, b slow
MUSETTE	8:	a#. Upper 1/2 octave - poor regulation, out of tune

Solo

GAMBA	8:	c4 dead
Gamba Celeste	8:	c4 dead
CLAIRON	4:	A, d dead
TROMPETA MAGNA	8:	F3, a dead

Swell

Salicional	8:	c# regulation (slow), e3 dead
VOIX CELESTE	8:	d3
OCTAVIN	2:	G3, g3 regulation, g#3, c4 dead
TROMBONE	16:	g# (dirt?) c#3 (dirt?)
TRUMPET	8:	A (dirt?)
FAGGOT	8:	B (dirt?)
VOX HUMANA	8:	Totally dead (all 61 pipes) Ruptured pneumatic.

Echo

VOX HUMANA	8: C#, A, f#3 regulation
MUTED VIOL	8: C#, A, dead
VIOL CELESTE	8: C#, A, dead
FERN FLUTE	8: C#, A, dead

Pedal

Harmonics	32: TOTALLY UNMUSICAL AND UNUSABLE. SHOULD BE REMOVED FROM THE CRESCENDO PEDAL AND SFORZANDO PISTON IMMEDIATELY.
DIAPASON	16: 3l, gl, dead
PRINCIPAL	16: el dead. Often "windy" voicing.
VIOLON	16: B, d, e, f, f#; dl, all dead.
BOURDON	16: D#, #, F, dead (THIS STOP BREAKS INTO THE SOLO CLARABELLA AT cl. THE TWO STOPS HAVE VIRTUALLY NOTHING IN COMMON)
VIOLA	8: dl dead
CLAIRON	4: A, f#1, g, dead
TRUMPET	8: G#, (dirt?) fl, f#1, gl dead
TROMBONE	16: C# very slow, F very slow, A very slow, c regulation, g# dirt?
TUBA	16: f#, gl dead

Solo "leaks through" to Swell manual on several notes. Division switches are awkward to manipulate.

General

The pedalboard is very used resulting in many worn areas or "depressions" on the surface of the keys. The result can be almost catastrophic even for the well-practiced organist. Virtuosity is almost impossible.

The toe studs affecting general pistons and pedal pistons have not been properly labeled since the last rebuild. Currently, pieces of masking tape identify the function of the particular piston, and these are on the verge of falling off. It is curious why suitable engraved labels were never ordered by the builder. The cost is nominal.

Remarks and Evaluation

I have often heard it said throughout the musical public of the Twin Ports that the organ at Pilgrim Congregational Church represents a fine example of the so-called "Romantic" style of organ building. As a scholar of 19th century organbuilding, especially of the French school, I find such an assertion exceeding ill-founded and naive. What does an electric action instrument buried in deep chambers with thick expression shades over all divisions have in common with the 19th century style? Nothing! This can be easily demonstrated here in Duluth with a trip to Sacred Heart Church where we have at our disposal a genuine example of 19th century organbuilding, fortunately never defaced by later rebuilds. What does the 1916 instrument at Pilgrim have in common with the Felgemaker organ at Sacred Heart? Very little. One will first notice the action. The Felgemaker is mechanical (tracker) throughout, although assisted with Barker levers. The composition of the organ is based on well-founded ensembles through the mixture. Each division is balanced, and the entire instrument is encased. Wind-pressures are not forced, lending an extremely "sweet" quality to the flutes in particular. Those who contend that the Pilgrim instrument must be preserved because of its Romantic style would do well to spend several hours acquainting themselves with a genuine Romantic organ at Sacred Heart.

True, it is virtually impossible to assess the value of the original 1916 instrument at Pilgrim. To my knowledge, the church archives do not contain the original contract

page 3.

or specification. However, given its placement on either side of the choir in large, recessed chambers, it is highly dubious that even the old instrument was ever a masterpiece. Whatever original quality the instrument had has been seriously compromised by successive reguilds. In short, the present organ represents a hodge-podge of styles and esthetics. It therefore has little artistic personality.

Given the serious mechanical shortcomings, the on-going cost of maintaining such an organ even if it were totally rebuilt once again, and the questionable artistic value of the specification and pipework, I recommend that the organ committee investigate the purchase of a new instrument.

* * *

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MUSIC COMMITTEE

Minutes of January 7, 1986
7:00 - Minister's Office

Present: T. Harwood, F. Leek, H. Kohlbray, B. Buchanan, A. Anderson, S. Morgan,
E. Oettinger

The Trustees have given the music committee the go-ahead to select organ builders' bids for a tracker organ.

Consultants' evaluations of the present organ will be requested from Norma Stevlingson and Jesse Eschbach.

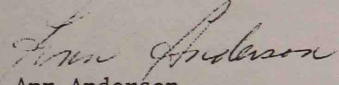
The Trustee meeting will be Jan. 14 at noon at the Black Bear. Steve Morgan will be the representative for the music committee. The next Trustee meeting will be Feb. 11.

A cost of between \$250,000 and \$400,000 will be given to three tracker organ builders for bids. Robert Sipe, Dallas, Texas needs photos and dimensions; Gene Bedient, Nebraska, will be sending a written proposal; Dan Jaeckel will have his plans completed by Jan. 8.

The future of the carillon will be decided at another time and was tabled.

The next music committee meeting will be Feb. 11 at 7:00.

Respectfully submitted,


Ann Anderson
Secretary



GENE R. BEDIENT COMPANY
TRACKER BUILDERS (402) 470-3675

4221 Northwest 37th Street, Lincoln NE 68524

8 January 1986

Mr. Steve Morgan
Minister of Music
Pilgrim Congregational Church
2310 East 4th
Duluth, MN 55812

Dear Steve,

Thanks very much for your recent telephone calls. I am very pleased that you are considering us as a possible builder for the new Pilgrim organ.

There are many possibilities for specifications. What criteria does one use for deciding what direction should be chosen? Obviously the service playing requirements must take precedent for this is what justifies the existence of the instrument. It is my opinion that any well designed and thoughtfully voiced instrument will do a fine job of accompanying singing, whether it be the congregation, a choir or a soloist. Therefore, the exact style of the instrument is not critical.

My own inclinations as an organist/organ builder have changed over the years as my knowledge has increased and my horizons have broadened. I have a great love of early music of any kind, but I have also developed an acute liking and sense of appreciation for the French organ literature. As someone who has loved Bach and Buxtehude all of his musical life, I find it impossible at this point in my career to propose an instrument which will not do justice to the French literature. This is the basis for the two enclosed specifications.

I would appreciate it very much if you would give them your consideration, discuss it with Jesse, and then get back in touch with me. I will value your opinion and suggestions. In the mean time, I am sending separately some cassette tapes of our instruments. Thank you again for your interest and looking forward to hearing from you again, I remain,

Sincerely,

Gene R. Bedient

Remember that there are parts of what it concerns you most to know which I cannot describe to you; you must come with me and see for yourself. The vision is for him who will see it. -- PLOTTINUS

PROPOSAL I

GREAT

Bourdon 16
Praestant 8
Rohrflote 8
Flûte Harmonique 8
(tenor f)
Octave 4
Flûte 4
Cornet III
3 1/5-2 2/3-1 3/5
half draw =
2 2/3-1 3/5
Fourniture III-VI
half-draw =
Doublette 2
Cornet V-playable on (c)
Great or Recit
Trompet Bass 8
Trompette Bass 8
Trompet Treble 8
Clairon 4

RECIT

Bourdon 8
Viola de Gambe 8
Voix Celeste 8
Prestant 4/Flûte
Harmonique 4 (half-draw)
Octavin 2
Cymbale IV
Trompette 8
Hautbois 8
Voix Humaine 8
Combination stops

PEDAL

Subbass 16 (gt)
Octave 8 (gt)
Octave 4
Mixture IV
Posaune 16
Trompette 8 (gt)
Trompet 8 (gt)
Clairon 4 (gt)

Cost: 21 regular stops @ \$11,000.00 = 231,000.00
3 Doubledraws @ 16,500.00 = 49,500.00
5 Duplex stops @ 5,500.00 = 27,500.00
Cost to have Cornet play on
both Great and Recit = 3,000.00
\$311,000.00

PROPOSAL II

GREAT

Same as Above

RECIT

Bourdon 8
Viola de Gambe 8
Voix Celeste 8
Flûte Harmonique 4
Octavin 2
Trompette 8
Hautbois 8
Voix Humaine 8
Combination stops

POSITIF

Bourdon 8
Prestant 4
Flute 4
Doublette 2
Sesquialtera II
Cornet II
Cymbale III
Cromorne 8

PEDAL

Same as Above

Cost: 29 regular stops @ \$11,000.00 = 319,000.00
2 Doubledraws @ 16,500.00 = 33,000.00
5 Duplex stops @ 5,500.00 = 27,500.00
Cost to have Cornet play
on both Great and Recit = 3,000.00
\$382,500.00



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PILGRIM CHURCH UCC
DULUTH, MINNESOTA

SPECIFICATION FOR A NEW THREE-MANUAL-AND-PEDAL MECHANICAL ACTION
PIPE ORGAN

GRAND-ORGUE II

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2. Jeu en montre	8°
3. Bourdon	8°
* 4. Flute harmonique	8°
5. Prestant	4°
* 6. Flute a fuseau	4°
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8. Nasard	2 2/3°
9. Doublette	2°
10. Tierce	1 3/5°
11. IV Fourniture	1 1/3°
*12. III Cymbale	1/2°
13. V Cornet c°	8°
14. Trompette	8°
*15. Clairon	4°

RECIT (expressif) III

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17. Viole de gambe	8°
18. Flute a cheminee	8°
19. Voix celeste c°	8°
20. Flute octaviante	4°
21. II Cornet c°	2 2/3°
22. Quarte de nasard	2°
23. IV Plein-Jeu	2°
24. Basson	16°
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26. Hautbois	8°
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POSITIF I

*28. Montre	8°
29. Bourdon	8°
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31. Flute a cheminee	4°
32. Nasard	2 2/3°
33. Doublette	2°
34. Tierce	1 3/5°
35. Larigot	1 1/3°
36. IV Plein-Jeu	1°
37. Cromorne	8°

PEDALE

38. Bourdon	32°
39. Montre	16°
40. Soubasse	16°
41. Flute de pedale	8°
42. Flute	4°
43. V Plein-Jeu	2 2/3°
44. Bombarde	16°
45. Trompette	8°

ACCESSORIES

Tremblant to organ
Nightengale
* Cymbal bells
* Reeds & Mixtures (G.O. & PED)
* Reeds & Mixtures (RECIT)
Cancel (G.O. & PED)
Cancel (POS & RECIT)
Plein Jeu (G.O. & PED)
Plein Jeu (POS & RECIT)

COUPLERS

III to I
I to II
II to PED
III to PED
I to PED

PILGRIM CHURCH UCC
DULUTH, MINNESOTA

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The stop list and price include the builder's very judicious use of up to 7 of the existing organ's stops, and only to the extent that these particular pipes will (after being rebuilt) fit the new tonal scheme and enhance the organ.

The present prices of the two options available with this proposal are: with 45 stops: \$338,400; with 37 stops (eliminates those with asterisk and changes the Montre 16' to a Bourdon 16' in the Grand-Orgue): \$293,800. (January 11, 1986)

A contract will be prepared by the builder at the request of the church.

The builder would be most honored if the church chose him to build this organ!

JAECKEL, INC.
January 11, 1986

THE NEXT MEETING OF THE TRUSTEES IS TUESDAY, FEBRUARY 11, AT NOON AT THE FITGER'S INN BOARD ROOM. PLEASE CALL THE CHURCH OFFICE IF YOU CANNOT ATTEND (724-8503).

PILGRIM CONGREGATIONAL CHURCH

Board of Trustees Meeting
January 14, 1986, Fitger's Inn Board Room

PRESENT: David Zentner, Vice Chair; Jane Bayly, Mary Brain, Joe Leek, Shirley Swain, Carol Tierney

Also present: Elizabeth Oettinger, Interim Minister, Richard Nelson, Interim Associate Minister, Dorothy Honigman, Treasurer, Steven Morgan, Director of Music.

The invocation was given by E. Oettinger.

The minutes of the December 10, 1985 meeting were approved.

The treasurer's report was reviewed and accepted. Dorothy reported that the \$600 balance remaining from the 1985 budget was applied to the building and maintenance fund.

Interest from the Dalton and Second Century Funds has not as yet been received.

The planned giving committee is to meet tomorrow, January 15, and a proposal from them is anticipated to be presented at the February meeting. A list of deductions and adjustments in the 1986 budget was distributed and explained by Liz.

S. Swain moved that the adjusted budget be presented to the members of the congregation at the February 2 meeting for their approval. J. Leek seconded the motion and it was carried.

The financing of the proposed new organ was discussed. J. Leek and John Morrison are to meet with Liz before the February meeting to consider how to appropriate funds for the purchase and make a report on various ways at that meeting. Three proposals for the organ are to be furnished and all material will be thoroughly documented for use now and in the future.

The National Organ exchange is also being contacted.

Liz reported that the investigation as to the best computer and software for our use is being finalized and a report and request to authorize the purchase will be made at the February meeting.

It was approved to allow Jesse E. Eschbach the privilege of practicing on the organ as well as teaching three or four lessons a month in lieu of payment for various professional services he will provide us.

A memo was distributed requesting authorization to purchase two rubber mats for outside of the big front doors and a carpet-type mat for the foot of the stairway going into Fellowship Hall, and for Dick Nelson to contact Arrowhead Electric to install overhead lighting in the back stairway between the first and second floors and outlets in the music director/historian office off the sanctuary on the Fourth Street side.

J. Leek moved and S. Swain seconded that these requests be approved. Carried.

Replacement of the insufficient blinds on the windows in Fellowship Hall was discussed. Liz described various types and their prices and will pursue the matter further.

The advisability of having a separate memorial committee or not was brought up. No action was taken.

The meeting was adjourned.

Mary Brain, secretary



PILGRIM CONGREGATIONAL CHURCH

2310 East Fourth Street, Duluth, Minnesota 55812 • Telephone 218-724-8503

14 January 1986

Dear Liz,

Mr. Jesse E. Eschbach has requested the privilege of practicing on the organ at Pilgrim Church in lieu of payment for the following professional services: serving as substitute organist in my absence, playing in orchestral ensembles to accompany the Pilgrim Choir, and playing organ accompaniments for anthems which require the presence of both a conductor and accompanist for their success.

He has also requested that he be allowed to teach an occasional organ lesson at the church (three or four lessons per month) in time slots adjacent to his practice sessions.

Both of these requests are entirely satisfactory with me. Having been the recipient of such hospitality at other churches in Duluth myself, I believe it behooves Pilgrim Church to extend this sort of welcome to other organists in the community.

Sincerely,

Steven G. Morgan
Director of Music

cc: Board of Trustees
Music Committee
Jesse E. Eschbach

UNIVERSITY OF WISCONSIN - Superior

Superior, Wisconsin 54880-2898



January 17, 1986

To: Organ Committee, Pilgrim Church UCC, Duluth, Minnesota
From: Dr. Norma Stevlingson, Associate Professor of Music,
University of Wisconsin-Superior
Re: Pipe organ for Pilgrim Church UCC

Norma Stevlingson

1. The church's present organ is in deplorable condition and tonally is not worthy of further rebuilding. It should be replaced by a new instrument.
2. The new organ should be mechanical action, the best choice from both a musical and practical (durability) standpoint.
3. The new organ should have three manuals and pedal to accomodate more literature easily.
4. The organ should be housed completely in a free-standing main case within the room (not in chambers) and playable from an attached keydesk for the best sound and action.
5. An installation high on a wall leads the congregation better in singing because the organ is able to speak directly into the sanctuary.
6. The rear gallery is the best location since the organ cannot be contained within a single main case in front of the church because of the stained glass window, and divided cases in front would result in poor action.
7. The gallery position is also better for the choir for the same acoustical reasons, since the choir also leads the congregation in singing and must be near the organ. The choir need not be on display (as at a performance) when leading and sharing in the worship experience. The change of organ and choir from a front arrangement to a rear gallery is always a bit shocking as first, but congregations can adjust. There will remain a few people who say they like to look at the choir, but that is hardly necessary for worship and sometimes may be distracting from worship. The choir's function at a worship service is aural, not visual.

SPECIFICATION--

1. The basic 41-stop design I have sent as a suggestion would be adequate to the size of the room and meet the musical needs of the congregation.
2. The additional stops would depend, of course, on finances. While they would augment and enhance the basic design, I do not feel that they are indispensable.

UNIVERSITY OF WISCONSIN - Superior

Superior, Wisconsin 54880-2898



3. The specification is that of an eclectic instrument, capable of playing well the music of several periods and styles (French and German Baroque, Romantic, Modern).

I have studied the specification submitted by Daniel Jaeckel of Jaeckel, Inc. It seems to be an excellent design, that of an organ I personally would like to play. My only comment at this time is that it appears to lean quite heavily toward the French school. I feel that a more eclectic instrument might be desirable for both service and concert use.

Pilgrim has one of the finest church choirs in the Twin Ports, as demonstrated by their recent presentation of the Vivaldi Magnificat. With an excellent new organ as the focal point, the church could develop its own significant concert series, and of course, the possibility would then exist for Matinee Musicale to invite concert organists to their series. Pilgrim would be virtually assured of an important leadership position in the musical life of the entire community, as well as in church music.

UNIVERSITY OF WISCONSIN - Superior

Superior, Wisconsin 54880-2898



PROPOSAL FOR A 41-STOP TRACKER ORGAN FOR PILGRIM CHURCH UCC,
DULUTH, MINNESOTA

<u>Great (II)</u>	<u>Positif (I)</u>	<u>Swell (III)(enclosed)</u>	<u>Pedal</u>
16' Bourdon	16' Bourdon	8' Rohrflöte	16' Principal
8' Principal	8' Bourdon	8' Gambe	16' Soubasse
8' Flute Harmonique	4' Principal	8' Voix Celeste	8' Octave
8' Gedackt	4' Flute	4' Principal	4' Choralbass
4' Octave	3 1/5' Grosse Tierce	2' Octave	Mixture
4' Rohrflöte	2' Quarte de Nasard	II Sesquialtera*	16' Posaune
2' Octave	2 2/3' Nasard	Mixture	8' Trompette
2' Blockflöte	1 3/5' Tierce	8' Trompette	4' Schalmei
Mixture	1 1/3' Larigot	8' Hautbois	
V Cornet	Scharff	8' Voix Humaine	
8' Trompette	8' Cromorne	4' Clairon	
	Tremolo	Tremolo	

*(full compass)

(usual couplers)

Possible additions to make:

A 46-STOP ORGAN--

Scharff	2' Octave	4' Flute	32' Bourdon
			8' Bourdon

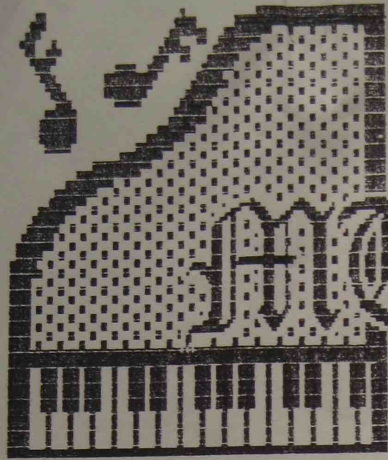
A 51-STOP ORGAN--

4' Clairon	8' Principal	16' Gemshorn	32' (reed)
		16' Dulcian	

A 55-STOP ORGAN--

16' Principal	8' Regal	2' Nachthorn
16' (reed)		

Nona Steinhilber



MUSIC

&

ORGAN

COMMI-

TEE

1/26/86



M.H.

1/26/86.

JHH

SOME THOUGHTS CONCERNING THE STATUS OF THE ORGAN PROJECT

I. COST

A. Jaeckel: 45 STOPS = \$338,400
37 STOPS = \$293,800

- 1. Lower bid
- 2. More "organ" for the dollar
- 3. Uses imported pipes
- 4. Transportation costs less
- 5. A local firm and people
 - a. local pride
 - b. keeps money in our city

6. Awaiting critiques from the East and New Ulm

B. Bedient (Lincoln, Nebraska): 21 STOPS = \$311,000
29 STOPS = \$382,500

- 1. Less organ for more money
- 2. Makes his own pipes from start to finish
 - a. ??? improves the sound
- 3. Spends more on the casing
- 4. Higher transportation and living expenses
- 5. Won't be making a special trip to Duluth to support his bid (not a real negative ??)
- 6. Proposal lacks a Positif' (unless the Recit is the same thing → Nomenclutter problem common in organ work)

C. Sipe (Texas)-can't justify a trip to Duluth at present
(? because Jaeckel has the inside track)

D. Organ Preservation Society
1. Have we heard from them ?

II. THINGS THAT WE HAVE DONE, ARE DOING, OR NEED TO DO

A. Dr. Norma Stevlingson (UWS)
1. Critique of present organ

- a. Present organ is in deplorable condition and tonally is not worthy of further rebuilding
- b. recommends a tracker organ
- c. Put on high wall at back of church (balcony)
-"...congregations can adjust."

2. Her proposal -

B. Jesse Eschbach

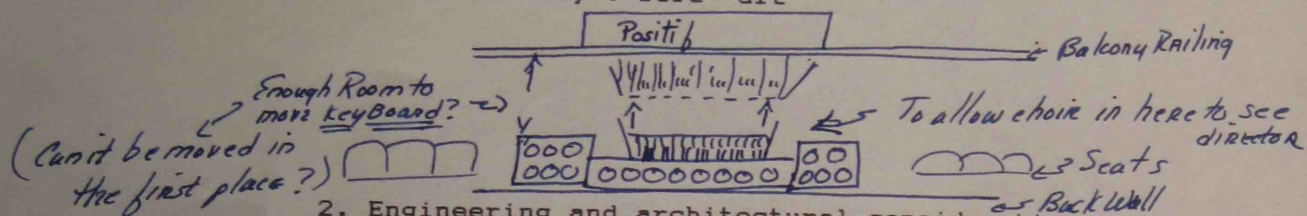
1. I recommend that the organ committee investigate the purchase of a new instrument

C Critiques of Dan Jaeckel's organs

1. Bronxville
2. New Ulm

D. Other questions that came to mind :

1. Balcony location - placement of the organ in the balcony : fore -aft



2. Engineering and architectural considerations :

- a. structural
- b. contractor to ready the balcony
- c. who evaluates the capacity of the present balcony ?
- d. we need to know the weight of the proposed organ, choir, congregation in the balcony
- e. costs of balconial preparation and enhancement

3. Other than reducing the number of stops, is there any other way to make the organ less expensive ?

- a. decrease the embellishments ?
- b. fuming the wood - does it need to be the same color as the rest of the wood in the church ?
- c. I would think that reducing the number of stops would upset the tonal balance and versatility of the organ and alter its musical integrity

4. How far from the ceiling will the tallest pipes be ? (avoiding pockets in the peak)

5. Will placement in the balcony filter out the higher and brighter notes because of the rafters and beams ?

6. The balcony is good because our building appears to be " a good building for sound " (high cubic content in relation to seating capacity)

- a. Double cube concept - height = width, the width being *twice the length.*

twice the length

III. APPROXIMATIONS

JAECKEL # 1 :	45 STOPS	\$ 338,400
	DALTON FUND	<u>120,000</u>
		\$ 218,400
JAECKEL # 2 :	37 STOPS	\$ 293,800
	DALTON FUND	<u>120,000</u>
		\$ 173,800
BEDIENT # 1 :	21 STOPS	\$ 311,000
	DALTON FUND	<u>120,000</u>
		\$ 191,000
BEDIENT # 2 :	29 STOPS	382,000
	DALTON FUND	<u>120,000</u>
		262,000

IV. FURTHER SUGGESTIONS, THOUGHTS, COMMENTS &/OR WHATEVER ??



PILGRIM CONGREGATIONAL CHURCH

2310 East Fourth Street, Duluth, Minnesota 55812 • Telephone 218-724-8503

February 2, 1986

To: Pilgrim Organ Financing Committee
Joe Leek
John Morrison

From: Liz

Re: Organ Financing Proposal

Money needed:

Organ	\$293,800.
Structure	ab 40,000.
total	<u>\$333,800.</u>

Funding sources:

Dalton, Fawcett, etc.	\$135,000.
Major donors	100,000.
Congregation	50,000.
Debt	40,000. (10 yrs. @ 10%)
Choir and Organ Committee special events	8,800.

Project time table

March 1986 - presentation to congregation, educational packet sent out in advance.
- congregational vote
- order organ, 1/3 down-payment

April-June 1986 - solicit major gifts

May - 1986 - choir concert benefit for organ

October 1986 - \$25 a plate dinner and benefit chamber music concert in Fellowship Hall.

December 1986 - special Christmas music Sunday, loose offering to go to organ fund.

February 1987 - Congregational solicitation

April 1987 - capital funds drive (average \$250/giving unit)

April 1987 - one more benefit concert

Fall 1987 - dedication/celebration

cc: ✓ Ted Harwood
Steve Morgan



PILGRIM CONGREGATIONAL CHURCH

2310 East Fourth Street, Duluth, Minnesota 55812 • Telephone 218-724-8503

Revised 2/19/86

February 2, 1986

To: Pilgrim Organ Financing Committee
Joe Leek
John Morrison

From: Liz

Re: Organ Financing Proposal

Rule of 6 exposures.

Push Blueprints out in Sutter Hall.

Money needed:

Organ	\$345,000.
Structure	ab 20,000.
total	\$365,000.

→ Dalton = \$100,000 → annual income = \$17,000 fr. interest.

Funding sources:

Dalton, Fawcett, etc.	\$135,000. = 115,000.
Major donors	100,000.
Congregation	85,000.
Debt	40,000. (10 yrs. @ 10%)
Choir and Organ Committee special events	5,000.

make to 125,000 combine into loan - \$140/yr. →

Project time table

- March 1986 → presentation to congregation, educational packet sent out in advance.
- March 9 → 16th - congregational vote
- - order organ, 1/3 down-payment
- April-June 1986 - solicit major gifts
- May - 1986 - choir concert benefit for organ *Unia Brevis - report.*
- October 1986 - \$25 a plate dinner and benefit chamber music concert in Fellowship Hall.
- December 1986 - special Christmas music Sunday, loose offering to go to organ fund.
- February 1987 - Congregational solicitation
- April 1987 - capital funds drive (average \$250/giving unit)
- April 1987 - one more benefit concert
- Fall 1987 - dedication/celebration

Blueprints up (Feb 23rd) Soon Packet out March 3rd

cc: Ted Harwood
Steve Morgan

Figures revised 2/11/85

Interim Ministers: Elizabeth N. Oettinger and Richard E. Nelson • Music Director: Steven G. Morgan • Secretary: Patricia Welborn

JAECKEL
INCORPORATED

(218) 525-5851 - Office
(218) 728-2394 - Shop

3931 London Road Duluth, Minnesota 55804

PILGRIM CHURCH UCC
DULUTH, MINNESOTA

February 4, 1986

Re: Church renovation cost estimates

Balcony refurbishing and restructuring for proposed organ installation - please refer to large drawings of this proposed work:

1. Cost as per large drawing and notes: \$13,000
2. Cost as per large drawing without new chairs for choir: \$9,700
3. Cost as per attached small drawing (risers remain straight): \$11,500
4. Cost as per attached small drawing without new chairs: \$8,200

Platform and existing choir loft refurbishing as per included drawings:

1. Cost estimate as per drawing and included notes: \$5,000

The above estimates of the work include labor and materials.

Ted,

Here are some questions and comments that I think we will need to deal with.

- Wouldn't ^{it} cost alot less to fix the present organ?
- How can we even think of spending so much on an organ when there are so many people in need?
- Aren't you just being taken in by Dan Jaeckel?
- I feel the choir processional and recessional are an integral part of the service and should continue. They can't if the choir is in the balcony.
- Why do we need such a large instrument?
- Shouldn't the instrument be larger?
- Why can't the new organ go in the front?
- It seems like we just fixed the present organ. How did it get in such bad shape so quick?

Joel
McLanison
2/5/86

ORGAN RESTORATION, MAINTENANCE AND TUNING

A. THOMPSON-ALLEN COMPANY

NICHOLAS THOMPSON-ALLEN
JOSEPH F. DZEDA
CURATORS OF ORGANS YALE UNIVERSITY

11 COURT STREET
NEW HAVEN, CONN. 06511
(203) 776-1616

February 6, 1986

Ms. Elizabeth Oettinger
Pilgrim Congregational Church
2310 East Fourth Street
Duluth, Minnesota 55812

Dear Ms. Oettinger:

Earlier today I visited Bronxville to see the organ by Dan Jaeckel at Concordia College. What follows is my summation of the instrument, based upon other similar instruments known to me.

PIPEWORK

Carefully-made pipes, gently voiced with closed toe-holes (at least in the examples I saw), tuned in some sort of unequal temperament. Regulation of the voicing very good, particularly the 8' Principal on the Great. Flue pipes tuned by scrolls, with nicely done cone-tuning in the trebles. General voicing of the organ reminded me of some beautiful old Hook organs I know, with bolder mixtures in Bronxville. Winding was gently flexible and did not detract from the sound of the organ.

MECHANICAL

Mostly-wood action was unusually responsive and sensitive, but not overly so. Coupled manuals were easy to negotiate, and no evidence of pallet bounce was noticed anywhere in the action. A clever mechanical combination-action seemed to function reliably, though the setting of the pistons might be changed accidentally by brushing the piston levers. This is a small matter, admittedly, and one which might be corrected without too much trouble. The routing of the trackers makes easy and convenient tuning impossible, but this is increasingly common in today's tracker organs. The noisy blower is noticeable in the quiet chapel.

Ms. Elizabeth Oettinger
February 6, 1986

-2-

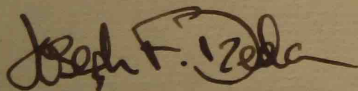
GENERAL

The overall impression of the instrument is that of a well-made and carefully finished organ, suitably voiced for its room and placed in an attractive case. The execution of the keyboards and drawstops is handsome and comfortable to the touch. The College Organist made no secret of his delight with the instrument, and expressed complete confidence in the builder's ability to assess the situation and then to build an instrument which worked well in the room. I am sure Mr. Jaeckel is very proud of this instrument, and well he should be.

I hope the above is useful to you in your decision to retain this builder for your church. The organ at Concordia College impressed me very much, and I expect we shall be hearing more from this builder in the coming years.

Very sincerely,

A. THOMPSON-ALLEN CO.

A handwritten signature in dark ink, appearing to read "Joseph F. Dzeda". The signature is stylized with a large, looped initial "J" and a flourish at the end.

Joseph F. Dzeda

JAKI.
1st draft: 2/7/86

Information sheet on:
The State of the Present Organ and,
The Need for a New Organ at Pilgrim Church

WHY DO WE NEED AN ORGAN AT ALL?

The purchase of a new organ is a major financial commitment, but more importantly, it is a major worship commitment. As such, it is appropriate, before we get into the nuts and bolts of our present organ and the proposed organ, to step back for a moment to consider what part the organ plays in the spiritual life of this congregation.

Our 16th and 17th century forbears, as they sought to purify the church and its worship, banned the playing of any music, even the singing of hymns, from Sunday worship. All was to be centered around the hearing and preaching of the Word of God as found in the Scriptures. But by the end of the 17th century, the ban on music had softened. First, psalm singing without instrumental accompaniment was permitted, then the singing of other "sacred songs", then instrumental music and formal choirs. This slow but continual growth of music back into the austere worship format of early congregationalism speaks to the centrality of music as a means by which we are touched by God, our spiritual lives are enhanced, and our worship life enriched. If ten members of Pilgrim Church were asked what music in worship means to them, there would probably be ten very different answers. For some of us, the organ is that which allows us to participate in hymn singing, even though singing is not our greatest gift. Some use the time of the prelude and postlude for reflection and meditation, and the music is a vehicle which enhances our ability to lose ourselves in our thoughts. For others, it is the choir anthems, and our tradition of excellent choral music which is an essential part of the worship experience of Pilgrim Church. What does the organ mean to you? How much poorer would your worship life be without it here at Pilgrim Church?

WHAT IS WRONG WITH THE PRESENT ORGAN?

Our present organ is an electro-pneumatic type instrument which was installed in Pilgrim Church in 1917. The date of the organ's installation is important because organs of this type are built to last 50 to 60 years. The problems with our organ are largely due to old age. These problems have been worsened by some water leakage into the organ chambers at various points in its history, and the fact that the organ utilizes high wind pressure makes it subject to more rapid deterioration. In 1977 and 1980, due to the failure of various parts of the organ, we undertook substantial rebuilding projects. The last one, in 1980, had the intention of extending the useful life of the instrument for another ten years. The builder who was responsible for that project concurs that the organ is still deteriorating faster than that. The specific problems of the organ are many and technical. Two complete evaluations of the state of the organ are on file in the church office for those who wish to see the details. On the instrument there are many stops which do not play at all; many stops where some notes play and others do not; and some stops which are unreliable (the notes play some of the time).

There are those who have a difficult time believing that the organ is in grave trouble because the quality of the music is still so good. That is more a tribute to the quality of our music directors than to the organ. For the past two years, all those playing the organ have had to avoid playing substantial portions of it at all; other portions have to be checked from week to week to see if they are playable. Ours is a large instrument; a good deal of it can fall apart and there still will be more organ to play. However, this will only work for a limited period of time.

WHY CAN'T WE JUST REBUILD OUR PRESENT ORGAN AGAIN?

None of the builders whom we contacted would recommend or participate in a major

rebuild at this time in our organ's life, considering it a waste of money.

WHAT TYPE OF ORGAN IS BEING PROPOSED?

As the Trustees, aided by the Music Committee, learned more about organs in general, and the problems of our organ in particular, one of the earliest decisions made was to replace the present organ, if replacement was our only option, with a mechanical action or tracker-type organ. The reasons for this decision are both practical and musical. From a practical standpoint, mechanical action organs, unlike electro-pneumatic organs, can last virtually forever. There are still playable tracker organs that were built in the sixteenth century. This should be the last organ that Pilgrim will purchase. From a musical standpoint, a tracker organ is a more sensitive instrument with a better blending of sound.

Having made the decision to look at tracker organs, three builders were contacted. One was uninterested; two submitted proposals. After looking at the proposals, it was decided to use Jaeckel Inc., as our builder for several reasons. Professional evaluations of Jaeckel's recent work indicate that his instruments are on a par with other master builders. Also, because Jaeckel's shop is in Duluth, the cost of the organ is reduced, and we provide employment to local people. We also help support having high quality artisans located in our community. Dan Jaeckel's familiarity both with the acoustical properties of our sanctuary and with the musical needs and tastes of our congregation were also factors in choosing him as our builder.

WHY WOULD THE NEW ORGAN BE LOCATED IN THE REAR OF THE CHURCH? HOW WILL THAT CHANGE OUR WORSHIP AND THE DESIGN OF OUR SANCTUARY?

All of our consultants recommended locating the new instrument high in the rear of the church. Such a location allows for the best transmission of sound throughout the sanctuary. Locating the choir in the rear, rather than the front of the church will both help to better support the congregational singing and allow better sound for choral music as well. The location also answers a need felt by the choir to be part of the worshipping congregation, and not set apart behind the ministers and the pulpit where they have difficulty hearing the service. There are some, also, who believe that seeing the choir is distracting from the rest of worship. That is one of the reasons why the choir presently vacates the choir loft in the middle of the worship service. A rear balcony location would solve that problem.

A picture of the proposed organ mounted in the rear of the church is included with this information sheet. The instrument itself is designed to enhance and blend with the overall design of the sanctuary. Some remodeling of the front of the room will be undertaken when the rear organ is installed. The plans for that remodeling involve insulating and closing the present organ chambers so that we do not lose heat through them, but still maintain their present appearance. The wooden screen which presently separates the organ and choir from the ministers and the pulpit will be moved back somewhat and will be removable. A series of moveable risers on what is now the platform and the choir area will give the front of the sanctuary a great deal of flexibility of purpose without changing its basic look. When we have concerts or instrumental music accompanying our worship, these musicians can be located in the chancel area, rather than on the floor below. We open the possibility for chancel drama, liturgical dance, and other creative uses of space to enhance worship which have been previously unfeasible due to the limitations of the space arrangement in the chancel. A picture of the front of the remodeled sanctuary will be available at the time of the congregational meeting.

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The proposed organ is significantly smaller than our current organ. We went into this project looking for the smallest, least expensive organ that would fit our musical needs. The proposed organ has 37 stops and is of an eclectic character. It is large enough to support a wide variety of music in so large a building. It will allow the

congregation to continue to use music in its worship from all different periods of composition, from Bach, through the romantic period, to more contemporary music.

HOW WILL WE FINANCE THE PURCHASE OF A NEW ORGAN?

The proposed organ itself costs \$293,800. The structural alterations and remodeling which are necessary for its installation will cost approximately \$20,000, which brings our total goal to \$313,800. We are fortunate to have in hand a major bequest from the estate of John Dalton, as well as various other small memorial funds which are earmarked to be used for music projects. The total of these funds is about \$135,000. Of the balance (\$158,800), we would hope to raise a substantial amount through a few major gifts, another major portion through a general capital funds drive in the Spring of 1987, and the remainder through special fund-raising events, and some debt financing. At the congregational meeting on March 16, a detailed plan will be presented to you.

If you have any further questions, please speak with one of the following people who have been involved in this project:

TRUSTEES

Jack Sellwood
David Zentner
Conrad Fredin
Jane Bayly
Joseph Leek*
Mary Brain
Shirley Swain
John D. Morrison*
Carol Tierney

MUSIC COMMITTEE

Ted Harwood
Ann Anderson
Helen Anne Kohlbray
Carolyn Lee
Frances Leek
Bruce Buchanan

ORGAN COMMITTEE

Jane Killough
Frances Leek
Ted Harwood
Ann Anderson
Wm. Van Evera
John D. Morrison

*Responsible for the financial plan.



Pilgrim Congregational Church of Duluth
2310 EAST FOURTH STREET DULUTH, MINNESOTA 55812

February 7, 1986

TO: The Board of Trustees
FROM: Liz Oettinger

The organ finance committee has asked me to put together a sample informational packet for the congregation pertaining to the purchase of a new organ for Pilgrim Church.

The enclosed packet will be reviewed at the Trustees' meeting to be held at noon, February 11th, at the Fitger's Inn Board Room.

Please review this material in advance and bring it with you to that meeting.

Thank you.

ft: 2/7/86 cov

PILGRIM CONGREGATIONAL CHURCH

8-724-8503

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Chair, Board of Trustees



PILGRIM CONGREGATIONAL CHURCH

2310 East Fourth Street, Duluth, Minnesota 55812 • Telephone 218-724-8503

March 4, 1986

Dear Friends:

About two years ago it came to the Trustees' attention that our pipe organ in the sanctuary at Pilgrim Church is rapidly deteriorating. At that time, we began a process of educating ourselves as to what exactly the problems with the organ are, how they came about, and what our options might be in dealing with them. After much study and consideration, the Trustees would recommend to the congregation that we purchase a new mechanical-action organ from Jaeckel Inc., for our church sanctuary at a cost of \$313,800.

Our recommendation to purchase a new organ at this time is not made lightly. We realize that it represents a major capital expense. However, in our judgment, after considering the alternatives, it is the responsible choice to make.

We realize that you will have questions about this project. Enclosed with this letter, is a three-page information sheet which we hope will answer most of your questions. Also, in the church office there is a file containing the professional evaluations and documentation which we used to reach our recommendation. You are welcome to come into the church office and study the file there if that would be helpful to you. Other questions should be directed to members of the Board of Trustees, the Music Committee, or the newly-formed Organ Committee which have been helping the Trustees in this process. Names of all those people are included in the information sheet. Finally, the Trustees are calling a special meeting of the congregation for Sunday morning, March 16, at 11 o'clock to present in detail our proposal for the purchase and financing of a new organ.

We hope that you will read the enclosed information carefully and ask whatever questions remain in your mind. This is a major congregational decision and it is our intention to approach it responsibly, prayerfully, and joyfully.

Sincerely,

Jack Sellwood
Chair, Board of Trustees

JS:pw
Enc.





1st draft: 2/7/86

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Insert A
HOW WILL WE FINANCE THE PURCHASE OF A NEW ORGAN?

The proposed organ itself costs ^{about 340,000} \$293,800. The structural alterations and remodeling which are necessary for its installation will cost approximately \$20,000, which brings our total goal to \$313,800. ³⁴⁰ We are fortunate to have in hand a major bequest from the estate of John Dalton, as well as various other small memorial funds which are earmarked to be used for music projects. The total of these funds is about \$175,000. Of the balance (\$158,800), we would hope to raise a substantial amount through a few major gifts, another major portion through a general capital funds drive in the Spring of 1987, and the remainder through special fund-raising events, and some debt financing. At the congregational meeting on March 16, a detailed plan will be presented to you.

If you have any further questions, please speak with one of the following people who have been involved in this project:

TRUSTEES

Jack Sellwood
David Zentner
Conrad Fredin
Jane Bayly
Joseph Leek*
Mary Brain
Shirley Swain
John D. Morrison*
Carol Tierney

MUSIC COMMITTEE

Ted Harwood
Ann Anderson
Helen Anne Kohlbry
Carolyn Lee
Frances Leek
Bruce Buchanan

ORGAN COMMITTEE

Jane Killough
Frances Leek
Ted Harwood
Ann Anderson
Wm. Van Evera
John D. Morrison

*Responsible for the financial plan.

A
Why are we spending this money on a new organ rather than serving ~~the~~ needy people?

It is important to understand that the purchase of a new organ is a response to a particular present need, not an ultimate statement of priority. The organ problem needs to be solved now. We did not choose it as a project. Beyond that, one would assume that if, ^{at some point,} we had an equal need in another area of church life - if for example the Board of Christian Education proposed a major building project because we had run out of classroom space, or the Board of Outreach wanted to fund a major mission project - those proposals would

ORGAN/MUSIC COMMITTEE

Minutes of February 9, 1986
11:15 - Minister's Office

Present: T. Harwood, J. Morrison, F. Leek, J. Leek, H. Kohlbry, J. Killough,
A. Anderson, W. Van Evera, B. Buchanan, D. Jaeckel, S. Morgan,
E. Oettinger

to be built

Dan Jaeckel discussed his plans for a tracker organ/in the balcony of the Pilgrim Congregational Church. A separate set of plans were also discussed for changes in the chancel for additional activities.

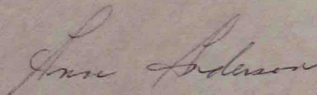
A first draft letter from Jack Sellwood, Chair of the Board of Trustees, with an information sheet, authored by Liz Oettinger, were distributed to the committee with a charge to review, edit and add information for the next meeting.

It was moved and seconded by Jane Killough and William Van Evera that Dan Jaeckel be selected as the builder of the new tracker organ. The motion carried unanimously.

Ted Harwood, Music Chair, asked the members of the committee to express their views concerning the organ project in writing, to give him a more solid basis on which to proceed with this major church project.

The next music/organ committee meeting will be Feb. 23, 11:15 in the minister's office.

Respectfully submitted,



Ann Anderson
Secretary

THE NEXT TRUSTEES' MEETING IS AT NOON, MARCH 11 AT FITGER'S INN. Please call the office if you cannot attend.

PILGRIM CONGREGATIONAL CHURCH

Board of Trustees Minutes
February 11, 1986 - Noon
Fitger's Inn Board Room

PRESENT: Jack Sellwood (Chairman), Jane Bayly, Joe Leek, John Morrison, Shirley Swain, and David Zentner.

Also present: Elizabeth Oettinger (interim minister), Dorothy Honigman (treasurer), Steve Morgan (director of music), and Ted Harwood (music committee chairman).

The invocation was given by E. Oettinger.

The minutes of the January 14, 1986 meeting were approved.

The Treasurer's report was reviewed and accepted. It was decided to reinvest the money now in the Parsonage Fund for one year in either Treasury notes or GNMA's at the discretion of J. Sellwood and Don Carlson of Norwest Bank (where the funds are now). Liz stated that Nancy Fitzgerald plans to pay off her loan of \$18,500 in February which would provide ample funds for the new minister, if needed.

J. Sellwood reported on the Second Century Fund. The \$825 fee for custodian service was questioned. The equity portion of the fund has had a good increase in value. J. Sellwood moved we sell Cooper Industries and switch the money now in a Money Market Fund into higher paying securities, and inquire about possibilities for a more managed portfolio. D. Zentner seconded, carried.

Liz reported bids had been taken on the electrical work approved at the Trustees' January meeting and the addition of flood lights above the front sidewalks and the side entrance. S. Swain moved and J. Leek seconded that a bid from Lakehead Electric for \$1,660 be accepted. Carried.

Liz presented drawings of the proposed organ, its placement in the balcony, and the redesign of the front of the church. After discussion, J. Morrison moved that the Trustees recommend to the congregation that we purchase a new mechanical-action organ from Jaeckel, Inc., for our church sanctuary at a cost of \$365,000. It was seconded by D. Zentner and passed.

The Organ Financing Proposal was agreed to after changes were made in the timetable for presentation to the congregation. After a vote on March 16th, J. Morrison and J. Leek will solicit major donors before the contract for the organ is signed and the one-third down payment is paid, probably late June. Also, S. Swain suggested that the proposed debt of \$40,000 with repayment over ten years be dropped in favor of five-year pledges from members of the congregation.

The meeting was adjourned.

Jane Bayly, secretary pro tem

JAECKEL
INCORPORATED

(218) 525-5851 - Office
(218) 728-2394 - Shop

3931 London Road Duluth, Minnesota 55804

Dr. Ted Harwood, chair
Organ Committee
Pilgrim Church UCC
Duluth, MN 55812

February 25, 1986

Dear Ted,

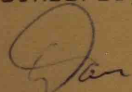
The attached stop list and specification is the revision which has been the result of very detailed discussions between Steve Morgan, Jesse Eschbach, Norma Stevlingson, and myself. It indicates the same number of stops as originally proposed, but the number of ranks has increased from 56 to 62.

Since I am concerned that the price not vary too much from that originally quoted, my cost per rank has diminished from \$6042.86 to \$5496.77. I hope this will encourage your and the trustees' process to more easily encourage the congregation in the direction of a new organ as indicated. Although it seems to be a drastic reduction in the cost, some of it involves the use of smaller ranks (therefore, less expensive) in the newer proposal and the elimination of one of the combination pedals. An expensive coupler has, however, been added.

The resulting enclosed specification indicates an extremely exciting and versatile instrument without compromise which will serve Pilgrim Church to the fullest.

I hope this is satisfactory to you and the church.

Sincerely,



Daniel J. Jaeckel

JAECKEL
INCORPORATED

(218) 525-5851 - Office
(218) 728-2394 - Shop

3931 London Road Duluth, Minnesota 55804

PILGRIM CHURCH UCC
DULUTH, MINNESOTA

SPECIFICATION FOR A NEW THREE-MANUAL-AND-PEDAL MECHANICAL ACTION
PIPE ORGAN

GRAND-ORGUE II

1. Montre	16'
2. Jeu en montre	8'
3. Bourdon	8'
4. Flute harmonique	8'
5. Prestant	4'
6. Quinte	2 2/3'
7. Doublette	2'
* 8. II Grosse	
Fourniture	2'
* 9. III-V Fourniture	1'
10. III Cymbale	1 1/2'
11. V Cornet	c' 8'
12. Trompette	8'
13. Clairon	4'

RECIT (expressif) III

14. Viole de gambe	8'
15. Flute a cheminee	8'
16. Voix celeste	c 8'
17. Flute octaviante	4'
18. IV Cornet	c' 4'
19. Octavin	2'
20. I-III Carillon	2 2/3'
21. Basson	16'
22. Trompette	8'
23. Basson-Hautbois	8'
24. Voix Humaine	8'
25. Clairon	4'

POSITIF I

26. Bourdon	16'
27. Montre	8'
28. Bourdon	8'
29. Prestant	4'
30. Flute a cheminee	4'
31. Gross Tierce	3 1/5'
32. Nasard	2 2/3'
33. Doublette	2'
34. Tierce	1 3/5'
35. Larigot	1 1/3'
36. IV Plein-Jeu	1'
37. Cromorne	8'

PEDALE

38. Bourdon	32'
39. Montre	16'
40. Soubasse	16'
41. Principal	8'
42. Flute de pedale	8'
43. Flute	4'
44. Bombarde	16'
45. Trompette	8'

ACCESSORIES

Tremblant to organ
Nightengale
Cymbal bells
Ventil for G.O. & PED
Ventil for RECIT
Ventil for POSITIF
Cancel (POS & RECIT)
Cancel (G.O. & PED)

COUPLERS

III to I
I to II
II to PED
III to PED
I to PED
III to II

* Stops on double-draw



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3931 London Road Duluth, Minnesota 55804

PILGRIM CHURCH UCC
DULUTH, MINNESOTA

PAGE TWO

The organ will be controlled from a keydesk attached to the main case of the organ. The key and stop actions will be completely mechanically linked. The key actions will be of the suspended type. A bench and pedal keyboard light are provided.

The case will be built of solid oak, then fumed and oiled.

The builder will provide adequate winding for the organ with the use of wedge bellows. These will be behind and/or within the main organ case, or within the existing Echo division chamber.

The stop list indicates 45 stops and 62 ranks of pipes.

A comprehensive warranty of ten years is included when the organ is complete within the church. Only the normal tunings after the organ is complete are the responsibilities of the church.

For installation purposes, the church would be required to prepare the site according to drawings submitted by the builder and in conjunction with their own architect or structural engineer, if necessary.

The stop list and price include the builder's very judicious use of up to 7 of the existing organ's stops, and only to the extent that these particular pipes will (after being rebuilt) fit the new tonal scheme and enhance the organ.

The present price of the organ as indicated is \$340,800 (2/25/86)

A contract will be prepared by the builder at the request of the church.

The builder would be most honored if the church chose him to build this organ!

JAECKEL, INC.
February 25, 1986





PILGRIM CONGREGATIONAL CHURCH

2310 East Fourth Street, Duluth, Minnesota 55812 • Telephone 218-724-8503

4 March 1986

Mr. Joseph Meidt
44 Billings Drive
Superior, WI 55880

Dear Joe,

This letter is sent to notify you of the termination of your employment as tenor section leader of the Pilgrim Choir. The proverbial "last straw" occurred this week when you did not sign out on the list on the organ, nor did you contact me that you would not be here. Bill and Roger were the only tenors who appeared and they did a fine job, yet the anthem had to be done accompanied when it clearly would have been better with voices alone.

When we discussed the conditions of your employment here in my office in December you told me that I should feel free to find someone else if I was not pleased. I have acted on that advice and have hired Mr. Mark Dundas as section leader for the remainder of the year.

Enclosed is your final check. If you have any questions regarding anything concerning this matter, please feel free to call or write.

Sincerely,

Steven G. Morgan

cc: Music Committee
Liz Oettinger
Personnel Committee



PILGRIM CONGREGATIONAL CHURCH

2310 East Fourth Street, Duluth, Minnesota 55812 • Telephone 218-724-8503

March 4, 1986

Dear Friends:

About two years ago it came to the Trustees' attention that our pipe organ in the sanctuary at Pilgrim Church is rapidly deteriorating. At that time, we began a process of educating ourselves as to what exactly the problems with the organ are, how they came about, and what our options might be in dealing with them. After much study and consideration, the Trustees would recommend to the congregation that we purchase a new mechanical-action organ from Jaeckel Inc., for our church sanctuary at a cost of \$313,800.

Our recommendation to purchase a new organ at this time is not made lightly. We realize that it represents a major capital expense. However, in our judgment, after considering the alternatives, it is the responsible choice to make.

We realize that you will have questions about this project. Enclosed with this letter, is a three-page information sheet which we hope will answer most of your questions. Also, in the church office there is a file containing the professional evaluations and documentation which we used to reach our recommendation. You are welcome to come into the church office and study the file there if that would be helpful to you. Other questions should be directed to members of the Board of Trustees, the Music Committee, or the newly-formed Organ Committee which have been helping the Trustees in this process. Names of all those people are included in the information sheet. Finally, the Trustees are calling a special meeting of the congregation for Sunday morning, March 16, at 11 o'clock to present in detail our proposal for the purchase and financing of a new organ.

We hope that you will read the enclosed information carefully and ask whatever questions remain in your mind. This is a major congregational decision and it is our intention to approach it responsibly, prayerfully, and joyfully.

Sincerely,

Jack Sellwood
Chair, Board of Trustees

JS:pw
Enc.



PILGRIM CONGREGATIONAL CHURCH

2310 East Fourth Street, Duluth, Minnesota 55812 • Telephone 218-724-8503

March 4, 1986

Dear Friends:

About two years ago it came to the Trustees' attention that our pipe organ in the sanctuary of the church was rapidly deteriorating. At that time, we began to educate ourselves as to the exact problems, how they came about, and what our options were in dealing with them.

Last year an *ad hoc* organ committee was formed. The purpose of this committee has been the engagement of organ experts to evaluate the present organ and to make recommendations about solutions to the problem. This committee is chaired by Dr. Ted Harwood.

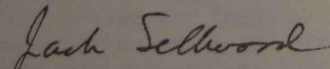
After thorough consideration of the findings of this evaluation, the Trustees recommend to the congregation that we purchase a new mechanical-action organ from Jaeckel, Incorporated, at an estimated cost of \$340,000. We realize that this purchase represents a major capital expense. In our judgement, however, it is the responsible choice to make.

Enclosed with this letter is an information sheet which should answer many of your questions. Also, there is a file in the church office containing the professional evaluation and documentation which we used to reach our recommendation. This file is open and available for review by anyone in the congregation. Other questions should be directed to members of the Board of Trustees, the Music Committee, or the Organ Committee. Names of all of these people are included in the information sheet.

Finally, the Trustees are calling two special meetings of the congregation for Sunday, March 9 and March 16, at 11:00 a.m. to present in detail our proposal for the purchase and financing of a new organ.

Please read the enclosed information carefully and ask whatever questions arise. This is a major congregational decision. We want it to be made with as much information as possible.

Sincerely,


Jack Sellwood

JS:pw
Enc.

Information sheet on:

The State of the Present Organ and,
The Need for a New Organ at Pilgrim Church

WHY DO WE NEED AN ORGAN AT ALL?

The purchase of a new organ is a major financial commitment, but more importantly, it is a major worship commitment. As such, it is appropriate, before we get into the nuts and bolts of our present organ and the proposed organ, to step back for a moment to consider what part the organ plays in the spiritual life of this congregation.

Our 16th and 17th century forbears, as they sought to purify the church and its worship, banned the playing of any music, even the singing of hymns, from Sunday worship. All was to be centered around the hearing and preaching of the Word of God as found in the Scriptures. But by the end of the 17th century, the ban on music had softened. First, psalm singing without instrumental accompaniment was permitted, then the singing of other "sacred songs," then instrumental music and formal choirs. This slow but continual growth of music back into the austere worship format of early congregationalism speaks to the centrality of music as a means by which we are touched by God, our spiritual lives are enhanced, and our worship life enriched.

If ten members of Pilgrim Church were asked what music in worship means to them, there would probably be ten very different answers. For some of us, the organ is that which allows us to participate in hymn singing, even though singing is not our greatest gift. Some use the time of the prelude and postlude for reflection and meditation, and the music is a vehicle which enhances our ability to lose ourselves in our thoughts. For others, it is the choir anthems, and our tradition of excellent choral music which is an essential part of the worship experience of Pilgrim Church. What does the organ mean to you? How much poorer would your worship life be without it here at Pilgrim Church?

WHAT IS WRONG WITH THE PRESENT ORGAN?

Our present organ is an electro-pneumatic type instrument which was installed in Pilgrim Church in 1917. The date of the organ's installation is important because organs of this type are built to last 50 to 60 years. The problems with our organ are largely due to old age. These problems have been worsened by some water leakage into the organ chambers at various points in its history, and the fact that the organ utilizes high wind pressure which makes it subject to more rapid deterioration. In 1977 and 1980, due to the failure of various parts of the organ, we undertook substantial rebuilding projects. The last one, in 1980, had the intention of extending the useful life of the instrument for another ten years. The builder who was responsible for that project concurs that the organ is still deteriorating faster than that. The specific problems of the organ are many and technical. Two complete evaluations of the state of the organ are on file in the church office for those who wish to see the details. In short, there are many stops which do not play at all; many stops where some notes play and others do not; and some stops which are unreliable (the notes play some of the time).

There are those who have a difficult time believing that the organ is in grave trouble because the quality of the music is still so good. That is more a tribute to the quality of our music directors than to the organ.

For the past two years, all those playing the organ have had to avoid playing substantial portions of it at all; other portions have to be checked from week to week to see if they are playable. Ours is a large instrument; a good deal of it can fall apart and there still will be more organ to play. However, this will only work for a limited period of time.

WHY CAN'T WE JUST REBUILD OUR PRESENT ORGAN AGAIN?

None of the builders whom we contacted would recommend or participate in a major rebuild at this time in our organ's life, considering it a waste of money.

WHAT TYPE OF ORGAN IS BEING PROPOSED?

As the Trustees, aided by the Music Committee, learned more about organs in general, and the problems of our organ in particular, one of the earliest decisions made was to replace the present organ, if replacement was our only option, with a mechanical action or tracker-type organ. The reasons for this decision are both practical and musical. From a practical standpoint, mechanical action organs, unlike electro-pneumatic organs, can last virtually forever. There are still playable tracker organs that were built in the sixteenth century. This should be the last organ that Pilgrim will purchase. From a musical standpoint, a tracker organ is a more sensitive instrument with a better blending of sound.

Having made the decision to look at tracker organs, three builders were contacted. One was uninterested; two submitted proposals. After looking at the proposals, it was decided to use Jaeckel, Incorporated, as our builder for several reasons. Professional evaluations of Jaeckel's recent work indicate that his instruments are on a par with other master builders. Also, because Jaeckel's shop is in Duluth, the cost of the organ is reduced, and we provide employment to local people. We also help support having high quality artisans located in our community. Dan Jaeckel's familiarity both with the acoustical properties of our sanctuary and with the musical needs and tastes of our congregation were also factors in choosing him as our builder.

WHY WOULD THE NEW ORGAN BE LOCATED IN THE REAR OF THE CHURCH? HOW WILL THAT CHANGE OUR WORSHIP AND THE DESIGN OF OUR SANCTUARY?

All of our consultants recommended locating the new instrument high in the rear of the church. Such a location allows for the best transmission of sound throughout the sanctuary. Locating the choir in the rear, rather than the front of the church, will both help to better support the congregational singing and allow better sound for choral music as well. The location also answers a need felt by the choir to be part of the worshipping congregation, and not set apart behind the ministers and the pulpit where they have difficulty hearing the service. There are some, also, who believe that seeing the choir is distracting from the rest of worship. That is one of the reasons why the choir presently vacates the choir loft in the middle of the worship service. A rear balcony location would solve that problem.

A picture of the proposed organ mounted in the rear of the church is included with this information sheet. The instrument itself is designed to enhance and blend with the overall design of the sanctuary. Some remodeling of the front of the room will be undertaken when the rear organ is installed. The plans for that remodeling involve insulating and closing the present organ chambers so that we do not lose heat through them, but still maintain their present appearance. The wooden screen which presently separates the organ

3.

and choir from the ministers and the pulpit will be moved back somewhat and will be removable. A series of moveable risers on what is now the platform and the choir area will give the front of the sanctuary a great deal of flexibility of purpose without changing its basic look. When we have concerts or instrumental music accompanying our worship, these musicians can be located in the chancel area, rather than on the floor below. We open the possibility for chancel drama, liturgical dance, and other creative uses of space to enhance worship which have been previously unfeasible due to the limitations of the space arrangement in the chancel. A picture of the front of the remodeled sanctuary will be available at the time of the congregational meeting.

WHY CAN'T WE USE A SMALLER, LESS EXPENSIVE ORGAN?

The proposed organ is significantly smaller than our current organ. We went into this project looking for the smallest, least expensive organ that would fit our musical needs. The proposed organ has 45 stops and is of an eclectic character. It is large enough to support a wide variety of music in so large a building. It will allow the congregation to continue to use music in its worship from all different periods of composition, from Bach through the romantic period to more contemporary music.

WHY ARE WE SPENDING THIS MONEY ON A NEW ORGAN RATHER THAN SERVING NEEDY PEOPLE?

It is important to understand that the purchase of a new organ is a response to a particular need, not an ultimate statement of priority. The organ problem needs to be solved now. We did not choose it as a project. Beyond that, one would assume that if, at some point, we had an equal need in another area of church life--if, for example, the Board of Christian Education proposed a major building project because we had run out of classroom space, or the Board of Outreach wanted to fund a major mission project--those proposals would also be brought before the congregation for its consideration and support.

HOW WILL WE FINANCE THE PURCHASE OF A NEW ORGAN?

The proposed organ itself costs about \$340,000. The structural alterations and remodeling which are necessary for its installation will cost approximately \$20,000, which brings our total goal to \$360,000. We are fortunate to have in hand a major bequest from the estate of John Dalton, as well as various other small memorial funds which are earmarked to be used for music projects. The total of these funds is about \$115,000. Of the balance, \$245,000, we would hope to raise a substantial amount through a few major gifts, another portion through a general capital funds drive in the Spring of 1987, and the remainder through special fund-raising events and some debt financing. At the congregational meeting on March 16, a detailed plan will be presented to you.

If you have any further questions, please speak with one of the following people who have been involved in this project:

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Carol Tierney

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Frances Leek
Bruce Buchanan

ORGAN COMMITTEE

Jane Killough
Frances Leek
Ted Harwood
Ann Anderson
Wm. Van Evers
John D. Morrison

*Responsible for the financial plan.

3/4/86



ORGAN FACT SHEET
(comparing present and proposed organs)

	PRESENT ORGAN	NEW ORGAN
<u>TYPE</u>	Electropneumatic	Tracker
# STOPS		45
# RANKS		62
# PIPES		2556 (approx.)
COST PER RANK		\$5496.77
VOICING	"Romantic"	Eclectic (plays >90% repertoire)
LIFE SPAN	Ended (Max. 70 yrs, now 70 yrs old)	>200 yrs.
EASE OF REPAIR	Moderate	Moderate **
AIR PRESSURE	High (4-7 lbs)	Low (1-1.5 lbs)
EASE OF PLAYING	Easy	Moderately Hard (see next)
MUSICALITY	Little	High
LOCATION	Front of church (buried)	Balcony (open) opens front of church
COST	?? not recc. by consultants & builders	\$340,000 organ 20,000 site \$360,000 total
PAYMENT SCHEDULE		
May 14, 1986	\$85,000	
Aug 86 - Feb 87	\$102,000	
Nov 87 - Aug 88	\$102,000	
Completion (?Nov)	\$54,000	

ORGAN FACT SHEET

(comparing present and proposed organs)

Site preparation ~\$20,000 between Nov 87 & Aug 88

Joe chairperson

*Joe Leek + Josh Morrison
as representatives of
the Board of
Trustees.*

Today, ~~we members~~ of the Organ Committee, are here to explain our recommendation that our church purchase a new pipe organ for the sanctuary and to answer your questions about this project. I will offer a summary of our present organ's life, Steve Morgan, our Music Director and organist, will comment on some technical aspects and ~~Mr.~~ ^{Joe} Joseph Leek and ~~Josh~~ Morrison will explain the Board of Trustee's thinking and plans.

OUR ORGAN IS DYING OF OLD AGE !!

Our present pipe organ is an electromagnetic type instrument, built by the Steere-Turner Company in 1915-1917. The normal life-span of an electropneumatic organ is 50 to 70 years. It served well for about 30 years until 1946,47 when it began to fail. Minutes from a congregational meeting in August 1947 indicate that the organ failed completely at least three times in the preceeding 12 months. \$11,050 was allocated to repair the organ. The specifics were not mentioned, but in reading correspondance from later years, it appears that the console was rebuilt and the pipes were modified to produce a more "modern" sounding organ. There may have been some further work done in the early 1950's, though no specifics are available.

In the 1970's, further repairs were required. The blowers, the large fans that supply the wind power to make the pipes sound, were rebuilt. The console was again rebuilt in about 1975, at which time new pneumatic pouches made of

2.

plastic were substituted for the original leather pneumatics. They subsequently began to fail within seven years.

During the years of 1977 to 1981, a major renovation project was undertaken to change the sound of the organ to a Romantic organ. Ranks of pipes were replaced and interconnections within the organ were changed. The cost of this project was thirty two thousand dollars. At that time, the builder stated that the instrument should be good for another ten years, including the console (i.e. keyboard portion) and windchests. However, within two years, in 1982, the console began to fail and rainwater from leaks in the roof over the organ loft damaged the windchests and some of the little valves which open and close to make the pipes sound.

Over the years, these various modifications have resulted in an organ which has tonal problems, unmatched pipes, poorly functioning stops and a failing control system, i.e. console.

During the past two years, organ builders and rebuilders have been consulted to offer their opinions as to what to do with our present instrument. To date, none has suggested a complete rebuild be undertaken. The builder who did the rebuild in 1979-80 wrote in a letter dated January 1985, and I quote, "...I think that a new organ is definitely in your future. The console is deteriorating at a rate much faster than anticipated.". He recommended that a low pressure

instrument be placed, "in the building " rather than buried in the existing organ chambers. Another organ builder declined to submit a bid on repairing the organ.

Independent opinions concerning the present status of our organ were obtained from Dr Norma Stevlingson, Associate Professor of Music at UWS and a nationally respected organist, and Jesse Eschbach, former organ professor at UMD and soon to be at the University of Nebraska. They both feel that the present organ is deplorable condition and tonally not worthy of further rebuilding. They both recommended that we purchase a new organ, specifically a Tracker type organ, *and that it be placed in the balcony.*

In summary, our present organ, built to last 70 years, 70 years ago, has lasted 70 years and has undergone two rebuilds of the console and two modifications of the pipes. Mechanically, it is worn out and totally unreliable. Tonally, it is a hodge-podge of pipes, sounds and musically unsound. A new organ is needed.

I will now present the thoughts of the Boy T's concerning the present organ.

Steve Ungar may have some comments at this juncture. Steve . . .

From the preceding discussion, it is apparent that our church needs a new pipe organ. To pursue this end, an Organ Committee was formed, the members being from the Music Committee, Diaconate and Board of Trustees. We have been studying the problem since June 1985, about nine months. Our options were the following:

1. Continue with the present organ, as is
2. Repair the present organ
3. Replace with a new organ

The first option, continuing with the present organ, does not solve the problem. The organist will be continuously faced with an unreliable and unpredictable instrument every time he/she sits down to play. Will it work? What stops will function today? What notes will sound? A few weeks ago, the organ quit between verses of the second hymn, and only the skill and knowledge of the present organ allowed Steve to find working stops quickly, so that the accomplishment could continue. Quite nerve wracking for all concerned. Many substitute organists will not play our organ because of these tendencies.

The second option, repairing the present organ, will only forestall the inevitable, during which time more money will be poured into a dying instrument and money may become more expensive.

The Organ Committee approved the third option, the

5.
purchase of a new tracker organ during their meeting of
February 9th 1986, by a unanimous vote.

As noted in the informational paper you received in the
mail, we decided that a tracker organ, built by Jaeckel
Incorporated, should be the instrument. We also voted to
have the organ placed in the balcony.

Why did we decide on a tacker organ ? A tracker organ
is purely mechanical, being a system of levers and slides.
They are reliable, long lasting (many three to four hundred
year old ones still in use), and relatively easy to repair.
Such an insstrument ^u should serve succeeding generations
well. The name tracker means simply that it is mechanical.
It has nothing to do with how the instrument will sound,
other than how the notes can be attacked when the keys are
pressed. The " sound " can be anything one wants, from
Baroque to modern romantic.

*There is a working model of a Tracker organ. Sure
for you to examine & inquire about after this presentation.*

We decided to follow the reccommendations of our organ
consultants and place the organ in the balcony. The balcony
is an ideal place because of the following reasons:

1. the organ will be out in the open
2. the sound of the organ will be much better,
because of the good acoustic properties of the
heavy, hard ceiling and walls
3. the aforementioned will allow us to have a
smaller instrument, yet achieve the same volume
and flexibility of the present organ.

The new organ will be an eclectic instrument, not being confined to sounding like an organ from a specific era of organ music ^{nor from any specific organ school - i.e. North German, Italian, Spanish, English.} It will be able to play music from any musical era, well, encompassing 90% of the organ literature.

The proposed organ will have fortyfive stops, each having about 53 pipes per stop, (2385 notes).

If approved by the congregation, we will have one of the finest organs in Minnesota. It will benefit our church in innumerable ways, both worship-wise and musically-wise.

Pilgrim Congregational Church
Board of Trustees' Meeting
March 11, 1986 - Noon
Fitger's Inn

PRESENT: Jack Sellwood, chairman, Jane Bayly, Mary Brain, Conrad Fredin, Joe Leek, Shirley Swain, David Zentner.

Also Present: Elizabeth Oettinger, Interim Minister, Richard Nelson, Interim Associate Minister, Dorothy Honigman, Treasurer

The invocation was given by E. Oettinger.

The minutes of the February 11, 1986 meeting were approved.

The Treasurer's Report was reviewed and accepted.

It was decided to leave the \$18,500.00 payment from Nancy Fitzgerald in the General Fund for the time being. J. Sellwood reported that there are no acceptable mutual funds available for the Second Century Fund at this time. The Cooper Industries stock has been sold and the Parsonage Fund, in the amount of \$45,425.60, has been invested in G.N.M.A. Trust with interest at $9\frac{1}{4}\%$. D. Zentner offered to check the stock management and availability of better interest rates.

The letter to the congregation which is to accompany the ballots for the organ was discussed. C. Fredin moved and D. Zentner seconded that the letter be approved as is. Carried.

D. Zentner offered to be at the church on March 12th at 4:30 p.m. to verify the mailing of the letter and Mary Brain to be at the church on March 29th at 12 noon for the opening of the mail.

The advisability of having one more meeting was discussed.

C. Fredin moved that the Trustees call for a meeting of the congregation on the sixth of April. J. Bayly seconded the motion and it was carried.

There was much discussion as to the funding of the organ and when to sign the contract.

D. Zentner moved that 80% of funds should be on hand before the contract is signed. S. Swain seconded the motion. Carried.

J. Sellwood thanked Liz for all her help and cooperation and the pleasure it has been meeting with her. This was also the unanimous opinion of the board and that we will miss her.

The Pastoral Search Committee requested a salary figure for the new pastor.

C. Fredin moved and Jane Bayly seconded that the pastor's salary be set at \$41,000.00 which includes base housing and car expense.

Appropriate fringe benefits are separate. Carried.

The meeting was adjourned.

Mary Brain, secretary

THE NEXT MEETING OF THE BOARD OF TRUSTEES WILL BE AT 12 NOON, TUESDAY, APRIL 8th, 1986, AT THE JOLLY FISHER RESTAURANT, ROOM C. PLEASE CALL THE CHURCH OFFICE (724-8503) IF YOU CANNOT ATTEND.



DILARIM CONGREGATIONAL CHURCH

Minnesota 55812 • Telephone 218-724-8503

March 12, 1986

On March 9, the congregation voted to pass the following resolution.

The Board of Trustees is authorized to go forward with the purchase of a new organ from Jaekel, Inc., and to make any necessary structural alterations to the existing organ, provided that the Trustees are further authorized to provide the necessary funding for this project.

The Board of Trustees was given the responsibility of developing the written balloting procedure. In accordance with the church constitution, the Trustees

are enclosing with this letter, an envelope containing this letter, an envelope for the new organ, a ballot, and two envelopes: one marked "Mailing Envelope" and one marked "Mailing Envelope". The ballot will be placed in the mailing envelope and a place to

Each member is to mark his or her ballot, place it in the mailing envelope, place the ballot envelope, sign and print name in the mailing envelope, and return it to the church office by 12:00 noon on Saturday, March 29. The mailing envelope or unsealed ballot envelope will not be counted.

The meeting will be held at 10:00 a.m., under the direction of the Board of Trustees and counted in the church office. Your presence is welcome to attend.

This resolution was publicly announced at a special meeting held by the Board of Trustees for

your careful consideration and your vote. It is a major responsibility, but we believe it is necessary. In order to reach our goal, we are calling for your participation. In calling for this vote, we are not asking for approval of the new organ, but your vote does not represent a willingness

Music Director: Steven G. Morgan • Secretary: Patricia Welborn

PILGRIM CONGREGATIONAL CHURCH
2310 EAST 4th STREET
MINNEAPOLIS, MINNESOTA 55812

Originals to use for 3/12/86 mailing

MAILING ENVELOPE

SAMPLE BALLOT ENVELOPE



PILGRIM CONGREGATIONAL CHURCH

2310 East Fourth Street, Duluth, Minnesota 55812 • Telephone 218-724-8503

March 12, 1986

Dear Members of Pilgrim Church:

At a congregational meeting held March 9, the congregation voted to take a written ballot on the following resolution.

RESOLVED, that the Board of Trustees is authorized to go forward with the purchase of a new organ from Jaeckel, Inc., at a cost for the organ and necessary structural alterations of approximately \$360,000, and that the Trustees are further authorized to secure appropriate funding for this project.

In a subsequent motion, the Board of Trustees was given the responsibility of developing and carrying out the written balloting procedure. Following the procedure outlined in the church constitution, the Trustees voted at a meeting on March 11 that:

- On Wednesday, March 12, an envelope containing this letter, an information sheet about the proposed organ, a ballot, and two envelopes--one marked "Ballot Envelope" and one marked "Mailing Envelope"--will be mailed to the congregation. The ballot will have printed on it the text of the resolution and a place to register a vote.
- Each member of the church should mark his or her ballot, place it in the ballot envelope, seal the ballot envelope, place the sealed ballot envelope in the mailing envelope, sign and print his or her name on the back of the mailing envelope, and return the mailing envelope to the church office by 12:00 noon on Saturday, March 29. Ballots in an unsigned mailing envelope or unsealed ballot envelope and those received after noon on March 29 will not be counted.
- On Saturday, March 29 at 12:01 p.m., under the direction of the Clerk, the ballots will be opened and counted in the church office. Any member of the church is welcome to attend.
- The results of the vote will be publically announced at a special meeting of the congregation called by the Board of Trustees for Sunday, April 6 at 11:00 a.m.

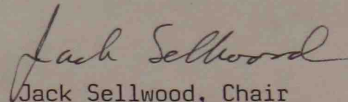
The Board of Trustees urges your careful consideration and your enthusiastic support of this project. It is a major responsibility, but also a major opportunity for celebration. In order to reach our goal, we need the support of the entire congregation. In calling for this vote, we are asking not only for your approval of the new organ, but your financial support as well. If your vote does not represent a willingness

page 2.

to take on this financial commitment, then it is meaningless.

The Trustees are convinced, after two years of careful study, that the purchase of a new organ for the sanctuary is necessary. We hope you will concur with our judgement.

Sincerely,



Jack Sellwood, Chair
Board of Trustees

REMINDER: Please remember to sign your mailing envelope, place the sealed ballot envelope containing the marked ballot inside, and return it to the church office before noon on March 29.

BALLOT

PLEASE CAST YOUR VOTE CONCERNING THE FOLLOWING RESOLUTION:

RESOLVED, that the Board of Trustees is authorized to go forward with the purchase of a new organ from Jaeckel, Inc., at a cost for the organ and necessary structural alterations of approximately \$360,000, and that the Trustees are further authorized to secure appropriate funding for this project.

Yes, I am in favor of the resolution.

No, I oppose the resolution.

I abstain from casting a vote.

I abstain from casting a vote.

No, I oppose the resolution.

Yes, I am in favor of the resolution.

RESOLVED, that the Board of Trustees is authorized to go forward with the purchase of a new organ from Jaeckel, Inc., at a cost for the organ and necessary structural alterations of approximately \$360,000, and that the Trustees are further authorized to secure appropriate funding for this project.

PLEASE CAST YOUR VOTE CONCERNING THE FOLLOWING RESOLUTION:

BALLOT

Information sheet on:

The State of the Present Organ and,
The Need for a New Organ at Pilgrim Church

Pilgrim

WHY DO WE NEED AN ORGAN AT ALL?

The purchase of a new organ is a major financial commitment, but more importantly, it is a major worship commitment. As such, it is appropriate, before we get into the nuts and bolts of our present organ and the proposed organ, to step back for a moment to consider what part the organ plays in the spiritual life of this congregation.

Our 16th and 17th century forbears, as they sought to purify the church and its worship, banned the playing of any music, even the singing of hymns, from Sunday worship. All was to be centered around the hearing and preaching of the Word of God as found in the Scriptures. But by the end of the 17th century, the ban on music had softened. First, psalm singing without instrumental accompaniment was permitted, then the singing of other "sacred songs," then instrumental music and formal choirs. This slow but continual growth of music back into the austere worship format of early congregationalism speaks to the centrality of music as a means by which we are touched by God, our spiritual lives are enhanced, and our worship life enriched.

If ten members of Pilgrim Church were asked what music in worship means to them, there would probably be ten very different answers. For some of us, the organ is that which allows us to participate in hymn singing, even though singing is not our greatest gift. Some use the time of the prelude and postlude for reflection and meditation, and the music is a vehicle which enhances our ability to lose ourselves in our thoughts. For others, it is the choir anthems, and our tradition of excellent choral music which is an essential part of the worship experience of Pilgrim Church. What does the organ mean to you? How much poorer would your worship life be without it here at Pilgrim Church?

WHAT IS WRONG WITH THE PRESENT ORGAN?

Our present organ is an electro-pneumatic type instrument which was installed in Pilgrim Church in 1917. The date of the organ's installation is important because organs of this type are built to last 50 to 60 years. The problems with our organ are largely due to old age. These problems have been worsened by some water leakage into the organ chambers at various points in its history, and the fact that the organ utilizes high wind pressure which makes it subject to more rapid deterioration. In 1977 and 1980, due to the failure of various parts of the organ, we undertook substantial rebuilding projects. The last one, in 1980, had the intention of extending the useful life of the instrument for another ten years. The builder who was responsible for that project concurs that the organ is still deteriorating faster than that. The specific problems of the organ are many and technical. Two complete evaluations of the state of the organ are on file in the church office for those who wish to see the details. In short, there are many stops which do not play at all; many stops where some notes play and others do not; and some stops which are unreliable (the notes play some of the time).

There are those who have a difficult time believing that the organ is in grave trouble because the quality of the music is still so good. That is more a tribute to the quality of our music directors than to the organ.

For the past two years, all those playing the organ have had to avoid playing substantial portions of it at all; other portions have to be checked from week to week to see if they are playable. Ours is a large instrument; a good deal of it can fall apart and there still will be more organ to play. However, this will only work for a limited period of time.

WHY CAN'T WE JUST REBUILD OUR PRESENT ORGAN AGAIN?

None of the builders whom we contacted would recommend or participate in a major rebuild at this time in our organ's life, considering it a waste of money.

WHAT TYPE OF ORGAN IS BEING PROPOSED?

As the Trustees, aided by the Music Committee, learned more about organs in general, and the problems of our organ in particular, one of the earliest decisions made was to replace the present organ, if replacement was our only option, with a mechanical action or tracker-type organ. The reasons for this decision are both practical and musical. From a practical standpoint, mechanical action organs, unlike electro-pneumatic organs, can last virtually forever. There are still playable tracker organs that were built in the sixteenth century. This should be the last organ that Pilgrim will purchase. From a musical standpoint, a tracker organ is a more sensitive instrument with a better blending of sound.

Having made the decision to look at tracker organs, three builders were contacted. One was uninterested; two submitted proposals. After looking at the proposals, it was decided to use Jaeckel, Incorporated, as our builder for several reasons. Professional evaluations of Jaeckel's recent work indicate that his instruments are on a par with other master builders. Also, because Jaeckel's shop is in Duluth, the cost of the organ is reduced, and we provide employment to local people. We also help support having high quality artisans located in our community. Dan Jaeckel's familiarity both with the acoustical properties of our sanctuary and with the musical needs and tastes of our congregation were also factors in choosing him as our builder.

WHY WOULD THE NEW ORGAN BE LOCATED IN THE REAR OF THE CHURCH?
HOW WILL THAT CHANGE OUR WORSHIP AND THE DESIGN OF OUR SANCTUARY?

All of our consultants recommended locating the new instrument high in the rear of the church. Such a location allows for the best transmission of sound throughout the sanctuary. Locating the choir in the rear, rather than the front of the church, will both help to better support the congregational singing and allow better sound for choral music as well. The location also answers a need felt by the choir to be part of the worshipping congregation, and not set apart behind the ministers and the pulpit where they have difficulty hearing the service. There are some, also, who believe that seeing the choir is distracting from the rest of worship. That is one of the reasons why the choir presently vacates the choir loft in the middle of the worship service. A rear balcony location would solve that problem.

A picture of the proposed organ mounted in the rear of the church is included with this information sheet. The instrument itself is designed to enhance and blend with the overall design of the sanctuary. Some remodeling of the front of the room will be undertaken when the rear organ is installed. The plans for that remodeling involve insulating and closing the present organ chambers so that we do not lose heat through them, but still maintain their present appearance. The wooden screen which presently separates the organ

and choir from the ministers and the pulpit will be moved back somewhat and will be removable. A series of moveable risers on what is now the platform and the choir area will give the front of the sanctuary a great deal of flexibility of purpose without changing its basic look. When we have concerts or instrumental music accompanying our worship, these musicians can be located in the chancel area, rather than on the floor below. We open the possibility for chancel drama, liturgical dance, and other creative uses of space to enhance worship which have been previously unfeasible due to the limitations of the space arrangement in the chancel. A picture of the front of the remodeled sanctuary will be available at the time of the congregational meeting.

WHY CAN'T WE USE A SMALLER, LESS EXPENSIVE ORGAN?

The proposed organ is significantly smaller than our current organ. We went into this project looking for the smallest, least expensive organ that would fit our musical needs. The proposed organ has 45 stops and is of an eclectic character. It is large enough to support a wide variety of music in so large a building. It will allow the congregation to continue to use music in its worship from all different periods of composition, from Bach through the romantic period to more contemporary music.

WHY ARE WE SPENDING THIS MONEY ON A NEW ORGAN RATHER THAN SERVING NEEDY PEOPLE?

It is important to understand that the purchase of a new organ is a response to a particular need, not an ultimate statement of priority. The organ problem needs to be solved now. We did not choose it as a project. Beyond that, one would assume that if, at some point, we had an equal need in another area of church life--if, for example, the Board of Christian Education proposed a major building project because we had run out of classroom space, or the Board of Outreach wanted to fund a major mission project--those proposals would also be brought before the congregation for its consideration and support.

HOW WILL WE FINANCE THE PURCHASE OF A NEW ORGAN?

The proposed organ itself costs about \$340,000. The structural alterations and remodeling which are necessary for its installation will cost approximately \$20,000, which brings our total goal to \$360,000. We are fortunate to have in hand a major bequest from the estate of John Dalton, as well as various other small memorial funds which are earmarked to be used for music projects. The total of these funds is about \$115,000. Of the balance, \$245,000, we would hope to raise a substantial amount through a few major gifts, another portion through a general capital funds drive in the Spring of 1987, and the remainder through special fund-raising events and some debt financing. At the congregational meeting on March 16, a detailed plan will be presented to you.

If you have any further questions, please speak with one of the following people who have been involved in this project:

TRUSTEES

- Jack Sellwood
- David Zentner
- Conrad Fredin
- Jane Bayly
- Joseph Leek*
- Mary Brain
- Shirley Swain
- John D. Morrison*
- Carol Tierney

MUSIC COMMITTEE

- Ted Harwood
- Ann Anderson
- Helen Anne Kohlbry
- Carolyn Lee
- Frances Leek
- Bruce Buchanan

ORGAN COMMITTEE

- Jane Killough
- Frances Leek
- Ted Harwood
- Ann Anderson
- Wm. Van Evera
- John D. Morrison

*Responsible for the financial plan.

3/16/86

FOR IMMEDIATE RELEASE

Pilgrim Congregational Church of Duluth signed a contract of major importance Wednesday, May 14, 1986 for a new organ to be constructed by Jaeckel, Inc., of Duluth, Minnesota. The new organ will be entirely mechanical (tracker) throughout, consisting of 45 stops, approximately 63 ranks divided between three manuals and pedal.

The style of the instrument will be strongly dictated by both Classic and Romantic French traditions of organbuilding with a certain number of compromises to allow the organ works of J. S. Bach to be performed accurately. The Grand-Orgue division will be based on a 16' Grand Plein Jeu, supplemented by an 8' Flute Harmonique, a reed battery at 8' and 4' plus a Grand Cornet. The Positif will contain the Grand-Jeu de Flute with both a 16' Bourdon and a Grosse Tierce 3 1/5' and is intended to dialogue with the Grand-Orgue Cornet. This division also will contain an 8' Plenum and an 8' Cromorne. The Recit-Expressif division is the most strongly Romantic one of the organ, containing a large 16'8'4' Foundation chorus, a series of 8'4'2' Harmonic Flutes, the Voix Celeste, solo reeds, a large reed battery of 16'8'4', and a Carillon mixture, one of the few ever specified in the country. A Cornet will also be present in this division, useful in both classic and romantic repertoire. The pedal will be based on a genuine 32' Bourdon, the only 32' stop in the Twin Ports area.

Mechanical throughout, the instrument will make use of ventill pedals rather than the traditional electric combination action. In other words, certain stops, normally

mixtures, mutations, and reeds, may be drawn in advance, but will not sound until the ventill pedal for the particular division is depressed. Four or five ranks from the old organ will be revoiced, repaired, and incorporated into the new instrument.

The installation will occur in the balcony of the sanctuary and is slated for late 1988 or early 1989.

According to Steven Morgan, Director of Music at Pilgrim Congregational Church, "This organ will undoubtedly be the premiere organ in the northern part of Minnesota and one of the more important organs in the Midwest. Although the instrument has been conceived basically with a French esthetic, care has been taken so that it will successfully play the other major style periods and also be a flexible instrument for service playing."

Consultants for the project are Drs. Norma Stevlingson and Jesse Eschbach in conjunction with Steven Morgan and Daniel Jaeckel. Chairman of the organ committee is Dr. Ted Harwood.

* * * * *

contact: Steven Morgan, 218/722-9714 or 724-8503

LAW OFFICES
FRYBERGER, BUCHANAN, SMITH & FREDERICK
A PROFESSIONAL ASSOCIATION
700 LONSDALE BUILDING
DULUTH, MINNESOTA 55802-1863

R. BRUCE BUCHANAN*
NICK SMITH*
HAROLD A. FREDERICK
DEXTER A. LARSEN
JAMES H. STEWART*
ROBERT E. TOFFEY*
MICHAEL K. DONOVAN
PAUL F. SCHWEIGER*
NEAL J. HESSEN*
JOSEPH J. MIHALEK*
CAROL M. PERSON
SHAWN M. DUNLEVY
ANNE LEWIS
ROBERT E. HELLER*†
DAVID R. OBERSTAR
ABBOT G. APTER
KEVIN J. DUNLEVY

(218) 722-0861

H.B. FRYBERGER, SR. (1865-1937)
AMASA E. WHEELER (1889-1970)
LOREN W. SANFORD (1931-1978)

H.B. FRYBERGER, JR.
OF COUNSEL

*ALSO LICENSED
IN WISCONSIN

†ALSO LICENSED
IN ILLINOIS

March 19, 1986

Mr. Jack Sellwood
Chairman -- Pilgrim Congregational Church
Board of Trustees
c/o KMG Main Hurdman
700 Missabe Building
Duluth, Minnesota 55802

PERSONAL

Dear Jack:

At the meeting of the congregation after church last Sunday, Joe Leek stated that the trustees had adopted the position that no contract for a new organ would be entered into (assuming a favorable vote) until at least 80% of the purchase price had been either collected or committed to. Joe invited reactions to that position, and so I am writing to you with mine.

If we need a new organ (which has been established) and if the congregation votes favorably on the resolution presently before it, I think we should commit to the builder as soon as possible and get on with the project of raising the funds. The need is the same whether we raise 80% of the cost through gifts and pledges or not -- and, using Liz's analogy, if the furnace quit we would commit to a new one and arrange for covering the cost thereafter. With the money already on hand, the exposure is not more than \$260,000. The enthusiasm for the project is, I think, at a high level generally and a special gifts campaign should, without much difficulty, raise at least half of that amount. A general membership solicitation, if it does fall short of raising the balance, will leave a fairly modest amount for debt financing. We are presently debt free (probably one of the few churches in the city which are) and could certainly carry a modest debt to be paid off over a period of years.

FRYBERGER, BUCHANAN, SMITH & FREDERICK

Mr. Jack Sellwood

2

March 19, 1986

The financial exposure is relatively nominal and if we don't commit while enthusiasm for the project is running high, the interest (and therefore the level of giving) will wane. It will take too long to raise 80% of the project and unless we can tell the prospective donees that the new organ is a reality, you will not have the level of enthusiasm in either the solicitors or the donees necessary to make the project a success.

I was heavily involved in both the original Y.M.C.A. building campaign in 1967, and again three years ago when we built ~~the~~ the addition, and I can tell you with certainty that if we had waited until a substantial portion of the funds had been raised before we committed to the project, we would not have a Y.M.C.A. in Duluth today.

I hope that the trustees will reconsider their position on this matter and will commit to the builder promptly after the results of the vote are known (assuming that the vote is favorable).

Sincerely,

BRUCE BUCHANAN

Signature on Original

Bruce Buchanan

kmk

cc: Ms. Shirley Swain
Dr. Joseph H. Leek

MUSIC COMMITTEE AGENDA
APRIL 1, 1986



I. Organ

A. Congregational Vote: 256 ballots counted (400 + mailed out)
 204 Yes 79.6 %
 34 No 13%
 17 Abstentions 6.6%
 1 Invalid ballot

II. New Music Director

A. Philosophical questions

Education = \$250⁰⁰.

Free time work not available. Music lessons next alternative.

1. separation of organist - choir director position

1986 = \$7400 + Children's Director \$900 = \$8300

2. do we recommend a full time position? Soloists = \$5000
 we will eventually need a very good organist because of our potentially "world class" organ.

3. the same could be said for the first question

B. Potential candidates

1. Where and how do we look

*Hetcher - St. Scholastica
 her credentials as an organist
 the likes local choir.*

Ask around town
 Ask Steve or Jesse E. or Dan.

3. Ad in the American Organist Magazine

↳ out for now - too transient a person - not enough \$

*Chris Gates @ Pilgrim Luth.
 in Superior. Don't see
 wants of a full-time position
 higher salary - Emeritus
 person. at looking in mpls.*

C. Salary

1. full time
2. part time

*Write a.c.c. Colleges
 - Oberlin
 - 8mad
 - North Western
 Wisconsin
 Northland
 U. of Minn. - Home of Hope Committee
 North Texas St.
 Westminster Choir
 College.*

III. Piano

- A. Which one
- B. How much needs be done and why
- C. ?

IV. Bell Choir -

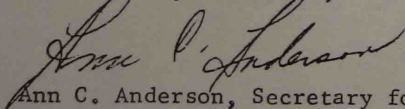
*Stephanie Haze (organist) Christ the King - Superior
 (Choir Director)
 Salary? - Dan J.*

PILGRIM CONGREGATIONAL CHURCH
MUSIC COMMITTEE
MINUTES - April 1 1986

Present: T. Harwood, F. Leek, H. A. Kohlbry, S. Morgan, A. Anderson

1. The first consideration in hiring a new music director- one position or two positions - will depend on the availability of local musicians. The part-time position was an important factor in this decision. Possible candidates could be Dan Jaeckel or Warren Friesen as choral directors and Stephanie Honze, organist.
2. Colleges which might be able to provide qualified candidates were listed: Westminster Choir College, Northwestern, Southern Methodist, Oberlin, North Texas State, U. of Michigan, U. of Iowa, St. Olaf, U. of Minnesota, TC
3. Music positions in the church are: Music Director (organist and choral director) - combined salary for 1986 - \$7400: Children's Music (1986 - \$900) Bell Choir, unsalaried.
4. A 3/4-time position at Pilgrim includes fringe benefits such as health insurance. Steve Morgan suggested the church consider combining the music responsibilities to justify raising the salary and position to this status, with a possible additional benefit of free lodging, to attract a highly qualified music director.
5. The AGO has a suggested salary range for church organists and choral directors depending on the duties of the musicians and the number of people served in the church.
6. It was moved (Ann Anderson) and seconded (Ted Harwood) that the Music Committee support Bruce Buchanan's letter encouraging the Board of Trustees to begin fund raising efforts immediately and that the Trustees sign the contract with Dan Jaeckel at the Annual Meeting, May 14. The vote on the motion was unanimous.
7. Sorenson, curator for the Schubert piano collection in St. Paul/Mpls. would be a reliable source for suggesting repairs for the two Steinways.
8. Dave Winchester is an excellent piano tuner.

Respectfully submitted,



Ann C. Anderson, Secretary for the Music Committee

THE NEXT MEETING WILL BE AT 7:00 P.M. TUESDAY, MAY 6 IN THE
MINISTER'S STUDY. PLEASE CALL THE OFFICE (724-8503) IF YOU
CANNOT ATTEND.

9/6/86

473
N 5

Aug 1st - assumes position

115,000
36,000

\$ 79,000
152,000
42

201,588.00
144,000

57,588

Mr. Moderator: ^{Discussion at the Music Council meeting last} ~~Some have not finished~~ ^{has} ~~I would like to make a caution that the contract~~ ^{BoV's sign R}
 for our new organ ~~was signed on May 14th 1986, the~~ ^{day of our Annual Congregational Meeting}

For the following reasons:

① We have received a commitment from the members of our church & their recent vote & 80% in favor - major commitment made towards the cost of the organ as they voted.

② We have ~~been given~~ ^{now} impetus to proceed & this project ~~is~~ ^{is} of our nature to wait until 80% of the cost has been raised, & signing the contract, we would have to wait until late Spring 1988 to sign, during which time

a) The price of the organ ~~will~~ ^{might} ~~will~~ ^{will} increase

b) Congregation's interest ~~may~~ ^{may} ~~will~~ ^{will} wane

c) Jaechel Inc. ^{could well} ~~may~~ ^{could} ~~sign~~ ^{sign} a contract & another church, for the delaying the building of our ~~present~~ ^{present} organ until 1988-1990, during which time our organ would cease to function

president's
 solicitation
 * Editor's
 Amendment was
 voted down
 49-93
 N Y

We already
 have

Organ: Mr. Lawrence Brown felt our organ needed replacing.
7 mos. of study + research, a teacher + (mechanical)
was decided upon. Bids were requested. Jackel Inc. of Del.
was chosen. Voted upon (successful) (implying).

Choral: Steve Morgan → opened new vistas of choral music + worship
carried on the fine tradition of music @ Pilgrim
Vivaldi Gloria - a Christmas + orchestra + pipe organ (Jacoff Inc.)
Plain song.
Mozart Maria Brava -

Children: Linda Talbot - tried, but
a real need in our church for enthusiastic
support by parents to move away fr. hockey etc.
to the arts - These kids are our future +
have a tradition to carry on + to build upon.

Maybe I should
get a few more
minutes for
Jazz + Pop.
in the choir.

Secondly if
my job is
usually
done ???

This is a
poorly
documented.

music lesson
supports this
motion.

Motion: I move that we direct the Trustees to sign the
Organ Contract & Piped Inc. at the Annual Cong. Meeting
of May 14th, 1986.

We have committed ourselves & the vote (80% in favor)

2. It will be easier to raise the money if the contract is signed
= impetus.
Otherwise, the major fund drives will need to be put off until
Spring 1988. Loss of interest income part of
congregation.
3. During this time, to Spring 1988, the price of the organ will
more than likely increase.
4. During this time, ^{Jackie, Fred.} ~~the~~ money will sign cause this contract (-5)
delaying matters further
5. Furthermore, the Trustees should name the solicitors of the
~~major~~ major donors by then, & we will know where
we stand; remainder of congregation will be better able
to plan. & They (Trustees) will be able to plan financing
the remainder of the cost.

John Wells
Bill Lundberg
Larry Heller

- Music Committee Agenda -

1. Organs.
2. New Music Director

- philosophical questions:

1. Separation of organist - choir director jobs?

2. Full time position?

- would eventually have a "world class" instrument

One of - would it look "funny" to have the organ builder directing?

Is willing + actually thrilled by the idea.

Who do we get?

How? - ask Jesse

" Steve } for organist
 - directors

Advantage in Am. Organist - do we have time?

Steve is leaving on June 30¹²?

Coordinator

Organist

Director

Salary =

Full time

part time

122,000 }
37,000 }
159,000

MILLER DWAN MEDICAL CENTER
502 E. 2nd St., Duluth, Mn. 55805 727-8762

Name _____ Date 4/8/86

Address _____

R

Consultant Fees: Amount Allotted:

Gene - time spent - how much does
he think it will
cost.

Monica's -

Stanley thought it was great that Cong. voted as did.

Reserve Builders -

REFILL: 0-1-2-PRN _____ M.D.

Label

62-05999 5B07R05

D.E.A. No. _____

MILLER DWAN MEDICAL CENTER
502 E. 2nd St., Duluth, Mn. 55805 727-8762

Name _____ Date _____

Address _____

Rx 1122,000
36,000
12,000 ves.
5,000 WR.
175,000

REFILL: 0-1-2-PRN _____ M.D.

Label

62-05999 5B07R05

D.E.A. No. _____

MILLER DWAN MEDICAL CENTER
 502 E. 2nd St., Duluth, Mn. 55805 727-8762



Name	Date	Rough Estimate of time + amounts
↑ - Major Givers to be contacted ↓ May 2nd - <u>Will need</u> May 14 th - \$95,000		25%
go after it p general populus p May 14 th - Aug 87 → Feb 87	\$102,000	30%
May 87 - Aug 88	\$102,000	30%
Completion	\$54,000	15%

REFILL: 0-1-2-PRN _____ M.D.
 Label
 62-05999 5B07R05 D.E.A. No. _____

PILGRIM CONGREGATIONAL CHURCH
Board of Trustees' Meeting
April 8, 1986 - Noon, The Jolly Fisher Restaurant

PRESENT: Jack Sellwood, Chairman; Mary Brain, Conrad Fredin
John Morrison, Shirley Swain, Carol Tierney.
ALSO PRESENT: Dick Nelson, Interim Minister, and Ted
Harwood, Chair of Music Committee

The invocation was given by Dick Nelson.
The minutes of March 11, 1986 were accepted as mailed.
The Treasurer's report was reviewed and accepted.

Jack Sellwood reported that the interest rate on the
G.N.M.A. Trust previously reported as 9.25% was incorrect
and the correct figure is 10+%. He also reported that
Dorothy Honigman noted that the Cooper Industries stock was
not sold as instructed and she has asked for a letter
explaining why it was not. It is now being sold.

The procedure for obtaining funds for the purchase of the
new organ was discussed. The contract is to be signed at the
Annual Meeting on May 14. Jack Sellwood presented a schedule
of payment of the \$340,000.00 required by Dan Jaeckel which
is as follows:

25% or \$85,000.00 on May 14, 1986
30% or \$102,000.00 approximately between August 1986
and February 1987
30% or \$102,000.00 on date of delivery between November
1987 and August 1988
Balance of \$51,000.00 three months after completion

It was decided that members from whom major contributions
are anticipated should be contacted within the next two
weeks. Suggestions were made for information that can be
used when calling on these members. Ted Harwood listed the
various builders who were contacted. The contact should be
made on a one-to-one or -two basis by a person or persons
well-known to the anticipated donor. The blueprints,
letters, and other materials should be available; as well as
a report on Dan Jaeckel's work.

Jack Sellwood offered to call those who have already
expressed a desire to contribute now. John Morrison is to
compose a letter for the general congregation which is to
appear in the next newsletter prior to a letter which is to
be mailed.

The lighting in the minister's study was discussed. It was
decided to leave any change and also the cleaning of it
until the new minister arrives.



PILGRIM CONGREGATIONAL CHURCH

2310 East Fourth Street, Duluth, Minnesota 55812 • Telephone 218-724-8503

22 April 1986

Dear

Here is a list of items which we may wish to discuss at our meeting on 24 April:

1. winding considerations- wedge bellows with optional concussion bellows?
2. temperament
3. action considerations- must be playable with three manuals coupled; Barker levers for Récit?
4. Final specification attached to contract:
 - A. clear division between "Jeux de Fonds" and "Jeux de Combinaison" (ventil stops) should be shown
 - B. order (left to right) of the "Pédales de Combinaison" (combination pedals) should be shown; one typical solution:

Rossignol

Cymbal bells (do we need both?)

Tirasse Grand-Orgue

Tirasse Positif

Tirasse Récit

Anches Pédale

Anches Grand-Orgue >

Anches Positif

Anches Récit

Récit sur Grand-Orgue

Positif sur Grand-Orgue

Récit sur Positif

Tremblant Récit

Expression Récit

(avoid III to I designations)

- C. should stipulate which stops are to be preserved from old organ
- D. should show prepared stops. discuss options, esp. Récit

(page two)

5. console design
 - A. sight lines for conducting choir
 - B. stop layout and visibility matters
6. who makes pipes?
7. should a percentage of the final payment be contingent upon final "organ proofing" by consultants?

Please come with any other ideas, questions, or concerns that you may have. The meeting will be at 7:00 p.m. in the senior pastor's study. Refreshments at 721 E. 1st following the meeting.

Cordially,

Steve

cc: Dan Jaeckel
Jess Eschbach
Norma Stevlingson
file

LAW OFFICES
FRYBERGER, BUCHANAN, SMITH & FREDERICK
A PROFESSIONAL ASSOCIATION
700 LONSDALE BUILDING
DULUTH, MINNESOTA 55802-1863
(218) 722-0861

R. BRUCE BUCHANAN*
NICK SMITH*
HAROLD A. FREDERICK
DEXTER A. LARSEN
JAMES H. STEWART*
ROBERT E. TOFTEY*
MICHAEL K. DONOVAN
PAUL F. SCHWEIGER*
NEAL J. HESSEN*
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CAROL M. PERSON
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H.B. FRYBERGER, SR. (1865-1937)
AMASA E. WHEELER (1889-1970)
LOREN W. SANFORD (1931-1978)

H.B. FRYBERGER, JR.
OF COUNSEL

*ALSO LICENSED
IN WISCONSIN
†ALSO LICENSED
IN ILLINOIS

May 2, 1986

Mr. Ted Harwood, Jr., M.D.
220 Medical Arts Building
Duluth, Minnesota 55802

Mr. Jack Sellwood
KMG Main Hurdman
700 Missabe Building
Duluth, Minnesota 55802

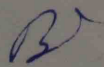
PERSONAL & CONFIDENTIAL

Dear Ted and Jack:

I have reviewed the Agreement for construction of custom made organ for Pilgrim Congregational Church presented by Jaeckel, Inc. Enclosed please find a copy of my letter to Dan and a copy of the Agreement with changes that have been proposed by me.

Would you gentlemen please review this Contract to see whether you have any other suggested changes or questions. We are aiming to have this Contract ready for execution on May 14, 1986, at the Annual Meeting.

Very truly yours,



Robert E. Heller

lmc
Enclosure

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May 2, 1986

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220 Medical Arts Building
Duluth, Minnesota 55802

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MICHAEL COWLES

May 2, 1986

Dan Jaeckel
Jaeckel, Inc.
2008 South Street
Duluth, Minnesota 55812

Re: Pilgrim Congregational Church of Duluth
Organ Construction Contract

Dear Dan:

Enclosed please find a revision to your proposed draft of Agreement for construction of the organ to be built and installed in Pilgrim Congregational Church of Duluth. I have marked the changes and deletions which have been made by me. Should you have any questions regarding any of these changes, please give me a call.

As I indicated to you, we are aiming to have as part of our Annual Meeting on May 14, 1986, execution of the Contract.

Very truly yours,

Robert E. Heller

lmc

Enclosure

cc: Mr. Ted Harwood, Jr., M.D.
Mr. Jack Sellwood

- additions
^ deletions

AGREEMENT FOR CONSTRUCTION OF CUSTOM-MADE ORGAN

This Agreement made this ___ day of _____, 1986, by and between JAECKEL, INC., a Minnesota corporation, 2008 South Street, Duluth, Minnesota, the builder herein, and PILGRIM CONGREGATIONAL CHURCH, of Duluth, Minnesota, the buyer herein, is for the construction and installation of a pipe organ specifically designed for the buyer, unique, and designed to be installed in buyer's church at 2310 East 4th Street, Duluth, Minnesota and no other place.

The parties hereto contemplate a one-of-a-kind organ and understand that the construction and installation of this instrument cannot be performed on a rigid time schedule but that said construction and installation shall be completed no later than December 31, 1989.

BASIC AGREEMENT

JAECKEL, INC., agrees to construct and install (including initial voicing and tuning) an organ in accordance with the details of construction and specifications attached hereto and marked Exhibit A, which Exhibits are made a part of this Agreement.

WARRANTY

JAECKEL, INC., warrants that the organ will be free of defects in material and workmanship for a period of ten years from the date of completion. JAECKEL, INC., at its cost, agrees to repair any such defects. ^

This warranty does not include tuning of the organ. It additionally does not include the electric motor and blower save insofar as the manufacturers of those component parts warrant their product.

This express warranty does not protect against difficulties or failures of the organ which are caused or contributed to by buyer's failure to protect, service, maintain and care for the organ or by misuse or abuse of the said organ.

THERE ARE NO WARRANTIES, EXPRESS OR IMPLIED, OF MERCHANTABILITY OR FITNESS FOR A PARTICULAR PURPOSE BEYOND THE EXPRESS WARRANTY OF THIS PARAGRAPH. THE BUYER HEREBY WAIVES ANY RIGHTS IT MAY HAVE WITH RESPECT TO CONSEQUENTIAL DAMAGES CAUSED BY BREACH OF THE WARRANTY HEREIN GRANTED.

ALTERATIONS IN PLANS AND EXTRA WORK

Any alterations in the plans and specifications for the construction of this organ shall be made only upon the agreement in writing of the parties to a specified change, for a specified price.

SITE PREPARATION

Buyer agrees to provide a location and foundation suitable and structurally sufficient to accommodate the organ. Site preparation shall be completed as reasonably specified by the builder. This may include cutting of floors, partitions, or other parts of the building or additional structural strengthening.

Buyer agrees to provide:

(a) a separate location for the electric blower if required by the specifications attached as Exhibit "A"; (b) all A.C. wiring and switches for the blower and console or key desk; (c) all wiring and switches connected to blower and console or key desk; (d) all mechanical apparatus and/or any additional manpower required to hoist the organ parts into place; and (e) light, heat and power at the installation site.

ARBITRATION

In the event that a dispute between buyer and builder shall arise which they cannot resolve between themselves, they each agree to refer the dispute to arbitration pursuant to the rules of the American Arbitration Association, which arbitration shall be binding upon each party and the expense of which arbiters shall be borne equally by the parties hereto.

PURCHASE PRICE

The total price of this organ shall be the sum of \$340,800.00. It shall be payable as follows:

25 percent or \$85,200.00 dollars on execution of this Contract;

30 percent or \$102,240.00 dollars upon the commencement of substantial actual construction in the factory;

30 percent or \$102,240.00 dollars upon the commencement of the installation of the substructure and windchest at the buyer's premises.

Final payment or \$51,120.00 dollars upon the completion and installation of the organ in accordance with this Agreement and the delivery of all waivers of lien as reasonably requested by buyer from any subcontractor.

Any payment due hereunder shall be made within twenty (20) days of the receipt of builder's invoice. [^] Builder shall be entitled to cease work, or remove or render the organ unoperational in the event of delay in payment.

PAYMENT OPTION

Builder agrees to provide any persons or firms which provide component parts or labor for the said organ with the name and address of buyer herein and shall provide buyer with the names and addresses of all persons or firms which provide component parts or labor for such organ. In the event that buyer deems himself insecure as a result of any subcontractor or materialman making claim against the buyer, buyer may, at its option, demand of builder paid receipts or lien waivers from such contractor or materialman before making payment or, in the alternative, may make payment jointly to builder and any such materialman. Any such payment made directly to such contractor or materialman shall be deducted from any amounts due to builder. Builder shall indemnify and hold buyer harmless from any such claims.

SALES TAX

Buyer agrees to pay any and all Federal, State, County and/or City excise sales and/or use taxes applicable to this transaction. Buyer agrees to pay such taxes in addition to the stated price.

DELIVERY

This organ shall be delivered FOB buyer's site. Insurance and freight charges for delivery from the factory to the installation site shall be builder's obligation.

ACCESS

During the term of this Agreement, buyer agrees to allow builder access to the organ site for at least ten (10) consecutive hours per day in order to satisfactorily install and tonally voice and regulate the organ.

INSURANCE

Buyer shall maintain during the installation period property insurance upon the installation site and organ, showing builder as loss payee, insuring the organ, its parts and builder's equipment against fire and extended coverage, vandalism and malicious mischief, in an amount sufficient to cover the entire unpaid contract price from time to time outstanding and shall provide builder with a copy or certificate of such policy at the time of the third partial payment herein.

The builder shall purchase and maintain such insurance as will protect it from claims under workers' compensation acts and other employee benefit acts, from claims for damages because of bodily injury, including death, and from claims for damages to property which may arise out of the builders's operations under this contract. Builder shall provide buyer with a copy or certificate of said contract. Builder shall indemnify and hold buyer harmless from any such claims.

AUTHORITY TO SIGN

The individuals signing this contract represent that they have authority to bind their respective principals to its terms.

ADDITIONAL PROVISIONS

It is agreed that the organ, until completed, installed and fully paid for, is personal property and that title shall remain in builder until the entire contract price has been paid, at which time the builder agrees to provide a bill of sale and a warranty agreement identical to that expressed in this Contract.

This Agreement shall be governed by the laws of the State of Minnesota and enforceable on the day of its execution.

Builder shall not be liable for any default or delay caused by any contingency beyond its control, including any shortage of materials, delay in transportation, acts of God or other cause beyond its control.

This contract is contained completely and solely in this writing and exhibits attached hereto. All verbal agreements are merged in this Agreement and this Agreement is the entire agreement of the parties.

This Agreement shall be binding upon and inure to the benefit of the parties hereto and their respective heirs and assigns.

IN WITNESS WHEREOF, the parties hereto have caused this Agreement to be executed by their duly authorized representatives.

Dated this day of , 1986.

JAECKEL, INC.

PILGRIM CONGREGATIONAL CHURCH
OF DULUTH

By _____
Its _____

By _____
Its _____

PILGRIM CONGREGATIONAL CHURCH
Music Committee Minutes
May 6, 1986 - 7:00 p.m.

PRESENT: Ted Harwood, Chair; Bruce Buchanan, Liz Peterson,
Helen Anne Kohlbry, and Steve Morgan, Music
Director

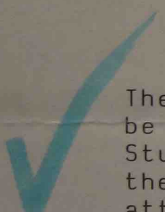
Nancy Tubesing discussed the bell choir - foam pads, gloves
and music stands are needed. We will take a look when we
know the numbers involved.

Choir Matters:

1. Art Baumgartner would like to sing bass with the choir
starting next year.
2. A tenor is needed.

The idea of increasing the organist-choir director's job to
a 3/4 position was discussed - so as to have a bell choir
and youth choir developed. This will be brought to the
Trustees for consideration if the other music committee
members concur.

Helen Anne Kohlbry, acting secretary



The next meeting of the Music Committee will
be at 7 p.m. Tuesday, June 3 in the Minister's
Study. Officers will be elected. Please call
the church office (724-8503) if you cannot
attend this important meeting.

Westminster Choir College



Hamilton Avenue & Walnut Lane
Princeton, New Jersey 08540

May 6, 1986

Mr. Joe Leek
1618 Vermilion Rd.
Duluth, MN 55812

Copy to Dan Jaekel

Dear Joe:

I am happy to write a letter of Commendation (with a capital C) of JAECKEL ORGANS.

I recently played the Jaekel organ at Concordia College, Bronxville, NY (which description I enclose) and thought it was one of the finest organs I have ever played.

As you may know, I have a great deal of experience with the finest historical organs, both in Europe and America, and the best 20th century instruments.

It is from this experience that I speak so highly of Dan Jaekel and his work. He is clearly among the outstanding organ builders of our time.

The organ at Bronxville SOUNDS beautiful, it sings and is exciting to listen to; it is beautifully CRAFTED; and the ACTION is superb, allowing the player to express musical nuance in an extraordinary way.

I recommend JAECKEL, INC. very highly to you and your committee. If I can help in any further way, please ask.

Sincerely,

Joan Lippincott
Head of the Organ Department



PILGRIM CONGREGATIONAL CHURCH

2310 East Fourth Street, Duluth, Minnesota 55812 • Telephone 218-724-8503

7 May 1986

Mr. Dan Jaeckel
Jaeckel, Inc.
3931 London Road
Duluth, MN 55804

Dear Dan,

First of all, I would like to express once again my sincere thanks for the use of the five-stop organ last weekend. In addition to the concert, I used it both at the Heller wedding on Saturday and to accompany chamber music on Sunday morning. It was well received on all occasions.

Now that things have quieted down a bit I have had a chance to look over the most recent specification sheet for the new organ. The following items are questions, concerns, and suggestions that I have after comparing it to the notes I had from our meeting on 24 April:

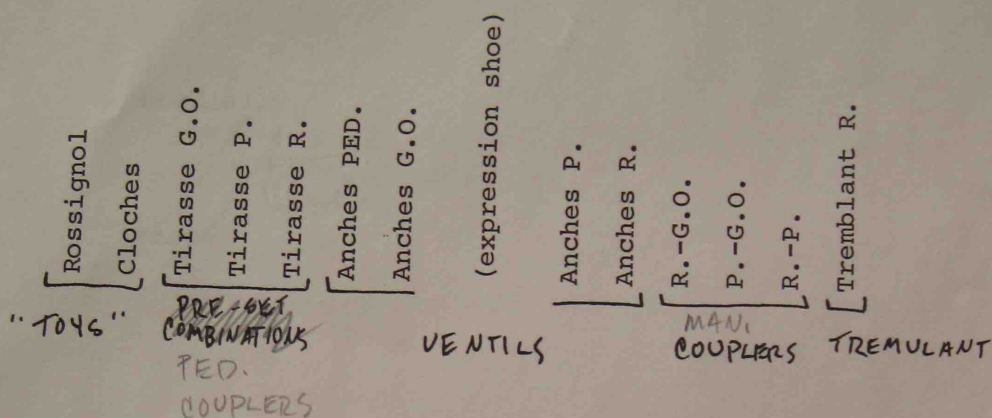
1. I would still like to see a division between the stops which will be on the foundation side of the chest and those on the ventral side. As I recall, we had agreed on the following division:

G.O. 1-5/6-13
R. 14-17,23,24, (Bourdon & Montre prep.)/18-22,25
P. 26-30/31-37, (Trompette prep.)
PED. 38-43/44,45

Is there some way that this information can be expressed visually on the final specification to be attached to the contract?

2. From the perspectives of performing and service playing, I am not entirely comfortable with the ordering of the various pedals which you suggested in this recent spec. sheet. Before I explain why, let me lay out what I have in mind as an alternative.

(see next page)

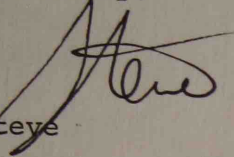


The feature of this instrument which will be most helpful in the area of service playing and accompanying is the ventill mechanism. I feel quite strongly about having the pedals for this grouped on either side of the expression pedal. Also, the "birds and bells" and tremulant, since they are used least often, should be the least accessible, rather than right next to the shoe where they might be engaged by mistake in a service. A standardized ordering (ped.), G.O., P., R. as you have suggested is another help in the use of the pedals both to those familiar and unfamiliar with the instrument and I feel that should be retained.

3. The music committee of the church agrees to the idea of the contract stating that the final 15% of payment which you require within three months of completion will be made after the approval of the consultants. The church will pay transportation fees to Jesse and Norma to come and "proof" the instrument during that three month period. If you have any suggestions as to how that might be worded in the best manner, please let me know.
4. The last item is rather picky, but since we all want the documentation of this project to be beyond reproach (not like the last rebuild here), you may wish to check the spellings once again (such as Grosse Tierce) and add the accents and circumflexes by hand since the computer printer does not have those characters.

Finally, as I mentioned the other day, you and Lois will be receiving formal "invites" to the annual meeting along with Norma and Jesse. Why don't we also plan to retire to first street for some champagne afterward to celebrate!

Cordially,



Steve

THE NEXT MEETING WILL BE AT NOON ON TUESDAY, JUNE 10, 1986
AT THE JOLLY FISHER RESTAURANT. PLEASE CALL THE CHURCH
OFFICE (724-8503) IF YOU CANNOT ATTEND. THANK YOU.

PILGRIM CONGREGATIONAL CHURCH
Board of Trustees' Meeting
Minutes of May 13, 1986
Noon, Jolly Fisher Restaurant

PRESENT: Jack Sellwood, chair, Jane Bayly, Mary Brain
Shirley Swain, and David Zentner.

Also present:

Dorothy Honigman, treasurer, and Richard Nelson,
interim minister.

The invocation was given by Richard Nelson.

The minutes of the April 8, 1986 meeting were approved as
mailed.

The treasurer's report was reviewed and accepted. Dorothy
stated that the National Association of the U.C.C. has
requested that the per capita dues of \$1.00 a member be
increased to \$2.00 which if approved would be effective in
1987. The membership figure of 608 includes 426 voting
members and the balance includes many on the inactive list.
The Diaconate is to decide on the number of those inactive
and find out if it is necessary to pay dues for them.

The \$18,500.00 received from Nancy Fitzgerald has been put
back in the parsonage fund and the \$1340 in memorials for
Signe Hanson and Oscar Mitchell, Jr., is to be put in the
organ fund. \$82,500.00 has been transferred from the trust
account to the church account for the down-payment on the
organ. Robert E. Heller has reviewed the contract. J.
Sellwood reported that \$73,000.00 in pledges has now been
received.

D. Zentner moved that the mailing of the letter to the
congregation concerning pledges for the organ fund be made
in two weeks. Jane Bayly seconded the motion and it was
carried. Shirley Swain suggested that one person be
appointed to oversee the whole project from beginning to end
and that chairs of fund raising, installation, etc., be
appointed.

Dick Nelson distributed copies of a letter from Steve Morgan
o Ted Harwood containing figures which estimate the expense
connected with converting the present Director of Music

position from one-half to three-quarter time. Because of the absence of Ted at the meeting, no action was taken.

J. Sellwood read a letter he received from the Confirmation Class with suggestions of various well-thought out improvements to the church that could be made.

He also read an invitation from the board of directors of the Minnesota Conference to attend their meeting which is to be held from June 6 to 8 at St. Cloud, Minnesota.

Duluth Typewriter Company has presented a Contract for Service and Repair of the used Selectric typewriter in the amount of \$87.00 per year. The decision was not to accept it at this time.

Minnesota Power has made a report on our electrical rating. It was decided to look into ways that the peak charge can be reduced.

The meeting was adjourned.

Mary Brain, secretary

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A PROFESSIONAL ASSOCIATION
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DULUTH, MINNESOTA 55802-1863

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H.B. FRYBERGER, JR.
OF COUNSEL

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IN WISCONSIN

**ALSO LICENSED
IN ILLINOIS

May 19, 1986

Ms. Pat Wellborn
Pilgrim Congregational Church
2310 East 4th Street
Duluth, Minnesota 55803

Dear Pat:

Enclosed please find the original fully executed copy of the Organ Contract. Would please see that this is placed in the records for safe keeping.

Thank you.

Very truly yours,



Robert E. Heller

lmc

Enclosure

cc: Dr. Ted Harwood
Mr. Jack Sellwood

AGREEMENT FOR CONSTRUCTION OF CUSTOM-MADE ORGAN

This Agreement made this 14 day of May, 1986, by and between JAECKEL, INC., a Minnesota corporation, 3931 London Road, Duluth, Minnesota, the builder herein, and PILGRIM CONGREGATIONAL CHURCH of Duluth, Minnesota, the buyer herein, is for the construction and installation of a pipe organ specifically designed for the buyer, unique, and designed to be installed in buyer's church at 2310 East 4th Street, Duluth, Minnesota and no other place.

The parties hereto contemplate a one-of-a-kind organ and understand that the construction and installation of this instrument cannot be performed on a rigid time schedule but that said construction and installation shall be completed no later than December 31, 1989.

BASIC AGREEMENT

JAECKEL, INC., agrees to construct and install (including initial voicing and tuning) an organ in accordance with the details of construction and specifications attached hereto and marked Exhibit A, which Exhibits are made a part of this Agreement.

WARRANTY

JAECKEL, INC., warrants that the organ will be free of defects in material and workmanship for a period of ten years from the date of completion. JAECKEL, INC., at its cost, agrees to repair any such defects.

This warranty does not include tuning of the organ. It additionally does not include the electric motor and blower save insofar as the manufacturers of those component parts warrant their product.

This express warranty does not protect against difficulties or failures of the organ which are caused or contributed to by buyer's failure to protect, service, maintain and care for the organ or by misuse or abuse of the said organ.

THERE ARE NO WARRANTIES, EXPRESS OR IMPLIED, OF MERCHANTABILITY OR FITNESS FOR A PARTICULAR PURPOSE BEYOND THE EXPRESS WARRANTY OF THIS PARAGRAPH. THE BUYER HEREBY WAIVES ANY RIGHTS IT MAY HAVE WITH RESPECT TO CONSEQUENTIAL DAMAGES CAUSED BY BREACH OF THE WARRANTY HEREIN GRANTED.

ALTERATIONS IN PLANS AND EXTRA WORK

Any alterations in the plans and specifications for the construction of this organ shall be made only upon the agreement in writing of the parties to a specified change, for a specified price.

SITE PREPARATION

Buyer agrees to provide a location and foundation suitable and structurally sufficient to accommodate the organ. Site preparation shall be completed as reasonably specified by the builder. This may include cutting of floors, partitions, or other parts of the building or additional structural strengthening.

Buyer agrees to provide:

(a) a separate location for the electric blower if required by the specifications attached as Exhibit "A"; (b) all A.C. wiring and switches for the blower and console or key desk; (c) all wiring and switches connected to blower and console or key desk; (d) all mechanical apparatus and/or any additional manpower required to hoist the organ parts into place; and (e) light, heat and power at the installation site.

ARBITRATION

In the event that a dispute between buyer and builder shall arise which they cannot resolve between themselves, they each agree to refer the dispute to arbitration pursuant to the rules of the American Arbitration Association, which arbitration shall be binding upon each party and the expense of which arbiters shall be borne equally by the parties hereto.

PURCHASE PRICE

The total price of this organ shall be the sum of \$340,800.00. It shall be payable as follows:

25 percent or \$85,200.00 dollars on execution of this Contract;

30 percent or \$102,240.00 dollars upon the commencement of substantial actual construction in the factory;

30 percent or \$102,240.00 dollars upon the commencement of the installation of the substructure and windchest at the buyer's premises.

10 percent or \$34,080.00 dollars upon the completion and installation of the organ in accordance with this Agreement and the delivery of all waivers of lien as reasonably requested by buyer from any subcontractor.

A final payment of \$15,240 shall be due within thirty (30) days after receipt of written reports from Dr. Norma Stevlingson and Jess Eschbach, or such other expert that is mutually satisfactory to the parties, that the organ is satisfactorily voiced and tuned. If said reports are not received within three (3) months after completion of the organ, the organ shall be deemed to be satisfactorily voiced and tuned and said final payment shall be immediately due and payable.

Any payment due hereunder shall be made within twenty (20) days of the receipt of builder's invoice. Payments not made when due shall bear interest at the rate of 12% per annum from the date of the payment. Builder shall be entitled to cease work, or remove or render the organ unoperational in the event of delay in payment.

PAYMENT OPTION

Builder agrees to provide any persons or firms which provide component parts or labor for the said organ with the name and address of buyer herein and shall provide buyer with the names and addresses of all persons or firms which provide component parts or labor for such organ. In the event that buyer deems himself insecure as a result of any subcontractor or materialman making claim against the buyer, buyer may, at its option, demand of builder paid receipts or lien waivers from such contractor or materialman before making payment or, in the alternative, may make payment jointly to builder and any such materialman. Any such payment made directly to such contractor or materialman shall be deducted from any amounts due to builder. Builder shall indemnify and hold buyer harmless from any such claims.

SALES TAX

Buyer agrees to pay any and all Federal, State, County and/or City excise sales and/or use taxes applicable to this transaction. Buyer agrees to pay such taxes in addition to the stated price.

DELIVERY

This organ shall be delivered FOB buyer's site. Insurance and freight charges for delivery from the factory to the installation site shall be builder's obligation.

ACCESS

During the term of this Agreement, buyer agrees to allow builder access to the organ site for at least ten (10) consecutive hours per day in order to satisfactorily install and tonally voice and regulate the organ.

INSURANCE

Buyer shall maintain during the installation period property insurance upon the installation site and organ, showing builder as loss payee, insuring the organ, its parts and builder's equipment against fire and extended coverage, vandalism and malicious mischief, in an amount sufficient to cover the entire unpaid contract price from time to time outstanding and shall provide builder with a copy or certificate of such policy at the time of the third partial payment herein.

The builder shall purchase and maintain such insurance as will protect it from claims under workers' compensation acts and other employee benefit acts, from claims for damages because of bodily injury, including death, and from claims for damages to property which may arise out of the builders's operations under this contract. Builder shall provide buyer with a copy or certificate of said contract. Builder shall indemnify and hold buyer harmless from any such claims.

AUTHORITY TO SIGN

The individuals signing this contract represent that they have authority to bind their respective principals to its terms.

ADDITIONAL PROVISIONS

It is agreed that the organ, until completed, installed and fully paid for, is personal property and that title shall remain in builder until the entire contract price has been paid, at which time the builder agrees to provide a bill of sale and a warranty agreement identical to that expressed in this Contract.

This Agreement shall be governed by the laws of the State of Minnesota and enforceable on the day of its execution.

Builder shall not be liable for any default or delay caused by any contingency beyond its control, including any shortage of materials, delay in transportation, acts of God or other cause beyond its control.

This contract is contained completely and solely in this writing and exhibits attached hereto. All verbal agreements are merged in this Agreement and this Agreement is the entire agreement of the parties.

This Agreement shall be binding upon and inure to the benefit of the parties hereto and their respective heirs and assigns.

IN WITNESS WHEREOF, the parties hereto have caused this Agreement to be executed by their duly authorized representatives.

Dated this 14 day of May, 1986.

JAECKEL, INC.

By [Signature]
Its PRESIDENT

PILGRIM CONGREGATIONAL CHURCH
OF DULUTH

By [Signature]
Its Chair. Bd of Trustees



3931 London Road Duluth, Minnesota 55804

EXHIBIT A

**PILGRIM CHURCH UCC
DULUTH, MINNESOTA**

SPECIFICATION FOR A NEW THREE-MANUAL-AND-PEDAL MECHANICAL ACTION
PIPE ORGAN

GRAND-ORGUE (II)

1. Montre	16'
2. Jeu en montre	8'
3. Bourdon	8'
4. Flûte harmonique	8'
5. Prestant	4'
* 6. Quinte	2 2/3'
* 7. Doublette	2'
* 8. II Grosse	
Fourniture	2'
* 9. III-V Fourniture	1'
* 10. III Cymbale	1/2'
* 11. V Cornet c'	8'
* 12. Trompette	8'
* 13. Clairon	4'

RECIT EXPRESSIF (III)

14. Viole de gambe	8'
15. Bourdon	8'
16. Voix celeste c	8'
17. Flûte octaviante	4'
* 18. IV Cornet c'	4'
* 19. Octavin	2'
* 20. I-III Carillon	2 2/3'
* 21. Basson	16'
* 22. Trompette	8'
23. Basson-hautbois	8'
24. Voix humaine	8'
* 25. Clairon harmonique	4'
(Quintaton 16' and Diapason 8' preparation)	

POSITIF (I)

26. Bourdon	16'
27. Montre	8'
28. Bourdon	8'
29. Prestant	4'
30. Flûte	4'
* 31. Grosse Tierce	3 1/5'
* 32. Nasard	2 2/3'
* 33. Doublette	2'
* 34. Tierce	1 3/5'
* 35. Larigot	1 1/3'
* 36. IV Plein-Jeu	1'
* 37. Cromorne	8'
* (Trompette 8' preparation)	

PEDALE

38. Bourdon	32'
39. Montre	16'
40. Soubasse	16'
41. Principal	8'
42. Flûte de pédale	8'
43. Flûte	4'
* 44. Bombarde	16'
* 45. Trompette	8'

Asterisk indicates stops affected by "Anches" combination pedals

ACCESSORIES (in left-to-right order as they will appear along
----- the top of the pedal keyboard)

Rossignol
Tirasse Grand-Orgue
Tirasse Positif
Tirasse Récit
Anches Pédale
Anches Grand-Orgue

Expression Récit
Anches Positif
Anches Récit
Récit sur Grand-Orgue
Positif sur Grand-Orgue
Récit sur Positif
Trémolo Récit

JAECKEL
INCORPORATED

(218) 525-5851 - Office
(218) 728-2394 - Shop

3931 London Road Duluth, Minnesota 55804

PILGRIM CHURCH UCC
DULUTH, MINNESOTA

EXHIBIT A

page two

The organ will be controlled from a keydesk attached to the main case of the organ. The key and stop actions will be completely mechanically linked. The key actions will incorporate the suspended action type. A bench and keyboard light are provided.

The cases will be built of solid oak, then fumed and oiled.

The builder will provide adequate winding and bellows for the organ.

The stop list indicates 45 stops and 62 ranks of pipes, with the preparation of space for three extra stops.

The stop list and price include the builder's very judicious use of up to seven of the existing organ's stops, and only to the extent that these particular pipes will, after being rebuilt, fit the new tonal scheme and enhance the new organ sound.



THE NEXT MEETING OF THE MUSIC COMMITTEE WILL BE AT 7:00 P.M. TUESDAY, JULY 1, 1986--A JOINT MEETING WITH THE PERSONNEL COMMITTEE. IT IS IMPORTANT THAT YOU ATTEND. PLEASE CALL THE CHURCH OFFICE (724-8503) IF YOU CANNOT.

MUSIC COMMITTEE MEETING
June 6, 1986
7 P.M., Minister's Study

PRESENT: Ted Harwood, Carolyn Lee, Fran Leek, Steve Morgan, Bruce Buchanan

1. It was moved and seconded to approve payment for Bill Alexander, director of the handbell choir at First Methodist Church, for having a workshop for our handbell choir. The amount is \$75.00.
 2. Choir Soloists: The soloist's fees were discussed. It was felt that both they and the church would be better served if the soloists were paid on a fee-for-service basis, rather than on a monthly basis. Mr. Morgan, or whoever is the choir director, will keep attendance data, and the monthly paycheck would be based upon the number of rehearsals and performances the soloist attends. The fee would be \$15 per attended event. It was moved and seconded to approve the motion. The motion carried unanimously.
 3. Music Director's Position and Salary: Mr. Morgan presented a proposal to increase the present music director's salary to a total of \$15,026.50 per week year to correspond to the 18 to 22 hours per week that the position requires, especially if the director were to take over the directorship of the Bell and Children's Choirs. The current position is classified on a 12- to 15-hour week. The American Guild of Organists (AGO) guidelines were presented. The matter was taken under advisement. Ted Harwood will discuss it at the next Trustees meeting, June 10, 1986.
 4. The positions of tenor and bass soloist were discussed. Art Bumgartner has accepted the position of bass soloist.
 5. Mr. Morgan asked that an extension telephone be placed in the music director's office. He also asked that the windows in that office be weather-sealed to prevent cold drafts and temperatures in the winter. Moved, seconded and unanimously approved.
 6. The next meeting is tentatively scheduled for July.
- T. H. Harwood, Chairperson

The Music Committee will meet at 7:30 p.m. Tuesday, Sept. 29 in the church parlor. Please attend this important meeting.

PILGRIM CONGREGATIONAL CHURCH
Music Committee Meeting
June 7, 1987

The meeting of the Music Committee was called to order by Chairman Ted Harwood at 11:25 a.m. in the ministers' study.

PRESENT:

	committee members	ex officio
Bruce Buchanan	Ann Anderson	Jack Kemp
Francis Leek	Elizabeth Peterson	Art Bumgardner
Carolyn Lee	Gertrude Jacobson	Norma Stevlingson
Chr - Ted Harwood		

Ted Harwood explained that the reason for the meeting was to consider the possibility of engaging the eminent French organist Marie Claire Alain to be the guest organist for the dedication of the new organ.

Norma Stevlingson has been in touch with her and with her agent. She will be in this country on tour in the fall of '88. The date of Tuesday, November 8, 1988 might be considered. She pays her own traveling expenses. We would pay a flat fee of \$2,800. A Master Class afterward would be \$450 extra. The committee members responded to this news with enthusiasm. Other ideas about the dedication bubbled up.

1. Perhaps we should have a week of festivities.
2. A Grant to help fund the performance might be available.
3. Ticket sales will help defray expenses.
4. We might sell "T" shirts - "Be an Organ Donor" or "Tracker Backer."
5. Shall we call it a recital or a dedication concert?

The motion to recommend to the Board of Trustees that Marie Claire Alain be engaged to play the dedication concert at a cost of \$2,800 was unanimously approved.

Jack Kemp noted that an organ coordinating committee has been established by the Board of Trustees. Its members include:

Ted Harwood - music committee
Art Bumgardner - music director
Wally Niss - liaison with the contractor - trustee
Dave Zentner - trustee chair
Jock Morrison - fund raiser - trustee
Laurel Erickson - diaconate

Jack also reminded the committee that this is a new year. Officers need to be elected.

Ann Anderson moved that Ted be re-elected chairman. The committee approved by unanimous vocal acclamation.

Norma asked about plans to sell the old organ. It was suggested that a description of the organ with its specifications be written and used in advertising

in the organist's publications fairly soon. A tentative price of \$25,000 has been suggested.

Meeting adjourned at 11:50.

Respectfully submitted,
Gertrude Jacobson
Secretary pro tem

do on ltr hand

Dear Friends:

The response and enthusiasm about our new organ has been marvelous. We have had a number of pledges and gifts toward the \$360,000 needed. As you may have heard at the annual meeting on May 14, we now have \$211,000 contributed or pledged. This show of support is outstanding and greatly appreciated. The contract for the organ has been signed and work is beginning.

We are now asking you, as a member of Pilgrim Church, for your financial support. If you wish to contribute or pledge future funds to the building of this beautiful instrument, we urge you to fill out the attached schedule and return it to the church office by June 30, 1986. As a guideline for giving, perhaps you could consider as a minimum, an amount equal to your annual pledge, spread over two or three years.

A trust account has been established at Norwest Bank for the sole purpose of completing this project. Procedures have also been established to accept publicly traded stock as well as cash. The contribution of appreciated stock can have significant tax advantages for many people.

or need additional information project

If you have questions about this contribution or pledge, please feel free to contact one of us or any member of the Board of Trustees.

Thank you for your help.

Dr. Joseph H. Leek
Co-chair
Organ Building Fund

John D. Morrison
Co-chair
Organ Building Fund

(draft: 6/10/86)a

enc. Fact Sheet

*do on the head
ch. address + phone*

PILGRIM CONGREGATIONAL CHURCH
ORGAN BUILDING FUND

In appreciation and support for the music program of Pilgrim Church, I/we wish to contribute to the Organ Building Fund an amount of \$ _____ Date: _____

Payable:

Name(s) _____
Address _____

Please return by *July 15* ~~June 30~~, 1986

(draft: 6/10/86)



PILGRIM CONGREGATIONAL CHURCH

2310 East Fourth Street, Duluth, Minnesota 55812 • Telephone 218-724-8503

17 June 1986

Dear Editor-in-chief:

I would like to bring to your attention a recent noteworthy event in the musical life of the Twin Ports. Pilgrim Church, which has a long history of presenting and promoting musical events of superior quality, has recently signed a contract for the building of a new pipe organ. The enclosed news release outlines the important aspects of the project and I will not repeat them here. Let it suffice to say that the instrument which will be built by Duluth's own world-class organ firm, Jaeckel, Inc. will be without peer in this part of the state and will be the object of considerable attention both nationally and internationally upon its completion.

We feel that an event of such importance to the cultural life of the region should be announced publicly and we would greatly appreciate your printing this item in the near future. You should also feel free to use the artist's rendition of the new instrument to add interest to the article. If you should require further information or desire a personal interview, feel free to contact me at the church. I would imagine that Mr. Jaeckel would also be delighted to give any other information you might desire.

Thank you for your time and consideration.

Sincerely,

Steven G. Morgan
Director of Music

enclosures

FOR IMMEDIATE RELEASE

Pilgrim Congregational Church of Duluth signed a contract of major importance Wednesday, May 14, 1986 for a new organ to be constructed by Jaeckel, Inc., of Duluth, Minnesota. The new organ will be entirely mechanical (tracker) throughout, consisting of 45 stops, approximately 63 ranks divided between three manuals and pedal.

The style of the instrument will be strongly dictated by both Classic and Romantic French traditions of organbuilding with a certain number of compromises to allow the organ works of J. S. Bach to be performed accurately. The Grand-Orgue division will be based on a 16' Grand Plein Jeu, supplemented by an 8' Flute Harmonique, a reed battery at 8' and 4' plus a Grand Cornet. The Positif will contain the Grand-Jeu de Flute with both a 16' Bourdon and a Grosse Tierce 3 1/5' and is intended to dialogue with the Grand-Orgue Cornet. This division also will contain an 8' Plenum and an 8' Cromorne. The Recit-Expressif division is the most strongly Romantic one of the organ, containing a large 16'8'4' Foundation chorus, a series of 8'4'2' Harmonic Flutes, the Voix Celeste, solo reeds, a large reed battery of 16'8'4', and a Carillon mixture, one of the few ever specified in the country. A Cornet will also be present in this division, useful in both classic and romantic repertoire. The pedal will be based on a genuine 32' Bourdon, the only 32' stop in the Twin Ports area.

Mechanical throughout, the instrument will make use of ventill pedals rather than the traditional electric combination action. In other words, certain stops, normally

mixtures, mutations, and reeds, may be drawn in advance, but will not sound until the ventill pedal for the particular division is depressed. Four or five ranks from the old organ will be revoiced, repaired, and incorporated into the new instrument.

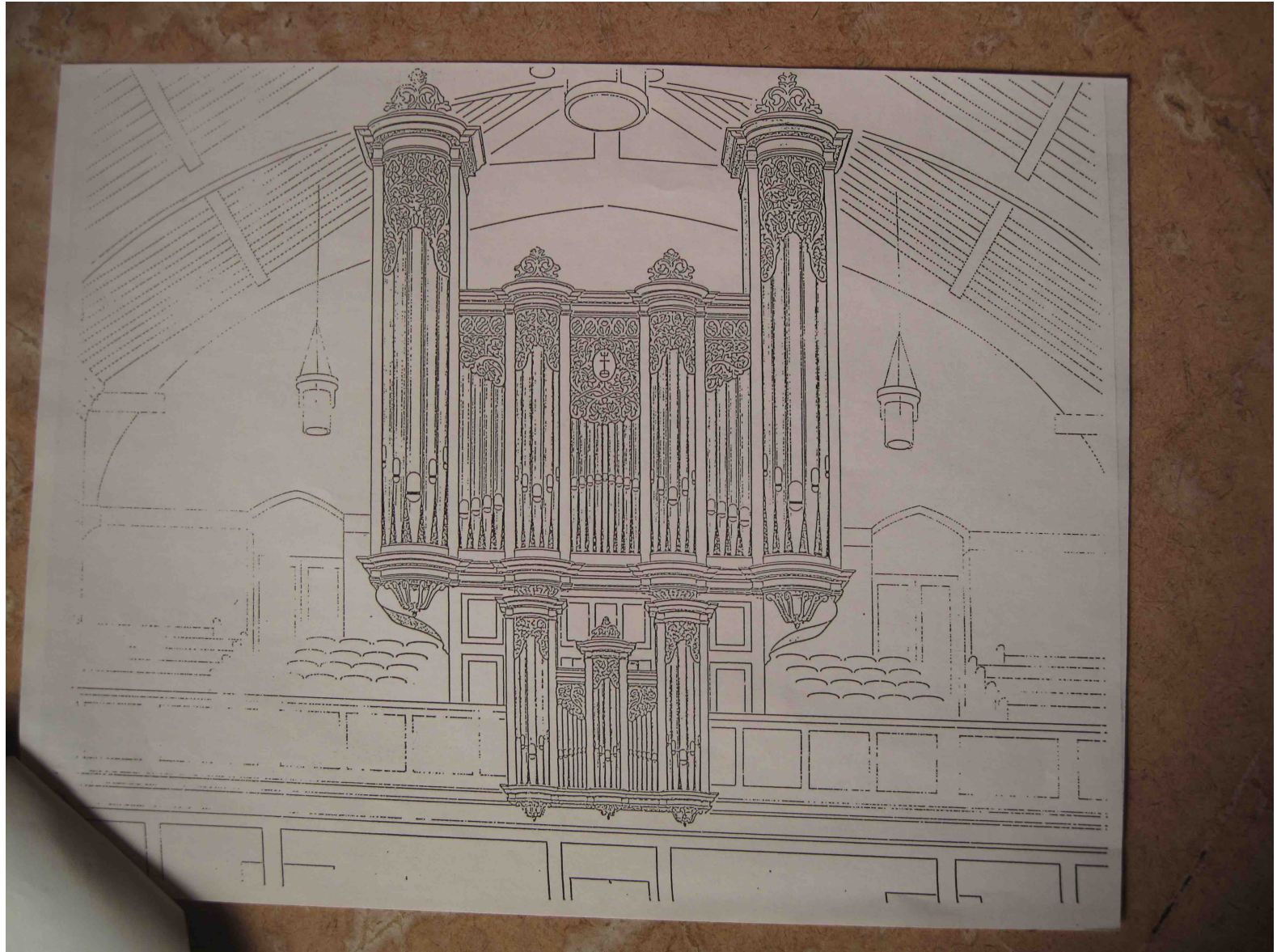
The installation will occur in the balcony of the sanctuary and is slated for late 1988 or early 1989.

According to Steven Morgan, Director of Music at Pilgrim Congregational Church, "This organ will undoubtedly be the premiere organ in the northern part of Minnesota and one of the more important organs in the Midwest. Although the instrument has been conceived basically with a French esthetic, care has been taken so that it will successfully play the other major style periods and also be a flexible instrument for service playing."

Consultants for the project are Drs. Norma Stevlingson and Jesse Eschbach in conjunction with Steven Morgan and Daniel Jaeckel. Chairman of the organ committee is Dr. Ted Harwood.

* * * * *

contact: Steven Morgan, 218/722-9714 or 724-8503



7/1/86 -

Jan 6000



July -> June. Min. of music.
Jan -> Dec. Minister.
Jan -> Dec. Budget.

① Combined vs. Separate

② Funding 1/2 or 1/2.

③ Who

Ministry of Culture & Recreation
Ministry of Education



Yeoman Service.

Support fr. Dick P.



Steve: Wants & needs to stay in Salath.

Need time to have (let) Jack K. to get involved.

Salary not a climbable one.

Dennis: expectation at least 50% time + pay for 1/3rd time.

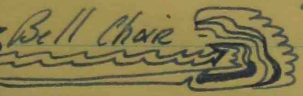
How do we address this ~~actual~~ question.

Dick: Stewardship of the new organ. ->

Need a good musician etc... to manage & plan this aspect.

Organ + Choir -

Children's Choir - questionable if we want one.



Too narrow a music choice.

Choirs

Julians



Professional Review

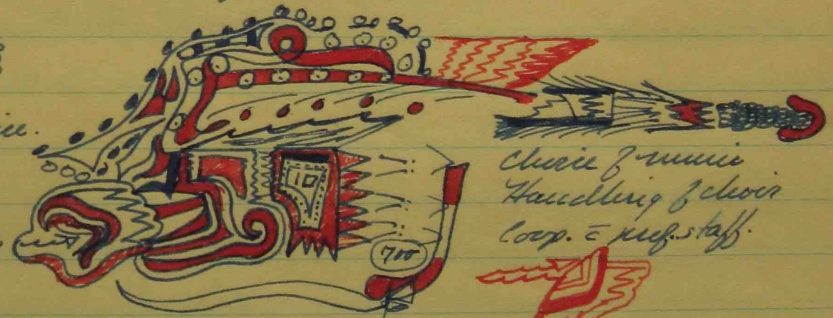
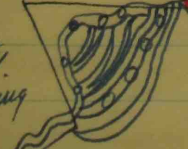
120 days. approx.

Separate choice of hymns - Ministers do it.

2407⁰⁰

\$700/mo

because the uncertainty we are causing them.



Choice of music
Handling of choir
Corp. & staff.

161 ecc churches 144,000 members

July

John next week - July 7th

gues. to ask choir — + professional carried.

? Special
meetings
Biweekly??

get done by end of July -

Congregation's ideas. — John W. will do this.

Aug

Aug:

Professional Review & Steve

Recommendations
to Personnel Comm.

Sept.

Sept: Recommendations to Board of Trust.

7/1/86 →

Questions for choir?

The music Committee is planning for the future. We are facing an Annual, this is a survey concerning Steve Morgan's performance of his duties as the music director of Pilgrims Church. The answers will be held in confidence, so please express your feelings openly & frankly. The answers (comments) are to be used as a professional evaluation of his performance. ∴ strengths & weaknesses need be expressed.

1.) Knowledge of music?

its meaning?

appropriateness for the occasion?

2.) Do you feel that a variety of music has been performed?

or, has it been too much in one vein (-s)? i.e. univocality?

If so, areas to be "toned down" =

" areas to be "opened" =

3.) ~~The~~ Qualities as a director:

a.) ability to get the "feeling" of the music across to the choir?

b.) ability of the choir to respond to his conveyance of ^{the} (a)?
(a chance to look at our 'dedication' to our function as choir members).

c.) Rehearsing techniques?

breakdown into sectional practicing?

teaching the parts -

3. a) organization of rehearsals?

Time spent on pieces -

Availability of the music -

Time in the week.

4. Mr. Morgan's strengths?

" " weaknesses?

5. Would you continue to sing in Pilgrim Choir if Mr. Morgan were to be retained for an indefinite period of time? If not, why not?

7/8/86.

Trus.
Meeting

Music + Personnel Comm. cont.

Recomm. music director's position:

1/2 time vs. 2/3 time (~4/3 time).

↑ salary.

Changing fiscal year?? ^{1985 - would allow for better budgeting}
Cons: - Sept. to Aug. of July → June
job

Conclusions:

~~Determine status~~

Professional Review - clinic input.

- cong. input.

4 mo. contract as interim director

@ ↑ salary of 700/mo (fr. 646)

Sequence of events:

Aug: prof. review

Sept: clinic + nec. to personnel comm.

Oct: ~~present~~ to Board of Trustees.

urgent nec's. to

allows time for Jack Kemp to get involved.

Ongoing Fund Report:

Kuchen

7/8/86. Organs:

Wally.

Design architect here: Kuchen ^{good} he spoken to, also.

Loom, Henrickson spoken to. → wants to be selected on basis
of their reputation

Sau Cooperative →

* Both firms agreed to study + submit proposals. —

Pilgrim Congregational Church
Trustee Committee Minutes
July 8, 1986

Present: Dennis Falk; Margaret Honigman; Wally Niss; Jack Sellwood, chair

Excused: Dave Zentner

Absent: Conrad Fredin; Jock Morrison; Shirley Swain; Carol Tierney

Others Present:

Ted Harwood, music committee; Dorothy Honigman,
treasurer; Richard Nelson, interim minister; and
Bob Rhode, Minnesota Conference representative

Richard Nelson gave the invocation.

The minutes of the June 10, 1986 meeting were approved as mailed.

The treasurer's report was discussed and approved.

Several church members involved with the Chisholm Museum have requested use of the church kitchen on Friday, August 1 to do some baking for the International Folk Festival. We have no objection, provided the facilities are properly cleaned up.

Dave Zentner (chair), Shirley Swain (vice chair) and Margaret Honigman (secretary) were elected as officers for the coming year on a motion by Wally Niss, seconded by Denny Falk. Carried.

\$20,000 in pledges for the new organ has been received as a result of the first mailing.

There was no report on the progress of the organ construction.

Wally Niss contacted two structural engineering firms regarding evaluation of the proposed structural support for the new organ. He spoke with "Krech & Ojard" and "Larsen, Harvala & Bergquist". Both firms have agreed to submit proposals by the August meeting of the Trustees. Wally has been assured that Dan Jaeckel will provide the information needed by the engineering firms to formulate their bids.

Denny Falk reported on a combined meeting of the Personnel and Music Committees. It was determined at that meeting that the position of Music Director should be studied in-depth and that Steve Morgan should serve as Music Director for the next four months. On a motion by Margaret Honigman seconded by Wally Niss, Steve Morgan was hired as interim Music Director for a period of 4 months (July-Oct). We approved the hiring of Mr. Morgan at a salary of \$700 per month for the 4 month period. At the conclusion of the study, which will be presented in October, it will be decided whether there should be a change made in the current Music Director's position.

The hiring of Mr. Morgan for the 4 month period represents an increase in salary from \$616 per month to the approved \$700 per month. The difference is offset by the resignation of the Children's Choir Director.

Page 2
July 8, 1986

Denny expressed the need for those in charge of the organ fund raising efforts to provide additional information for with follow-up mailings.

Bob Rhode presented a bid from Duluth Sheet Metal for the repairs needed on the roof. The bid was \$231 for temporary repairs. The contractor also sent a bid for replacement of the roof, which they indicated will need to be done soon. The bid was \$7,900 and Bob recommended it be included in next year's budget. Approval was given to make the temporary repairs and also paint galvanized flashing in the roof area.

Bob also presented a "list" of other repairs that are needed around the church. He was directed to contact Bill Hedenberg about doing some of the smaller repairs as soon as possible.

Bob reported on the Minnesota Conference Annual Meeting. He attended a Budget Session and had some very interesting information regarding membership assesment, and how other churches determine their active member roles. Dick Nelson indicated that the assesment is paid on the prior years role. Dick also indicated that along with contibuting and involved members, people who received pastoral care should also be counted as active members even if they are no longer contributing.

We discussed a study done by Minnesota Power on the church's electrical use for a one month period. It was concluded that it would be difficult to make any significant changes in the current usage.

Jack thanked Dick Nelson for his help and guidance during his term of service with us.

Thanks also to Jack Sellwood for an outstanding job as Chair of the Trustees for the past two years.

Margaret Honigman, secretary

Margaret Honigman

NEXT MEETING-AUGUST 12, 12 o'clock noon, Jolly Fisher

Call the church office if you are not able to attend! (724-8503)



PILGRIM CONGREGATIONAL CHURCH

2310 East Fourth Street, Duluth, Minnesota 55812 • Telephone 218-724-8503

July 16, 1986

Memo to: Choir members
Diaconate
Music Committee
Interim Minister - Dick Nelson
Secretary - Pat Welborn

From: Ted Harwood, Chair
Music Committee

Enclosed is a survey of Steve Morgan's performance of his duties as Music Director of Pilgrim Church. It is to be used as the basis of a professional review, a process which the professional staff of the church undergo periodically. The answers will be used constructively and confidentially, so express your feelings in an open manner. If you prefer to discuss this person to person, please contact one of us personally.

We would like to have the questionnaires returned to the church office by August 1, 1986. Please use the enclosed self-addressed envelope.

Please put the number of your response to each question on the line preceding the question (use the key at the bottom of this page). You may write further thoughts on the backside of the questionnaire or enclose another sheet of paper.

Harper, Eaton, Peterson & Orman

LAW OFFICES

ROBERT F. EATON
BARRY L. PETERSON*
MICHAEL E. ORMAN
JOSEPH V. FERGUSON, III†

A PROFESSIONAL ASSOCIATION
515 PROVIDENCE BUILDING
332 WEST SUPERIOR STREET
DULUTH, MINNESOTA 55802
(218) 722-2841

LARRY M. NORD
MICHAEL I. COHEN

OF COUNSEL
JAMES HARPER, P.A.
CONRAD M. FREDIN

*Also admitted in Wisconsin
†Also admitted in Wisconsin and Louisiana

July 23, 1986

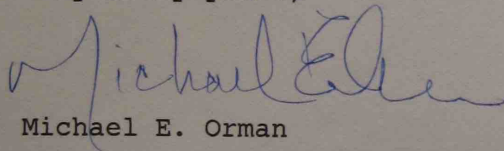
Mr. Ted Harwood
Chair Music Committee
Pilgrim Congregational Church
2310 East Fourth Street
Duluth, MN 55812

Dear Ted:

I have received the Performance Survey for Steven G. Morgan. I have had very limited contact with Mr. Morgan and I, therefore, feel it is inappropriate for me to provide you with a performance survey as requested.

I will note that I have enjoyed my contacts with him personally and I thoroughly enjoy the music which we share in our church.

Very truly yours,



Michael E. Orman

MEO:glS

August 8, 1986

Board of Trustees
Pilgrim Congregational Church
c/o Mr. Wallace Niss
2705 East 5th Street
Duluth, MN 55812

Dear Sirs,

Thank you for your invitation to submit a proposal for engineering services for installation of a new pipe organ.

We have reviewed the project with Mr. Dan Jaeckel and have visited your church to determine the extent of services which might be required. Our proposal identifies three separate phases of services. The first phase is for preliminary engineering. This includes review of the building plans, analysis to determine capacities of existing members, coordination and consultation with Jaeckel Inc. as to placement of reinforcement members for the structure and the design of the floor reinforcement. For this phase of the project our fee will be \$1890.00.

The second phase is the preparation of sketches suitable for construction by a contractor selected by the church. These sketches would not be for bidding purposes but would be adequate with consultation from our office for construction. Our fee for this portion of work will be \$1170.00.

The third phase would be in lieu of the second phase. This portion would be for the preparation of complete plans and specification suitable for quotations by a select number of contractors. These plans would completely describe the work to be done, the order in which it shall be done and the materials to be used. Our fee for this portion of the project will be \$2050.00.

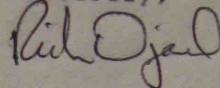
For both the second or third phase we are available to provide construction inspection services and contractor coordination. Our fee for this portion of the project would be \$720.00.

We do not feel qualified to design any woodwork that may be required to hide reinforcement members and this work is not included in our proposal. We have in the past retained an architect as required to provide this kind of service or you may wish to retain Mr. Jaeckel or another master woodworker to collaborate with us on the design and furnishing of the woodwork.

With our background, we feel that our firm is well qualified to perform these services. We have analyzed and reinforced numerous existing structures as well as completely designing many new and intricate structures. I have included for your reference our firms and personal resumes. You can be assured that this project would get our immediate and personal attention.

Thank you again for this opportunity to work with you on your beautiful church and this most interesting project.

Sincerely,



Rich Ojard, P.E.

Pilgrim Congregational Church
Trustee Committee Minutes
August 12, 1986

Present: Dennis Falk; Margaret Honigman; Jock Morrison;
Wally Niss; Jack Sellwood; Carol Tierney; Dave
Zentner, chair

Absent: Conrad Fredin; Shirley Swain

Others present:
Dorothy Honigman, treasurer; Jack Kemp, senior
minister; David Wheeler, interim associate
minister

Dave Zentner called the meeting to order and Jack Kemp
offered the invocation.

The treasurer's report was received.

First item of business was the location of future Board of
Trustee meetings. After some discussion it was decided
future meetings will be held at church. Box lunches will be
ordered by Pat and picked-up by Carol Tierney.

The question of meeting attendance was discussed. It was
decided that this would be an action item at the September
meeting.

Chairman Zentner will provide an advance agenda for each
meeting to be sent along with the previous meeting minutes
and the treasurer's report.

Dennis Falk inquired whether Shirley Swain has accepted the
vice-chair position. Not confirmed yet.

Approval was given for church staff (Jack Kemp, David
Wheeler, or Pat Welborn) to use their own discretion for
small expenditures without Trustee approval. A limit will
be established as a guideline for them to follow.

Jock Morrison presented information showing the current
status of the organ fund raising campaign. He also provided
a time table of what additional action will be taken to
complete the fund raising. There was concern about the
organ fund drive conflicting with the annual stewardship
campaign. We will discuss alternatives in September.

A letter from Jaeckel Inc. indicated they would be able to
begin construction of our organ sooner than originally
planned. Completion is expected to be by Christmas '87 or
early '88. This change in possible start-up would make the
second installment (\$102,000) due in September. After
discussion regarding cash on hand, Jack Sellwood suggested

paying 1/2 in September and 1/2 in 3 or 4 months. Jock Morrison moved that he, Dave Zentner, Jack Sellwood, and Jack Kemp meet with Dan Jaeckel to renegotiate the payment schedule relative to the new time table. Carol Tierney seconded. Carried.

Dennis asked whether organ pledges and contributions had been acknowledged. None have been to date. Discussion followed about possible methods of response. (i.e.: "Pilgrim News" or letter from Trustee chair and Senior Minister). Dave Zentner will repond to a pledge letter received from the Matter Family. Their letter requested acknowledgement. Soluton for responding to other pledges will be reached at future meeting.

David Wheeler suggested involving the children in fund raising such as raising money to purchase a pipe.

Walley Niss gave a brief report regarding structural engineering bids. One bid received thus far from "Krech & Ojard" is as follows:

Phase I	\$1,890	- study building & plans
Phase II	1,170	- prepare preliminary plans
Phase III	2,050	- preparation of final plans
Phase IV	720	- inspection of construction
	\$5,720	- TOTAL

It was felt by several members that Bill Hedenberg be contacted for his estimation of the project. Also, Bob Rhode should be included in the process. Discussion on structural engineering phase was tabled until the October meeting.

Margaret Honigman questioned whether any information had been given to the church regarding the street construction on 4th Street. Wally volunteered to check on it.

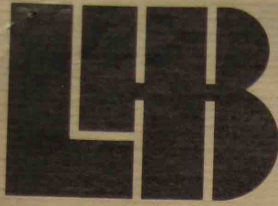
Meeting adjourned at 1:35 p.m.

Margaret Honigman

Margaret Honigman, Secretary

**NEXT MEETING -SEPTEMBER 9th, 12 o'clock noon, PILGRIM
CHURCH-MINISTER'S STUDY (note change)**

Call church office if you are not able to attend! (724-8503)



LARSEN, HARVALA & BERQUIST, INC.

Engineers and Architects
322 W. Michigan Street • Duluth, MN 55802 • (218) 727-8446
Lauren A. Larsen • Harvey H. Harvala • Robert A. Berquist

August 29, 1986

Mr. Wallace Niss
2705 East Fifth Street
Duluth, MN 55812

RE: Proposal for Engineering/Architectural Services
Pilgrim Congregational Church

Dear Walt:

We at LHB, Inc. are pleased to submit our proposal for engineering/architectural services related to your proposed new organ installation. Our proposal will provide structural, electrical and architectural services required for the balcony area.

Scope of Services

1. Coordinate architectural/structural details with Jaeckel, Inc.
2. Structural analysis.
3. Construction drawings including short form specifications, architectural, electrical and structural remodeling plans.
4. Shop drawings.
5. Bid forms and technical specifications.
6. Construction observation.

Compensation

The following is our proposed fee based on a task summary:

Architectural	\$2,500.00
Structural	5,400.00
Bid forms/Tech. specs.	1,120.00
Const. Observation/Admin.	<u>1,365.00</u>
Total LHB, Inc. lump sum fee	\$10,385.00
Allowance for electrical services (sub-contract)	<u>1,000.00</u>
Total fee	\$11,385.00

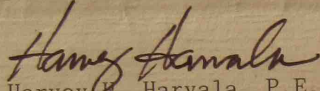


August 29, 1986
Letter To: Mr. Wallace Niss
RE: Pilgrim Congregational Church
Page 2

We will be pleased to review our proposal with you at your convenience. Our past experience on remodeling projects and the ability to coordinate all aspects of the organ installation will be an asset to Pilgrim Congregational Church.

Please call if you have any questions.

Very truly yours,


Harvey H. Harvala, P.E.
Vice President

HHH/jma

PILGRIM CONGREGATIONAL CHURCH

Music Committee Minutes

1986

September 2 - Minister's Study - 7:00 P. M.

Present: Ted Harwood, Carolyn Lee, Frances Leek, Bruce Buchanan,
Ann Anderson, Jack Kemp

1. Several choir direct. were considered who might possibly be available for the Pilgrim Church position: Art Bumgardner, Mark Overland, John Blankush, Gregg Ronnback, Mary Wilson (Mpls.)
2. Tom Wegren expressed interest as the church organist.
3. It was moved and seconded by Buchanan/Leek to invite A. Bumgardner to direct the choir for 9 months at \$411.00 a month.
4. F. Leek was asked to contact Norma Stevlingson for possible organ candidates.
5. CarolyhLee was asked to place an ad in the Duluth and Mpls. newspapers advertising the opening of an organ position.
6. Ann Anderson was to contact Mary Watson (624-4101), Jean Swanson, and Ron Gauger.
7. The total salary budgeted for the Music Director/Organist is \$7400.00 for the year. It was decided to divide the total amount in half. The organist would received \$308.00 for 12 months and the Choir Director would received \$411.00 for 9 months.
8. Extra stops with deluxe embellishments may be considered for an additional cost of between \$30 and \$40,000.00.

September 14 - Minister's Study - 11:30 A. M.

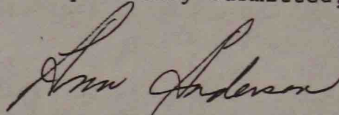
Present: Ted Harwood, Frances Leek, Bruce Buchanan, Ann Anderson

1. Organ substitutes must be considered for the year. Pat Rich is a possible sub.
2. Judy Lindor Arnold played for the service Sept. 14. Ted said she spoke to him about the possibility of being a substitute organist rather than a candidate for the full-time position.
3. We will need an organist for the Oct. 5 and 12 church services as well as an organist for the Installation service the afternoon of Oct. 5. A. Anderson will be responsible for these services.

September 14 - Music Committee Minutes (continued)

4. A. Bumgardner knows a UWS student who may be interested in developing the handbell choir.
5. The salary for the substitute organists is \$50.00 each Sun.
6. Would the church like to have musicians perform for the benefit of the organ fund? Terrence Rust is interested in playing a piano recital in March or April for such a purpose.
7. Dave Wheeler will be asked to check out the competitive salaries for organists and choir direct. Bruce B. will check the First Methodist church and Ted will talk to Beryl about the Episcopal church.
8. Gert Jacobson is a member of the Music Committee. Ted will contact her in Gordon, Wisc.

Respectfully submitted,



Ann Anderson
Secretary

The next Music Committee meeting will be Sunday, Oct. 12 after the church service in the Parlor.



PILGRIM CONGREGATIONAL CHURCH

2310 East Fourth Street, Duluth, Minnesota 55812 • Telephone 218-724-8503

September 3, 1986

To: Members of the Board of Trustees
Pilgrim Congregational Church of Duluth (UCC)

Enclosed in this mailing are scope-of-work and fee proposals from the two engineering firms whom we asked to submit them. They cover proposed structural changes in Pilgrim Church necessitated by the purchase and installation of a new pipe organ.

It has been suggested that there be some review and possible modification of the supporting structure for that organ from the original plans submitted by Jaeckel Inc. We therefore are faced with an early selection of an engineering firm to perform this work. Jaeckel Inc. needs either approval of the existing structural changes plan or the engineering data from a revised plan before they can confidently move forward with plans and construction of the organ.

The stepped-up timetable for construction of our organ means that an engineering firm should be selected at an early date. That firm should be instructed to proceed at once with studies of possible changes and modifications in the structure and, after costing and approval, get the resulting date to Jaeckel Inc.

We are submitting the proposals at this time for your review with the hope that selection of the engineers may be made at the board meeting of September 9th. Bob Rhode has agreed to attend the meeting on that date to lend his experience and knowledge to the selection process.

David Zentner, Chairman
Board of Trustees

cc: Robert Rhode

September 6, 1986

Dear Ted,

Rough Draft
Ted Johnson at
Lutheran Church of The Good Shepherd,
Duluth.

Enclosed find some of the material our organ committee used during our study and ultimate decision concerning the purchase of our new church organ for Pilgrim Congregational Church. As you know, we selected Jaekle, Inc. of Duluth as our designer and builder and have signed a contract with him. The completion date will probably be in late 1987 or early 1988.

I'll also offer a general overview of how our committee went from almost total ignorance of organs to a fair understanding of them and also the many questions we struggled with to reach our decision.

First, and foremost, someone on the committee needs to assume the responsibility of being the "source person", the one who has read about organs and has become knowledgeable about them. I assumed that position out of interest in organ music and not knowing much about organs. My reference work was *The Organ Today*, by Herbert Norman and H. John Norman. It is in the Public Library and is a simple book. There are other organ books there which are useful, but more technical, being organ building books. I would recommend reading *The Organ Today* first.

The first question your committee will face will probably be "...do we buy a tracker or an electromagnetic type organ ...?". Our committee selected a tracker type organ. We felt that the tracker, though more expensive initially, was a better investment both financially and musically. A tracker organ, being purely mechanical in its functioning, is simple. Tracker organs last for over three hundred years (the old organs in Europe are trackers) and are relatively easier to repair. Their mechanism is basically a system of levers and slides.

An electromagnetic organ is complicated. It consists of keys, electrical contacts and relays, wires and little bellows. They last for fifty to seventy years on the average. Our present organ is a seventy year old electropneumatic and is beyond repair, both practically and financially.

Musically, the tracker is much more "musical" in the sense that it allows the organist a means of expression. By altering the speed of pressing on the keys or pedals, the organist can have the notes come on smoothly and gradually, or suddenly and staccato-like. With the electropneumatic, the note is either "on or off", offering no means of expression.

The name tracker or electropneumatic has nothing whatsoever to do with how the organ will sound, other than as above. The overall sound of the organ depends upon the types of stops, or voices, it contains, location within the church and the acoustics of the Sactuary.

Another consideration as to the final choice of an organ is the type of music your church uses, (i.e. Baroque, Romantic

or a combination) whether the organ is used mainly to accompany congregational singing, liturgical singing, choirs or as a solo instrument. Its main use will determine the voicing or types of "stops" your organ will have. Ours is designed to lead congregational and choir singing and, to a lesser extent, to be a solo instrument. It will also be a combination of Baroque and Romantic voicing, leaning more towards Romantic.

We used organ consultants in deliberations. Dr. Norma Stevlingson, Dr. Jesse Eschbach and Mr. Steve Morgan were our consultants. Dr. Stevlingson is in the Music Department at UWS and is a recognised authority on organs. Unfortunately, Dr. Eschbach and Mr. Morgan have left Duluth. Dr. Ron Gauger at UMD and the First Methodist Church would be another possibility.

The overall process is one of educating the committee and then the congregation. It took us about six months to understand organs and another two months to educate the congregation so we all felt comfortable in buying a new organ for \$360,000. We held three congregational meetings to present the need for an organ, our logic in selecting the organ we did and answering questions. Joe Leek is co-chairing the financial drive for the organ. He would be a valuable source person for you.

I have enclosed some material from the American Guild of Organists which may be of help to you. Another source could be the Organ Clearing House, a division of the Organ Preservation Society, which buys and sells historically significant organs.

The other builders we considered were:

Mr. Gene R. Bedient
4221 Northwest 37th Street
Lincoln, Nebraska 68524

Robert Sipe (builder of the organ at Holy Rosary)
Dallas, Texas

There are many other things to consider, which I cannot recall at present. One thing I do remember, though, is that one must also consider the cost of site preparation and structural engineering when estimating the cost of an organ.

If I can be of any help in your task, please feel free to contact me.

Sincerely yours,

T.H. Harwood
Chair, Music Committee
Pilgrim Congregational
Church

Pilgrim Congregational Church
Trustee Committee Minutes
September 9, 1986

Present: Dennis Falk; Conrad Fredin; Margaret Honigman; Jack Sellwood;
Shirley Swain; Carol Tierney; David Zentner, chair

Excused: Jock Morrison; Wally Niss

Others Present:

Dorothy Honigman, treasurer; Karl Honigman, search committee
co-chair; Jack Kemp, senior minister; Bob Rhode, building
consultant; Nancy Tubesing, search committee co-chair; David
Wheeler, interim associate minister

Jack Kemp gave the invocation.

Agenda was reviewed and items added.

July meeting minutes were approved as mailed.

Shirley Swain declined the vice-chair nomination and Dave Zentner will
see the position gets filled.

Treasurer's report was distributed and approved. Dorothy indicated it
will soon be necessary to transfer from the Second Century Fund to the
General Fund.

Jack Sellwood gave the Organ Fund Report. Dan Jaeckel has agreed to the
adjusted payment schedule. He has been paid a second payment of \$50,000
- with the third payment of \$52,000 to be made in January.

Bob Rhode reviewed the structural engineering bids and recommends we
accept the bid from "Krech & Ojard". Dennis Falk moved and Margaret
Honigman seconded that the "Krech & Ojard" bid be accepted. Motion
carried. Conrad Fredin moved and Jack Sellwood seconded the use of Bill
Hedenberg as the general structural contractor. Carried. The efforts of
both Wally Niss and Bob Rhode are greatly appreciated. They did a very
effective job in obtaining and reviewing the engineering information.

Karl Honigman and Nancy Tubesing, co-chairs of the Pastoral Search
Committee requested \$3,000 be approved for expenditures which will be
incurred during the search process. The major portion of the funds will
be used in '87. Dennis moved to grant request, Conrad seconded.
Carried. A request was also submitted for permission to advertise for
an associate minister with a stated salary and housing package of
\$23,000+ (negotiable). Discussion followed. Dave Zentner recommended
the search committee proceed and keep the Trustees informed.

The new attendance policy was approved on a motion by Jack Sellwood and
seconded by Carol Tierney. Carried.

Dennis, co-chair of the Jack Kemp search committee, presented a list of

anticipated expenses for the upcoming installation celebration. Jack Sellwood moved the expenses be approved and Shirley seconded. Carried. Expenses associated with the meal will be covered by charging for the meal.

A maximum of \$500 was set for expenditures that can be made without Board of Trustee approval. (see August minutes) The expenditures will be approved by Jack Kemp after it is determined there are funds available in the appropriate account. Shirley moved to approve the limit, Jack Sellwood seconded. Carried.

Jack Kemp asked whether Memorial Funds can be used for expenses such as file cabinets or church school equipment. Dorothy stated each fund needs to be dealt with individually as some are designated for specific purposes. A definition of the various funds is stated in the December 11, 1984 minutes. (copy attached) Shirley suggested that the congregation be informed of equipment needs prior to purchase by the church; members may be willing to donate certain items if they are aware of the needs.

Jock Morrison (by proxy) asked us to consider installation of a railing on the stairs leading to the east front door of the church. Margaret moved and Shirley seconded that bids be obtained and installation be done. Jack Kemp & Dave Z. will take care of seeing this gets done.

A Trustee Sub-Committee sign-up list is attached. Indicate your first and second choices and bring it to the October meeting or return it to Dave.

Jack Kemp reported that Gerry and Bob Heller and Bob Eaton have agreed to do the Stewardship Campaign again this year. They hope to involve several new people who can take over the task next year. The stewardship efforts of the Hellers and Bob Eaton are greatly appreciated by the Trustees and the congregation.

Jack Kemp also reported that as a result of Steve Morgan's resignation as Music Director, the Music Committee has divided the remainder of the music salary budget in half. Half will go to the choir director who has been hired, and half will go to an organist, for which a search is being conducted.

Margaret Honigman
Margaret Honigman, Secretary

NEXT MEETING—OCTOBER 14, 12 o'clock PILGRIM CHURCH, SALTER HALL. CALL CHURCH OFFICE IF UNABLE TO ATTEND (724-8503). A LUNCH WILL BE PROVIDED (FOR A FEE).

September 10, 1986

Mr. William A. Hedenberg, President
William A. Hedenberg & Company
6505 Haines Road
Duluth, MN. 55811

Dear Bill:

As a follow-up to our phone conversation moments ago, this is to confirm that our Pilgrim Trustees on Tuesday, September 9th, voted unanimously to ask me to invite you to do the construction work for the organ project at the church.

This request is based both on your excellent reputation as a contractor and on your long standing support to Pilgrim Church.

Sincerely,

Dave Zentner, Chairman
Pilgrim Trustees

September 11, 1986

Mr. Rich Ojard, P.E.
Krech & Ojard, Consulting Engineers, P.A.
209 W. First Street, Room 202
Duluth, MN. 55802

Dear Mr. Ojard:

Per our phone conversation on Wednesday morning, September 10th, this letter is formal notification that the Pilgrim Board of Trustees voted to accept your proposal as outlined in your communication to the Board dated 8-8-86, in care of Mr. Wally Njss, to provide engineering services relative to the installation of our new pipe organ.

Please prepare your agreement for review by both of us, and by execution of the appropriate parties each, on behalf of Pilgrim Church and Krech & Ojard.

I look forward to doing business together. We are all very excited about this project, and of course, are most concerned that it stay on course, that it also stay within our budget, and we do need your assistance to be assured that the church structure and the concept proposed are consistent with one another and are most interested in your professional observations in that regard.

Sincerely,

David F. Zentner, CLU]
Chairman, Pilgrim Board of Trustees

September 16, 1986

Mr. David Zentner - Chairman, Board of Trustees
Pilgrim Congregational Church
2310 E 4 St.
Duluth, MN 55812

Dear Mr Zentner,

We were pleased to hear that Pilgrim Congregational Church has voted to accept our proposal for engineering services for the installation of a new pipe organ.

The purpose of this letter is to provide an agreement between Krech & Ojard and Pilgrim Congregational Church for the following services and associated fees as outlined previously in our proposal dated 8-8-86:

- | | |
|--|------------------|
| 1. Review of Building Plans, analysis of existing members, coordination with Jackel Inc. and design of floor reinforcement. | \$1890.00 |
| 2. Preparation of sketches to, and provide consultation with the A. Hedenberg Company for the installation of reinforcement members. | \$1170.00 |
| 3. Provide construction inspection and contractor coordination. | <u>\$ 720.00</u> |
| TOTAL | <u>\$3780.00</u> |

Please note that we are assuming that we will be working directly with the A. Hedenberg Construction Company as you had mentioned in our phone conversation. Therefore we have not included the cost for preparation of construction documents suitable for quotations but will work directly with the Hedenberg Company and provide drawings as required.

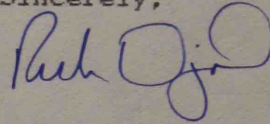
We have also not included the design of any woodwork that may be required to hide reinforcement members.

Any changes in the scope of services provided will result in additional fees, the amount of which would be negotiated in a mutually satisfactory manner.

Invoices will be billed monthly as the work progresses.

If the above is acceptable, please sign and date both copies, keeping the original for your file and return the copy to this office.

Sincerely,

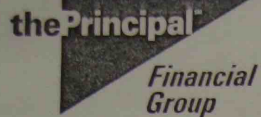


Richard Ojard, P.E.

ACCEPTED BY: Pilgrim Congregational Church

By: 

Date: 9-18-86



David F. Zentner, CLU
Senior Agent

Principal Mutual
Life Insurance Company

September 19, 1986

Mr. Richard Ojard, P.E.
Krech & Ojard Consulting Engineers, P.A.
209 W. 1st St., Room 202
Duluth, MN. 55802

Dear Mr. Ojard:

Per your communication of September 16th, please find enclosed executed copy for your records of the agreement between Pilgrim Church and your firm.

Please move with whatever dispatch is available to you per our conversation to move forward with Dan Jackel ASAP.

By copy of your memo and my copy to Jack Kemp, our Pastor, we will have a file record for our church and communicate same to our Trustees, who approved your proposal on September 9th.

Please call me if you have any questions.

Sincerely,

David F. Zentner, CLU
Registered Representative
Chairman, Pilgrim Trustees

UNIVERSITY OF WISCONSIN - Superior

Superior, Wisconsin 54880-2898



October 2, 1986

Theodore H. Harwood, Jr., M.D.
Duluth Internal Medicine Associates, P.A.
220 Medical Arts Building
Duluth, Minnesota 55802

Dear Doctor Harwood:

Art Bumgardner has told me that in a conversation with you and Fran Leek last Sunday (September 28) he was told that the positions of organist and choir director at Pilgrim Church are being filled only temporarily until fall 1987, at which time you will reopen your search. When I submitted my application I did so believing that the position was a permanent one. If it is indeed the church's intention to hire a long-term substitute organist for this year only, I would withdraw my application. If, however, you have in mind hiring an organist now on a permanent basis, I wish to be seriously considered.

Please clarify this matter for me at your earliest convenience. Thank you for your consideration.

Sincerely,

A handwritten signature in cursive script that reads "Norma Stevlingson".

Dr. Norma Stevlingson
Associate Professor of Music

JOB DESCRIPTION

Title: Music Director

Hours: 12 to 15 hours per week

Skills: Ideally this person will have excellent skills as an organist and a choral director; be a musician of high caliber; have had satisfactory previous experience in a similar position; be familiar with classic and contemporary Church Music.

Responsibility:

1. Be the organist for regular and special services, and direct the Choir for regular and special services and rehearsals.
2. Coordinate all music events in the Church.
3. Select anthems for choir and soloists and select organ service music.
4. Schedule rehearsals for the choir, regular and special.
5. ~~Provide-~~ Select special music and soloists during the year.
6. Act as a consultant for hymn selection, working with the Ministers.
7. In the choir's absence, arrange for special music.
8. Arrange for substitute organists.
9. Provide service music for weddings and funerals with fee to be paid by the family involved. Fee Schedule for such services shall have prior approval by the Music Committee.
10. Select choir section leaders in consultation with the Music Committee.
11. In consultation with the Music Committee make recommendations for the development of other musical groups and programs; i.e. children's/youth music program, bell choirs, etc.
12. Make recommendations for organ maintenance.
13. Supervise the use of the organ.
14. Attend meetings of the Music Committee when requested.
15. Assist the Music Committee in the development of the annual Music Budget request.

Accountability:

1. Report to Music Committee.
2. Consult regularly with the Ministers and accountable to the Senior Minister.

Approved by the Personnel Committee on
1/18/85 for submission to the Church
Council.

CURRICULUM VITAE

Thomas J. Wegren

I. TEACHING EXPERIENCE (1973 - present)

University of Minnesota - Duluth

Tenure granted - 1977; Promoted to Associate Professor - 1980; Received the University of Minnesota "Distinguished Academic Service Award" - 1984.

Primary Responsibilities:

- Maintain a high profile as a soloist with orchestra and as a piano recitalist.
- Serve as faculty piano accompanist.
- Teach Applied Piano to majors & secondaries, Keyboard Performance Practices and Piano Literature.
- Conduct Master Piano Class Seminars for teachers and advanced students at the University of Minnesota and throughout the region.
- Coordinate Piano Lab Teaching strategies (attended Larry Rast's workshops on Piano Lab methods and materials at Northern Illinois University).

Secondary Responsibilities:

- Chairman of the Music Theory Committee coordinating aspects of the undergraduate theory program.
- Theory Lab Director - Holdings include representative ear training texts, original materials, and computer software (Apple II programs, and TAP systems).
- Arranged Composition Residencies for John Cage, Gian Carlo Menotti and Vincent Persichetti.
- Teach Sophomore Theory, Composition, 20th Century Analysis and Jazz Studies.

II. PROFESSIONAL ACHIEVEMENTS (1980-'86)

Senior Fulbright Scholar to South Korea (1984 - '85 academic year)

Yeungnam University, Taegu - Guest Piano Professor in Residence (coached applied piano to undergraduate and graduate piano majors, gave three solo piano recitals and conducted Master Piano Classes at Yeungnam University, Seoul National University, Yonsei University and Ewha Womens University).

Royal Asiatic Society lecture series - 4 lecture/demonstrations on "Aspects of Korean Music" (presentations in Seoul and Taegu).

Exxon Grant (\$1,900), University of Minnesota Graduate School and Educational Development Fund Grants (\$7,200)

Researched Korean Music and collected video and audio tapes in the field.

Minnesota Composers Forum Commission (\$2,800) - composed a large-scale tone poem for orchestra and musique concrete synthesizing a cross-cultural approach.

I conducted the Korean premiere in Seoul and the American premiere in Duluth on May 12, 1986 with an added \$1,000 Incentive Grant award from the Minnesota Composers Forum.

Piano adjudicator annually for the National Federation of Music Clubs and the Minnesota Music Teachers Association.

"Stan Kenton Jazz Piano Performance" grant to Indiana University.

President of the Minnesota Music Theory Consortium - presented the following papers:

"Ives' Concord Sonata"; "Faure's Piano Music".

III. PIANO APPEARANCES (1980 - '85)

Pusan Symphony Orchestra - Rachmaninoff Piano Concerto #2 in C Minor,
Gershwin Rhapsody in Blue.

St Paul Chamber Orchestra - Saint-Saens Carnival of the Animals.

Chicago Symphonic Wind Ensemble - Stravinsky Concerto for Piano and Wind Instruments.

Rochester (Mn) Symphony Orchestra - Tschaikovsky Piano Concerto in B-flat Minor,
De Falla Nights in the Gardens of Spain.

Carnegie Recital Hall debut as a student of Juilliard Professor Beveridge Webster.

Guest recitals at the Big Ten Universities, the Minnesota Governor's Mansion, and
at receptions for former Vice-President Walter Mondale.

IV. EDUCATION (1964 - '73)

Ph. D. and M.A. - The Ohio State University, Columbus (1969 - '73)
Four-year University Fellow as a theory/composition major teaching
Freshman Theory and serving as Ear Training Lab T.A.
Doctoral grant to study under Nadia Boulanger in Paris.

B.M. - De Paul University, Chicago (1964 - '69)
Full piano scholarship as a double major in Piano and Music Education.
Theory/composition study under Alexander Tcherepnin and Leon Stein.

V. STUDENT HONORS

Summa cum laude graduate; Pi Kappa Lambda; Pi Gamma Mu; Phi Mu Alpha serving as
Choirmaster, Vice-President, and President; Who's Who Among Students in American
Colleges and Universities; National Honor Society; Ohio State University Piano
Competition winner - Beethoven Piano Concerto in C Minor, Op. 37, #3.

VI. PERSONAL INFORMATION

Age 38, Ht 6'3", Wt 185 lb., excellent health, married - my wife has an M.S.
in Botany from Ohio State University, two daughters ages 8 and 4.

Telephone: Office - (218) 726-7959
Home - (218) 724-8189

Carol M. Donahue
1380 David Road
Cloquet, Minnesota 55720
Phone: 879-3456

Personal Data

Born 2/2/47
Married (18yrs.)
Children ages 9, 10, 14, 15

Education

Graduate of Denfeld High School, Duluth, Min. 1965

University of Minnesota, Duluth B. S. in Primary Education K-6 1969

Currently studying at U M D — Music Major — B. M. in Organ Performance
(Senior)

Music Instructors:

Piano—Ruth Rodgers
Dr. A. Alspach

Organ: Mr. Don Andrews
Dr. Jesse Eschbach
Dr. Ron Gauger

Teaching Experiences

1969-1971 Cloquet Public Schools, Kindergarten
1971-1974 Cloquet Public Schools, Elementary Schools, Substitute teaching
1983-1984 Cloquet Community Education, Music/Pre-School Music Experiences
1969-1986 Private piano teacher

Professional Activities

1965-1986 Church Accompanist/Organist, Our Savior's Lutheran, Duluth, Mn.
1976-1986 Church Organist, St. Francis Catholic Parish, Carlton, Mn.

1978 ——— Inter-Lutheran Worship and Music Conferences: Northern Minnesota
District American Lutheran Church Women Representative

1980 ——— Inter-Lutheran Worship and Music Conferences:
Northern Minn. District Representative and Worship Leader

1983 ——— Inter-Lutheran Worship and Music Conferences:
Northern Minn. District Representative and Worship Leader

1984 ——— Inter-Lutheran Worship and Music Conferences:
Northern Minn. District Representative and Worship Leader

1985 ——— Inter-Lutheran Worship and Music Conferences:
Northern Minn. District Representative and Worship Leader,
Choir Accompanist.

1983 ——— District Worship and Music Convention Leader: American Lutheran
Church Women

1984 ——— District Worship and Music Workshop Leader: American Lutheran
Church.

Member of the American Guild of Organists/ Arrowhead Chapter, Duluth, Minn.

Professional Activites Continued

1986——Participant of French Classical Organ Institute:
Study and performances on historical organs of Clicquot and
Cavaille-Coll in St. Dizier, Souvigny, and Paris, France.

1985-1986——Chairman of Organ Committee; Our Savior's Lutheran Church,
Duluth, Minn.

Reviewed Organs Built by:

Charles Fisk, Inc.

Lynn Dobson

Dan Jaeckel, Inc.

David Moore

Gene Bedient Co.

Fritz Noack

Casavant Freres

George Bozeman

John Brombaugh and Assoc.

Volunteer Activities

Served on Church Council, Chairman of the Board of Lay Ministry and Worship

Served as coordinator of Summer Bible School Program

Served on Pre-Marriage Counseling Teams

Education Chairman of American Lutheran Church Women, Lake Superior Conference

Been active in local and state politics; local county Associate Chairman
of Carlton County; Delegate to state convention of Mimmesota.

Pilgrim Congregational Church
Trustee Committee Minutes
October 14, 1986

Present: Dennis Falk; Conrad Fredin; Margaret Honigman; Jock Morrison; Wally Niss; Jack Sellwood; Shirley Swain; Carol Tierney; David Zentner, chair

Others Present:

Kandi Garrison, chair Bd. of Christian Outreach;
Dorothy Honigman, treasurer; Jack Kemp, senior minister; David Wheeler, interim associate minister

David Wheeler gave the invocation.

Minutes approved as mailed. Dennis Falk indicated that after the last meeting a telephone poll of all available trustees was taken and those polled agreed to reverse the decision to charge for the installation dinner, October 5, 1986.

The treasurer's report was distributed and discussed. A transfer of budgeted funds has been made from the Second Century Fund. The report was approved.

A new wrought-iron railing has been installed in front of the church and it was agreed that payment will be made from "repairs to the church building".

Dave Zentner has signed the structural engineering contract with "Krech & Ojard". Wally Niss will check on the progress being made.

A letter from Nancy Fitzgerald was read regarding the lack of light in the rear parking lot at night. Jack Kemp has received two bids. Discussion of those bids and other options followed. Jack Sellwood moved and Conrad Fredin seconded to have a light installed. Carried. Jack Kemp is to use his discretion as to the type of light to be installed.

Jack Kemp distributed a 1987 budget worksheet. Some categories from the previous chart of accounts have been combined to reduce the total number of accounts.

Each category of the worksheet was discussed extensively. Kandi Garrison presented the Bd. of Christian Outreach's position on each area of their budget request. The total preliminary budget represented approximately a 10% increase.

Duluth Sheet Metal has submitted a bid of \$4,752 for total roof overhaul. Jock Morrison moved and Jack Sellwood seconded to have he repairs done. Carried. The work will be done in Spring '87 as it was felt it may be too late in the year to begin now. The expenditure will be charged to this year's budget.

The Stewardship Campaign is progressing and probably won't conflict with the organ fund raising.

Organ Fund Drive - no report

It was reported that Bill Hedenberg has agreed to do the structural construction for the new organ.

Dave Zentner asked each trustee to submit their sub-committee choices by October 24th or an assignment will be made for them.

Margaret Honigman

Margaret Honigman, Secretary

**NEXT MEETING - NOVEMBER 11, 12 o'clock PILGRIM CHURCH, SALTER HALL.
CALL THE CHURCH OFFICE IF UNABLE TO ATTEND (724-8503)
A LUNCH WILL BE PROVIDED.**

MUSIC COMMITTEE REPORT
CHURCH COUNCIL MEETING OCTOBER 15, 1986

Work has begun on our new pipe organ. Dan Jaekel is currently working on the engineering plans for the organ and, I believe, doing preliminary work on the instrument itself. The Board of Trustees has engaged a structural engineering firm, Krech and Ojard, and a contractor, Bill Hedenberg, to begin modification of the balcony. I do not know when the actual work on the balcony will begin. The balcony will need bolstering because it will need to support the ten plus tons of organ.

The choir has begun its season of choral work. We are underpersoned, but enthusiastic. We have more than enough room for any singers who would like to sing. If it were not for non-member singers, we would probably not be able to perform.

The Music Committee has divided the position of organist-choir director, making each a separate position. In the past, it had been a combined position, one person filling both positions. We felt that with the present lack of a person capable of filling the single position, and the quality of people available to fill each separate position, this was the correct decision. Art Bumgardner is the Choir Director and the Director of Music. He is the Chairperson of the Music Department at UWS. The choir is responding to his direction very nicely and is thrilled with his abilities.

The position of organist has not been filled as of yet. We are currently holding auditions for the position. The auditions consist of playing for the Sunday services. We have had three applicants so far: Tom Wegren, Carol Donahue and Dr. Norma Stevlingson. There are others who are only tentative applicants. Susan Lindor Arnold has applied only as a substitute organist.

We are hoping that we can keep interest in the handbell choir going. We will be commencing work on improving their equipment, i.e. special pads to put the bells on, music and, hopefully, a director.

Respectfully submitted,

T. H. Harwood, M.D.
Chairperson, Music Committee

CHURCH COUNCIL

October 22, 1986

The Fall quarterly meeting of the Church Council was called to order by the Moderator, Robert E. Heller, at 7:30 p.m. Present were Robert E. Heller (Moderator), Craft Dryer (Clerk), Dorothy Honigman (Treasurer), Robert Smith (Historian), Laurel Erickson (Diaconate), Marilyn Ibey (Board of Christian Outreach), Peggy Downing (Board of Christian Education), John Morrison (Board of Trustees), Ted Harwood (Music Committee), Irv Parson (Nominating Committee), Karen Andersen (Personal Committee), Edith Matzke (Hospitality Committee), Nancy Fifield (Women's Fellowship), Jack Kemp (Senior Minister), David Wheeler (Interim Associate Minister), and Art Bumgardner (Choir Director).

The Minutes of the June 25, 1986, meeting of the Church Council were accepted without comment.

For the Diaconate, Laurel Erickson reported that a series of 14 home meetings have been scheduled for the Senior Minister to meet members of the congregation over the next several months. The Diaconate is requesting all members of the congregation to wear name tags during the Sunday services. A Thanksgiving service will be held on Tuesday, November 25, at United Protestant Church in Morgan Park; all members are urged to attend.

For the Board of Trustees, John Morrison reported that the firm Krech and Ogard has been retained for the structural engineering work associated with the new organ. Recent improvements to the church include (1) a wrought iron railing installed in the front of the church; (2) a sodium vapor light installed near the alley parking lot; and (3) a \$4,800 contract with Duluth Sheet Metal for roof repairs. The Trustees have prepared a preliminary budget, and the budget will be put into final form once the results of the Stewardship Campaign are known.

For the Board of Christian Education, Peggy Downing reported that the Church School schedule has been revised to include a 45 minute classroom session, followed by a 45 minute activity period. Each Church School class is being taught by a team of two teachers. The Board is considering ways to improve the youth program, particularly for seventh and eighth graders, and the Board will be surveying parent to learn their concerns and ideas for the youth program.

Church Council
October 22, 1986
Page Two

For the Board of Christian Outreach, Marilyn Ibey reported that John Fochs will act as liaison between the church and the Gerber family in Africa. The Board will be conducting a Thanksgiving drive for the Food Shelf, including money donations as well as food donations. The Board has almost completed the benevolences in the community needs section of its budget.

For the Music Committee, Bob Heller reported that Art Bumgardner has been retained as Choir Director and that Norma Stevlingson has been retained as Organist. Both the Choir Director and the Organist are presently members of the faculty at the University of Wisconsin, Superior. The choir is seeking to add several voices, and all interested singers are welcome.

For Women's Fellowship, Nancy Fifield reported that all activity has been centered on the church Bazaar. In addition, women from Peace Church have been invited to participate in the regular luncheon meetings of Women's Fellowship.

For the Hospitality Committee, Edith Matzke reported that the Committee has carefully organized its many functions including a monthly survey and replacement of kitchen supplies.

For the Personnel Committee, Karen Andresen reported that the new Committee organized on September 11, 1986. The current members of the Committee are Dennis Falk (Trustees), Michael Zlonis (Board of Christian Education), Jon Welles (Diaconate), and Lynn Frigaard and Karen Andresen (at large). The Committee has conducted performance and salary reviews with all members of the non-professional staff, and salary recommendations have been made to the Board of Trustees. In the future, the Committee will seek to complete performance reviews in the Spring and salary reviews in the Fall. The Personnel Committee will be working with the Search Committee for a new Associate Minister. The Committee has expressed concern about the lack of continuity in the membership of the Committee, and that concern has been forwarded to the ad hoc Committee reviewing the Constitution and By-laws.

The Treasurer, Dorothy Honigman, reported that 75% of projected pledges and other income had been received through the end of the third quarter (September 30). Also, all bills had been paid as of September 30, and expenses to date total 68% of the budget amount.

The Historian, Robert Smith, reported that he is still working to consolidate and organize church records in the records room behind the choir loft. In addition, he is preparing a brief history of the church for Jack Kemp.

Church Council
October 22, 1986
Page Three

The Moderator reported that the church has received a letter from our sister church in Bath, England. The members of the church in Bath are inviting a party of 20 from Pilgrim to visit Bath in late July or early August 1987. The Moderator and the Senior Minister will extend this invitation to the congregation and coordinate efforts to organize those interested in making the trip to Bath next summer.

The Senior Minister, Jack Kemp, reported that he has been having a good time getting to know people over the past two months and that the home meetings scheduled over a course of several months will give him an opportunity to meet a large portion of the congregation on a personal basis. The Senior Minister will be working with the Constitution Committee as he gains a greater familiarity with the organization of the church. The Senior Minister said he has been impressed with the leadership of the congregation, and he will continue to encourage the self-reliance shown by the several Boards and Committees of the church. The Senior Minister also indicated that the church is very fortunate to have an excellent support staff.

For the Stewardship Committee, the Senior Minister reported that a pledge goal of approximately \$200,000 has been set, a 14% increase over the current year. The Stewardship Committee will hold an open hearing on Sunday during the adult education hour to discuss questions from the congregation about the proposed budget.

The Senior Minister reported that he will soon be going to Switzerland for consultations on UCC work in Turkey and the Mid-East. Later in November, the Senior Minister will be attending the World Board meeting in Raleigh, North Carolina.

For the ad hoc Constitution Committee, Bob Heller reported that the review process is continuing, and the Committee is seeking recommendations and questions from members of the congregation. The Committee has also been reviewing the historical development of the Constitution and By-laws, with information furnished by the church Historian.

Regarding the new organ project, John Morrison reported that the projected date for installation of the new organ is late Fall, 1987, with dedication early in 1988. It is quite possible that site preparation costs may well exceed the the \$20,000 originally projected, so the fund-raising goal may have to be increased. At present, the organ fund has received \$293,000 in cash or pledges toward an original goal of \$360,000. It will be necessary to continue work on the organ fund to meet the payments due under the contract with Jaeckel, Inc.

Church Council
October 22, 1986
Page Four

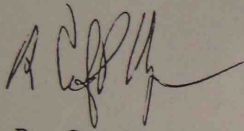
Regarding the search for a new Associate Minister, Marilyn Ibey reported the Committee is working to complete the church profile and that inquiries and applications for the position of Associate Minister are due by December 1, 1986. The Committee expects to complete the major portion of the screening process in January and recommend a new Associate Minister to commence work next June or July.

The Interim Associate Minister, David Wheeler, reported that he has started two morning Bible study groups and that he has been spending most of his time with the Church School program.

The Senior Minister indicated his surprise that the Church Council does not meet on a more frequent basis and that he would like the Church Council to discuss ideas about leadership roles and long-range plans for the church. These broader discussion topics will be reserved for a later meeting.

There being no further old or new business to come before the meeting, the meeting was adjourned at 9:05 p.m.

Respectfully submitted,



R. Craft Dryer
Clerk

Members of the Congregation
Pilgrim Congregational Church
Duluth, Minnesota

Enthusiasm for our new organ project is running at a high level. We have had many inquiries regarding how to contribute toward the \$360,000 needed for this project. This show of support is greatly appreciated.

If, at this time, you wish to contribute or pledge future funds to the organ purchase, please fill out the attached schedule and return it to the Church Office. As you know, we will be signing the contract with the organ builder at the annual church meeting May 14, 1986. At that time, I have been asked to report our progress. I am confident I will be able to show substantial results.

We have established a trust account at Norwest Bank for the sole purpose of completing this project. The procedures have been set up to accept publicly traded stock as well as cash. If you have questions about this contribution, please feel free to contact me or any of the trustees.

Sincerely,

Jack A. Sellwood
Chairman, Board of Trustees

PILGRIM CONGREGATIONAL CHURCH

ORGAN PURCHASE FUND

Toward the purchase of our new organ, I wish to contribute:

Payable:

Name: _____

Address: _____

Pilgrim Congregational Church
Trustee Minutes
December 9, 1986

Present: Dennis Falk; Margaret Honigman; Jock Morrison;
Wally Niss; Jack Sellwood; Shirley Swain;
Dave Zentner

Excused: Conrad Fredin; Carol Tierney

Others Present:

Bob Eaton, Stewardship Committee Rep.; Dorothy
Honigman, treasurer; Jack Kemp, senior minister;
David Wheeler, interim associate minister

David Wheeler gave the invocation.

Dave Zentner read a letter from Hazel Niss, Betsy Brownell and Peg Underdahl. They have offered to prepare and deliver the lunches for Trustee meetings. The lunch cost will remain the same (\$5.00), but all proceeds above the cost of ingredients will be donated to the church. Dennis Falk moved and Jock Morrison seconded to accept their gracious offer. Carried.

Minutes of the November meeting were approved as mailed.

The treasurer's report was distributed and approved. There are pledge payments outstanding in the amount of \$23,000 for 1986. If all the pledges are not paid it will be necessary to balance the budget by taking funds from other sources. Discussion followed. It was agreed to use accumulated monies over and above pledged amounts, which had been deposited in savings. If additional funds are required, Second Century Fund interest would be used.

Dr. Brooker has been informed of our acceptance of his gift. He is currently having the property appraised.

Dave Zentner has arranged to have the roof drains disconnected.

Bob Eaton reported that 187 of 205 pledges are in for 1987. The pledges are well below the needed amount. Steps will be taken to contact outstanding pledges. Also, letters will be sent to those who have already pledged. The letters will acknowledge the pledge amount and inform them of the shortfall. The Stewardship Committee will continue to work to increase pledges. Their hard work and dedication is greatly appreciated.

Jock Morrison reported that Organ Fund pledges and contributions of \$304,000 have been received.

David Wheeler has purchased a TV monitor and VCR for the

church at one-half the original estimated cost. It is not yet known whether memorial funds will be used for the purchase.

The Budget & Finance Committee will be meeting to work on the budget.

The Planned Giving Committee met to discuss guidelines and prospective use of church resources.

Jack K. reported that several leaded windows in the church needed repair. St. Germain's has repaired the back door and will put lucite over the windows to avoid further damage or accidents. Also, the church was inspected by the Fire Dept. and they suggested a dry chemical fire extinguisher be installed upstairs. Repairs to the windows and purchase of the extinguisher were approved.

Matinee Musicale has requested additional use of the building for the youth section of their organization. Use was approved, provided they have proper supervision.

Margaret Honigman
Margaret Honigman, secretary

NEXT MEETING - JANUARY 13, 12 O'CLOCK, PILGRIM CHURCH, SALTER HALL. CALL THE CHURCH OFFICE IF YOU ARE UNABLE TO ATTEND (724-8503). A LUNCH WILL BE PROVIDED.

January 5, 1986

To: Organ Committee, Pilgrim Congregational Church

Re: Current Condition of the Sanctuary Organ

From: Jesse E. Eschbach, Organist

The following report may be viewed as an update to the list of defects and problems compiled by Mr. Jaeckel in December of 1984. While some items noted have been remedied, others have developed. Between the performance of the Vivaldi Magnificat and January 1, two crucial notes on the Great Division (a# and b) have gone dead, demonstrating just how rapidly the various components of the action are deteriorating.

Standard octave nomenclature is employed throughout. The report progresses division by division through the organ and ends with an evaluation of its esthetic/artistic potential.

Great

VIOLON	16:	g#3, a3, a#3, b3, c4 all dead.
DIAPASON	8:	b slow
CONCERT FLUTE	8:	b slow
OCTAVE	4:	b slow
GEMSHORN	8:	b slow
TWELFTH	2 2/3:	b slow, c#3 almost silent
FLUTE	4:	b slow, c4 almost silent
FIFTEENTH	2:	g#3 dead
MIXTURE	III:	g#3, a3, b3, c4 all dead.

Choir

GEDECKT	8:	g# dead
VIOLA	8:	d# 3 dead
UNDA MARIS	8:	a#3 needs regulation
PRINCIPAL	4:	regulation throughout
PICCOLO	2:	g3 regulation, b3 dead, c4 dead
TIERCE	1 3/5:	d#2, e2, g2, d#3, e3, g3 all dead breaks at c#3 WHY?
QUINT	1 1/3:	g#3, a3, a#3, b3, c4 c#3 tuned as c c3 breaks to 2' WHY?
CLARINET	8:	A slow, b slow
MUSETTE	8:	a#. Upper 1/2 octave - poor regulation, out of tune

Solo

GAMBA	8:	c4 dead
Gamba Celeste	8:	c4 dead
CLAIRON	4:	A, d dead
TROMPETA MAGNA	8:	F3, a dead

Swell

Salicional	8:	c# regulation (slow), e3 dead
VOIX CELESTE	8:	d3
OCTAVIN	2:	G3, g3 regulation, g#3, c4 dead
TROMBONE	16:	g# (dirt?) c#3 (dirt?)
TRUMPET	8:	A (dirt?)
FAGGOT	8:	B (dirt?)
VOX HUMANA	8:	Totally dead (all 61 pipes) Ruptured pneumatic.